



RUAPEHU DISTRICT COUNCIL

Private Bag 1001, Taumarunui 3946, New Zealand
Telephone 07 895 8188 • Fax 07 895 3256
Email info@ruapehudc.govt.nz
Website www.ruapehudc.govt.nz

For Council Use

Hireage of Taumarunui Domain Grandstand

Applicant Details			
Name of Person/Group/Organisation	_____		
Postal Address	_____		
Phone	_____	Facsimile	_____
Email Address	_____		
Contact Person	_____		
Date and Time In	_____		
Date and Time Out	_____		
Intended Use	_____		
Do you also wish to book the Domain for the same period of time?	Yes <input type="checkbox"/>	No	<input type="checkbox"/>
Will alcohol be consumed on the Premises?	Yes <input type="checkbox"/>	No	<input type="checkbox"/>
If sold, has a Special Licence been applied for?	Yes <input type="checkbox"/>	No	<input type="checkbox"/>

I agree to be the responsible person for any problems resulting from the Taumarunui Domain Grandstand hireage.

Signature _____ Date _____

Fees			
Description	Unit Charge	Qty	Total Charge
Day Hire (8am – 5pm)	\$ 30.00 per day (incl GST)	_____	_____
Total Fee Paid		_____	\$ _____

Information
If the grandstand requires cleaning after customer use, Council will charge at cost to the hirer. The hirer will be charged for non-return of the key.

Office Use Only			
File	H55-0002	Code Ref:	TDG (Hireage) 40 21 01 1100
Receipt No	_____	Date Fee Paid	_____
Request for Service No:	_____	Key Issued No	_____

Private Function Involving Alcohol Taumarunui Domain Grandstand

Information

Premises must be vacated by 5.00pm.

Please contact the District Licensing Agency at Council if you will be selling alcohol.

Private Function

1 Details of Event

- (a) Date of Event _____
- (b) During which days and hours
is liquor to be consumed? _____

2 Conditions

- (a) What provisions of the following does the applicant/s intend to have available/provide during the supply of alcohol?
- (i) Please list the food to be served at this event. _____

- (ii) Non and Low Alcoholic beverages. Please list the beverages to be served at this event. _____

- (b) How will you get your guests home safely after the event? _____

3 Details of Contact Person

- (a) Name of Contact Person _____
- (b) Phone (day time) _____

Signature _____ Date _____

Information Requirements

Please Retain this Page and Return it with the Key

General

The organisation or person who has booked the grandstand, "the hirer", is responsible for the following:

- (a) Return of the key to the Council Office, Huia Street, Taumarunui (during business hours) the day following all day hire, or the first available business day if hired for a weekend day.
- (b) Safety of the grandstand and its assets for the duration of the booking.
- (c) All floors are to be swept and left in a clean condition. If hot water is turned on, ensure it is turned off at the switchboard after use.
- (d) All lights to be put out after use, mains power to be turned off, the doors locked and the building left secure.
- (e) Toilets to be checked, flushed and cleaned.
- (f) Showers to be checked and cleaned.
- (g) Supply of toilet paper, hand towels and hand soap by hirer is necessary.
- (h) All rubbish is to be bagged and removed from the building.

Payment of Hire

- (a) All hire charges are to be paid in advance.

The Hirer will be liable for the cost of any damages incurred.

- (a) Damage, breakage or theft of buildings furnishing or equipment.
- (b) Cleaning required to bring the facility back to original condition.
- (c) Locking or securing the building.
- (d) Returning equipment and furniture to storage.
- (e) Failure to adhere to pre-arranged hire times.
- (f) Call out of any Council officers outside normal business hours.

Times

Please vacate the grandstand by 5.00pm following an all day function.

All goods left in the grandstand are at the owner's own risk

Special Conditions

Council's representative is the Co-ordinator or designated staff member who will receive full co-operation by all users to ensure that all events are conducted in a proper and orderly manner in compliance with all relevant acts and bylaws. Council reserves the right for the Co-ordinator, designated staff member, Police or officer of Council to be present in the grandstand at any time. Council may require the Hirer to engage the services of approved security guards for the duration of the time.

The Hirer shall be personally responsible for conduct of the function and persons at the function inside and outside the premises. Organisers are reminded that they have the right to refuse admission to any person.

- (a) Intoxicating liquor must not be brought into or consumed on the premises by people under the age of 18.
- (b) Liquor is only allowed in the grandstand in accordance with the requirements of the Sale of Liquor Act 1990.
- (c) Pursuant to the Smoke Free Environment Act 1990 and Council Policy, no smoking is permitted within the grandstand.

This agreement is personal to the Hirer for the approved purposes and in the grandstand specified.

Ruapehu District Council reserves the right to amend the Conditions of Hire and/or the Schedule of Charges from time to time and such amended Conditions or Charges shall apply to each and every succeeding hire period notwithstanding that the Hirer may not have received any prior notification.

Taumarunui Domain Grandstand Key Return

Hirer _____ Hire Date _____
Request for Service No _____
Key Set No _____ Date: _____