

# INFORMATION REQUIREMENTS

## **IR 1.0 Rule**

The following information requirements are deemed a rule in this Plan for the purpose of :

- (a) The Council carrying out its functions under the Act; and
- (b) Achieving the objectives and policies in this Plan.

## **IR 1.1 INFORMATION REQUIREMENTS**

### **IR 1.1.1 In addition to the requirements of the Act, the following information shall be submitted with any application for a resource consent:**

- (a) A completed resource consent application form.
- (b) A description of the site; including a description of existing activities, buildings, topography and vegetation, information on the extent and nature of any fill on the site, any indication of earth movement, and a description of any habitats (e.g. bush areas, wetlands and streams) that the activity may adjoin or modify.
- (c) A description of the activity for which consent is sought and its location.
- (d) A statement specifying all other resource consents that the applicant may require from any consent authority in respect of the activity to which the application relates, and whether or not the applicant has applied for such consents.
- (e) The prescribed administrative charge.
- (f) An assessment of any actual or potential effects that the activity may have on the environment and the ways in which adverse effects may be avoided, remedied, or mitigated in accordance with the Fourth Schedule of the Act.
- (g) Certificates of Title for the subject site.
- (h) Drawings illustrating the proposal.

The drawings must include the details set out in paragraph i, ii, iii and iv below as applicable:

- (i) A drawing showing the location of the site, with road name, property number and north point;
- (ii) A site plan of the property (to scale) showing the:
  - a) site boundary lengths and other dimensions in metres.
  - b) location of all existing buildings which are to remain on the site, and all proposed buildings and structures, (including where applicable, eaves, balconies, courts and verandahs), and distances to site boundaries.
  - c) proposed use of each building.
  - d) position of any easement over the site.
  - e) position, location and dimensions of every parking and loading space and the proposed access and manoeuvring areas.

- f) proposed retaining walls, excavations and fill.
  - g) watercourses and drainage and sewerage pipes within and adjacent to the site.
- (iii) Where the activity is for any activity other than a residential activity a floor plan to scale showing the:
- a) use of all parts of the building, including basements, storage or services areas.
  - b) room layout of the building if this is known, and a clear identification of the use of different rooms.
- (iv) Elevations of each building (to scale) showing:
- a) building heights and height in relation to any boundary.
  - b) maximum permitted height.
  - c) original ground levels along boundaries at 1.0 metre intervals in relation to the datum used.
- (i) The position of all service connections.
- (j) Any signs to be associated with the proposal.
- (k) Where reticulation is not available details of any proposed methods of the disposal of effluent and stormwater, including plans indicating the location of the proposed system, and any disposal field.
- (l) Details of the nature and use of any hazardous substances and an assessment of risk associated with such use.
- (m) Details of any contamination associated with the site.
- (n) Details of the susceptibility of the site to a natural hazard event.
- (o) Details of any susceptibility to ground instability or erosion.
- (p) In the case of a notified application a description of the outcomes of consultation undertaken with nga iwi.
- (q) A list of people affected by the proposal, including mailing addresses.
- (r) For any application other than a residential activity or a rural activity a statement identifying the number of staff which will be associated with the activity.
- (s) In the case of an application adjacent or abutting a state highway a description of the outcome of consultation undertaken with Transit New Zealand.
- (t) In the case of an application for a proposal relating to a heritage resource identified in the schedule contained within the District Plan a description of the outcome of consultation undertaken with the New Zealand Historic Places Trust where the item is within the New Zealand Historic Places Trust Register.

**IR 1.1.2 In addition to the above rules and the requirements of the Act, in the case of a subdivision consent the following information is required as a rule of this Plan:**

- (a) Where an amalgamation is proposed, the wording of an appropriate amalgamation condition.
- (b) The position of all new boundaries.

- (c) The location and areas of new reserves to be created, including any esplanade reserves to be set aside on a survey plan under section 231 of the Resource Management Act 1991.
- (d) The location and areas of any esplanade strips to be created under section 232 of the Resource Management Act 1991.
- (e) The location and areas of any existing esplanade reserves, esplanade strips, or access strips.
- (f) The location and areas of any land below mean high water springs of the sea, or any part of the bed of a river or a lake, which is required under section 237A of the Resource Management Act 1991 to be shown on a survey plan as land to be vested in the Crown.
- (g) The location and areas of land to be set aside as new road.
- (h) Except where subdivision is a permitted activity or is for a utility service or to provide access, information is to be provided showing that each site is capable of being provided with electricity and telecommunication services.

#### **IR 1.2 Further Information**

Further Information may be required from an applicant where it is considered necessary to better understand the nature of the activity, the effect it may have on the environment, or the ways in which adverse effects may be mitigated. The Council may also commission a report, at the applicant's expense, on any matters raised in relation to the application or in any environmental assessment of effects. Such a report may be commissioned where; but not exclusively:

- the application includes a natural hazard; or
- the use or storage of a hazardous substance occurs; or
- the activity the subject of the application may, in the opinion of the Council, give rise to significant adverse environmental effects which are not adequately avoided, remedied, or mitigated.