



RUAPEHU DISTRICT COUNCIL

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For Council Use

Application for Mobile/Travelling Shop or Itinerant Trader Licence

Local Government Act 1974/Chapter 4 Model General Bylaws 1972

This is an Annual Licence

Full name of Licensee: _____

Name of Business: _____

Business Address: _____

Postal Address: _____
(if different from above)

Contact Phone Number: _____

Conditions

- An appropriate cover must be placed on the footpath where the stall is erected to ensure that the footpath is not damaged or stained in any way.
- The name of the Licensee must be clearly displayed at all times.
- The width of the stall is not to exceed one third of the width of the pavement.
- It is the Chief Executive's responsibility to allocate to an organisation the day(s) of trading.
- This permit is not transferable to any other person.
- A copy of this consent must be on display at all times of trading.

Mobile/Travelling Shop and Itinerant Trader (per annum)	Refer Fees and Charges Manual
Mobile Shops involving Food Preparation (per annum)	Refer Fees and Charges Manual
Re-inspection	Refer Fees and Charges Manual

I/We hereby apply for a licence as detailed above.

Signature: _____ Date _____

Please Note: Land owner's permission must be obtained. This includes Ruapehu District Council for land that is owned or administered by Council.

Office Use Only

Approved/Not Approved _____ Licence period from _____ to _____

Licence # _____ Date Issued _____ Fee Paid _____ Receipt _____

Please Note: Details on the reverse side must be completed before application can proceed.

Applicant to Complete

1 Nature of goods to be sold:

2 Address of depot:

3 Proposed hours of trading:

4 Proposed area of trading:

5 If Mobile/Travelling shop:

(a) Type of vehicle and registration number

(b) Where can vehicle be inspected?

(A separate licence is required for each vehicle.)

(c) List places you are intending to park vehicle for trade

Notes:

- All applications for a mobile/travelling shop or itinerant trader's licence must be accompanied by:
 - (a) a character reference
 - (b) a plan of the vehicle selling goods.
 - (c) maps or similar showing the sites the mobile shop intends to sell from.
- Return this application form to the nearest Council office at Taumarunui, Ohakune, or Raetihi.
- Receipt constitutes tax invoice.

Excerpts from the Public Places Bylaw 2008

11.6 *Obstructing Public Places*

11.6.1 A person shall not:

- (a) Obstruct the entrances to, or exits, from a Public Place.
- (b) Place, carry or leave any material or thing, including signage, on a Public Place that could obstruct the public right of passage, without the approval of an authorised officer and then only in accordance with such conditions as may be imposed.
- (g) Place any obstruction or permit or allow any obstruction to remain in any Public Place whereby life or limb is likely to be endangered.

11.7 *Damage To Public Places*

11.7.1 Except with the prior approval of Council or an authorised officer a person shall not in any Public Place:

- (a) Damage, interfere with, destroy or remove any grass plot, flower bed, tree, shrub, plant, natural feature or any inscription or label relating to it, or street signs.
- (b) Pollute, damage, deface or disfigure, apply graffiti, posters or advertising devices to, or interfere with any ornament, statue, building, structure, or facilities or street signs.

12.4 *Litter in Public Places*

12.4.1 No person shall make use of any litter receptacle for the purpose of placing or depositing any offensive matter or any household, commercial or industrial refuse of any description.

11.9 *Use of Footpath and Trading In Public Places*

11.9.6 All Hawkers, Mobile Shop and Itinerant Traders must have a licence to operate.

11.9.7 All Hawkers, Mobile Shop and Itinerant Traders are prohibited from the areas listed in **Schedule 1** of this Bylaw.

Itinerant Trader means any person who is not continuously resident in the District for at least six months and does not own or have a lease over a premise for a period greater than six months and sells any goods, wares or merchandise.

Mobile Shop means a vehicle, whether self propelled or not, from which goods, wares or merchandise including food are offered, or exposed for sale in the road reserve, or from which goods, wares or merchandise including food may be ordered in the road reserve (whether or not in pursuance of any invitation to call with the goods, wares or merchandise) or from which services are offered for sale in the road reserve: but does not include any vehicle used to transport and deliver goods, wares or merchandise pursuant to a prior order placed for the delivery of the goods, wares or merchandise.

Stall means any non-profit organization or non-profit person who occupies any portion of any Public Place for the purpose of selling any food or refreshments, newspapers, lottery tickets, textiles, hardware or merchandise.

Hawkers, Mobile Shops and Itinerant Traders are prohibited in the following areas:

Taumarunui Hakiha Street from Katarina Street to Turaki Street. Miriama Street from Katarina Street to Morero Terrace, incorporating Marae Street, Manuauete Street and Hikaia Street.

Ohakune State Highway 49 (Clyde Street) from Rata Street to Arawa Street, incorporating Goldfinch Street to Ayr Street.

Raetihi Seddon Street from State Highway 4 to Duncan Street.

Food Safety – Check List for Food Stall Holders

Personal

- Have short clean fingernails
- Wash hands before commencement of the sausage sizzle
- Wear clean tidy clothing
- Wear disposable gloves when handling food
- Wear protective apron

Food Storage

- Store goods off the ground away from heat, flies, animals and people
- Store sausages in a clean sealable chilly bin – cooled below 4⁰C by placing a large bag of ice in the bottom
- For convenience, sausages must be precooked and packed in bags of about 12
- Loaves of bread to be stored in wrappers until used
- Sauce to be in clean, washable dispensers
- All goods to be purchased from reputable food premises

Food Selling

- Food handlers should wear clean tidy aprons while preparing and selling food
- Use food tongs and wear disposable gloves where appropriate
- Pick up all food with food tongs
- Hand the customers food wrapped in bread with tomato sauce on a paper serviette
- Benches and tables need to have a hard washable surface
- Provide hot soapy water and paper towels for regular cleaning of hands and utensils

Smoking

- No smoking by staff

Site Exit

- No prepared food is to be kept for later sale
- Area to be tidied and left in a clean state