



# RUAPEHU DISTRICT COUNCIL

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Website www.ruapehudc.govt.nz

For Council Use

## Application for Registration of Premises

Annual Registration Period 1 July to 30 June

Pursuant to the Health Act 1956, Health (Registration of Premises) Regulations 1966, Health (Hairdressers) Regulations 1980, Camping Grounds Regulations 1985, Health (Burial) Regulations 1946 and Ruapehu District Council Public Health and Safety Bylaw 2006 (Chapter 17)

### Type of Application

New Business                       Renewal                       Change of Occupier/Operator

### Applicant and Premises Details

Name of Applicant \_\_\_\_\_  
Company Name (if applicable) \_\_\_\_\_  
Premises Trading Name \_\_\_\_\_  
Street Address of Premises \_\_\_\_\_  
Postal Address \_\_\_\_\_  
Address of Registered Office (if a Company) \_\_\_\_\_  
Phone Business \_\_\_\_\_ Home \_\_\_\_\_ Mobile \_\_\_\_\_  
Email \_\_\_\_\_ Fax \_\_\_\_\_  
Preferred means for formal correspondence  Mail                       Email                       Fax

### Type of Registration

Camping Ground (Camping Ground Regulations 1985 apply)      State number of sites \_\_\_\_\_  
 Funeral Parlour/Mortuary (Health [Burial] Regulations 1946 apply)  
 Hairdressers (Health Hairdressers Regulations 1980 apply)  
 Health Protection - Acupuncture/Tattooing/Body Piercing (Ruapehu District Council Bylaws apply)  
 Offensive Trade (Health Act 1956 apply)                      Specific type of trade \_\_\_\_\_  
 Other (please specify) \_\_\_\_\_

### If Transfer

Full Name of Previous Operator \_\_\_\_\_  
New Premises Name \_\_\_\_\_  
Previous Trading Name \_\_\_\_\_  
Date of Takeover                      From \_\_\_\_\_

### Signature

I confirm that the information provided on the application form is true and correct  
Applicant \_\_\_\_\_ Date \_\_\_\_\_

Please refer to notes overleaf

### Office Use Only

Date Received	_____	Date of Inspection	_____	Date Issued	_____
Assessment No	_____	Lodgement/Licence No	_____	Approved By	_____
Fee Payable (GST incl)	\$ _____	Receipt No	_____	Date	_____

### Notes

- 1 To make an application for a certificate of registration, please complete the application and attach the appropriate **fee** as set out in the Fee Schedule approved by Council. (See Council's Website for correct amount)
- 2 Please note that all certificates of registration will expire on 30 June of each year.
- 3 **Renewal** applications are to be made at least a month prior to licence expiry date. Council is under **no obligation** to issue reminders.
- 4 **Failure** to renew a licence within 14 days of its expiry will result in the licence lapsing and a penalty will apply.
- 5 When taking ownership of existing premises you have **14 days to apply for transfer of licence**.