



NOTIFICATION OF APPOINTMENT OF MANAGER
Sale of Liquor Act 1989, Section 128, 129 & 130

The following organisations must be notified:

The Secretary <input type="checkbox"/> District Licensing Agency Private Bag 1001 Taumarunui Fax: 07 895 3256	The Secretary <input type="checkbox"/> Liquor Licensing Authority PO Box 5027 Wellington Fax: 04 4626686	Liquor Licensing Sergeant <input type="checkbox"/> <i>Or</i> New Zealand Police PO Box 18 Ohakune Fax: 06 385 0101	Liquor Licensing Sergeant <input type="checkbox"/> New Zealand Police PO Box 219 Taumarunui Fax: 07 895 5146
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(Fax form to the nearest/relevant police station)

Date: _____

Premise/conveyance (i.e. train, boat, plane) trading name: _____

Phone: _____ Fax: _____

Notice is hereby given of the appointment of: (please delete two).
 A Temporary Manager under Section 128 of the Sale of Liquor Act 1989 / Acting Manager under Section 129 of the Sale of Liquor Act 1989 or appointment of Manager or termination of Manager under Section 130 Sale of Liquor Act 1989 (copy of certificate to be supplied with this notification).

In the case of Section 130 please complete the following:

Full Name: _____

Please attach a copy of your Manager's Certificate.

Date of Birth: _____

The person appointed as Temporary Manager, must lodge his / her application for new General Manager's Certificate no later than _____. The date specified must be within 2 working days of the date of appointment. Should an application or Manager's Certificate not be submitted to the DLA within the 2 working days required or the application is refused, the licensee shall cease to employ the appointee as a Manager, in accordance with Section 128 of the Sale of Liquor Act 1989.

I hereby understand as the appointed person (full name) _____ my obligations under the Sale of Liquor Act 1989.

Signed: _____

Date: _____

Please complete if Section 128 or 129 complies.

In the case of Section 128 or 129 of the Sale of Liquor Act 1989 the appointed person replaces/relieves (full name of person) _____

Licensee/s to complete.

Print full Name: _____

Licensee Signature/s: _____

Date: _____



Sections 128, 129 and 130 of the Sale of Liquor Act 1989 state the following:

128 Temporary Manager—

- (1) *In any case where a manager is ill or is absent for any reason, or is dismissed, or resigns, the licensee may appoint as a temporary manager a person who is not then the holder of a manager's certificate.*
- (2) *The appointee shall, within 2 working days after the appointment, apply for a manager's certificate; and, if such an application is made, the temporary manager shall, from the time of the appointment until the application is determined, be deemed for the purposes of this Act to be the holder of a manager's certificate.*
- (3) *If the appointee does not apply for a manager's certificate within that period of 2 working days, or if the application is refused, the licensee shall cease to employ the appointee as a manager.*

129 Acting Manager—

- (1) *Notwithstanding any other provision of this Act, a licensee may appoint an acting manager—*
- (a) *For any period not exceeding 3 weeks at any one time where the licensee or a manager is unable to act because of illness or absence; and*
- (b) *For periods not exceeding in the aggregate 6 weeks in each period of 12 months to enable the licensee or a manager to have a vacation or annual leave.*
- (2) *Every person appointed as an acting manager in accordance with this section shall, while the appointment continues, be deemed for the purposes of this Act to be the holder of a manager's certificate, and it shall not be necessary for that person to apply for or hold such a certificate.*

130 Notice of Appointment, etc, of Manager, Temporary Manager, or Acting Manager—

- [(1) A licensee must give notice, in accordance with subsection (1A), of the appointment, or the cancellation or termination of the appointment, of any manager, temporary manager, or acting manager.]*
- [(1A) Notice is given in accordance with this subsection if the notice is given within 2 working days after the appointment, or the cancellation or termination of the appointment, to—*
- (a) *The Licensing Authority; and*
 - (b) *The District Licensing Agency with which the application for the licence was filed; and*
 - (c) *The member of the Police in charge of the police station nearest to—*
 - (i) *The premises, where the licence is in force in respect of any premises; or*
 - (ii) *The office of the District Licensing Agency with which the application was filed, where the licence is in force in respect of any conveyance.]*
 - (2) *It shall not be necessary to comply with subsection (1) of this section in respect of the appointment of a temporary manager or an acting manager for any period not exceeding 48 hours.*
 - (3) *The Licensing Authority may, within 5 working days after receiving a notice of the appointment of any temporary manager or acting manager, notify the licensee that it does not approve the appointment, in which case it shall give a copy of the notice to the member of the Police referred to in [subsection (1A)(c)] of this section.*
 - (4) *On receiving notice under subsection (3) of this section, the licensee shall terminate the appointment with effect from a date not later than 5 working days after the date of the notice.*