



# RUAPEHU DISTRICT COUNCIL

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For Council Use

## Application for Code Compliance Certificate

Form 6  
Section 92, Building Act 2004

Please complete and return to the Ruapehu District Council when building work is finished.

### The Building Consent

Valuation Number: \_\_\_\_\_  
Building Consent Number: \_\_\_\_\_  
Building Consent Type: \_\_\_\_\_  
Building Location: \_\_\_\_\_  
Issued By: RUAPEHU DISTRICT COUNCIL

### The Owner

Name of Owner: *(include preferred form of address e.g. Mr, Miss, Dr if an individual)* \_\_\_\_\_  
Contact Person : *(if applicant is not an individual)* \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Street Address/Registered Office: \_\_\_\_\_  
Phone (Day): \_\_\_\_\_ Facsimile No: \_\_\_\_\_  
Phone (Evening): \_\_\_\_\_ Mobile: \_\_\_\_\_  
Website: \_\_\_\_\_ Email: \_\_\_\_\_

The following evidence of ownership is attached to this application *(copies only please)*:

Certificate of Title     Lease     Agreement of Sale and Purchase     Other document showing full name of legal owner(s) of building

### Agent *(only required if notification is being given on behalf of the owner)*

Name of Agent: \_\_\_\_\_  
Contact Person: *(if the agent is not an individual)* \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
Street Address/Registered Office: \_\_\_\_\_  
Phone: \_\_\_\_\_ Mobile: \_\_\_\_\_  
Fax: \_\_\_\_\_ Email: \_\_\_\_\_  
Relation to owner *(state details of the authorisation from the owner to give the notification on the owner's behalf):* \_\_\_\_\_

**First point of contact for communications with Council:** *(state full name, mailing address, phone and facsimile numbers, email address)*

Name: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
Phone: \_\_\_\_\_ Fax No: \_\_\_\_\_ Email: \_\_\_\_\_ Mobile: \_\_\_\_\_

**Application**

All building work to be carried out under the above Building Consent was completed on \_\_\_\_\_

The licensed building practitioner(s) who carried out or supervised the restricted building work is/are as follows:

Name	Licensing Class	Licensed building practitioner number <i>(or registration number if treated as being licensed under Section 291 of the Building Act 2004)</i>	Particular work carried out or supervised.

The personnel who carried out the building work other than restricted building work are as follows (list names, addresses, phone numbers and [where relevant] registration numbers.

The following specified systems are contained on the Compliance Schedule for the building and, in the opinion of the personnel who installed them, are capable of performing to the performance standards set out in the Building Consent *(list specified systems)*:

I request that you issue a Code Compliance Certificate for this work under Section 95 of the Building Act 2004.

The Code Compliance Certificate should be sent to:  
*(state which address and whether owner or agent)*

\_\_\_\_\_  
Signature of  
*(owner/agent on behalf of and with the authority of the owner)*

\_\_\_\_\_  
Date

Name of person signing: \_\_\_\_\_

**Attachments** *(copies only please)*

The following documents are attached to this application:

- Memoranda (Records of Building Work) from licensed building practitioner(s) stating what restricted building work they carried out or supervised.
- Other documents from the personnel who carried out the work.
- Evidence that specified systems are capable of performing to the performance standards set out in the Building Consent.

**Important:** Please note that this form constitutes the notification required by the Building Consent Officer that indicates the building work you are proposing, has been completed and a final inspection is required. Once a final inspection has been undertaken, a Code Compliance Certificate (CCC) will be issued. The CCC is important to the property owner, or any prospective owner, as it is your assurance that the building work complies with the Building Code. Without it, effectively your building work has not been completed.