



Application for

Registration of National Programme

*Pursuant to Health Act 1956, Food Act 2014, Food Regulations 2015, The Ruapehu Bylaw 2018
(Annual Registration Period: 1 July to 30 June)*

National Programme

1 - (Low Risk Food
Businesses – see next page)

2 - (Low Risk Food Businesses
– see next page)

3 - (Medium Risk Food Businesses
– see next page)

Applicant and Premises Details

Name of Applicant

Company Name (if applicable)

Premises Trading Name

Street Address of Premises

Postal Address

Address of Registered Office (if a Company)

Daytime Phone

Mobile

Fax

Email

Preferred Means for Formal Correspondence

Mail

Email

Fax

Name of Verification Agency/Agencies

(Attach copy of letter confirm nominated Agency will provide verification services for registration)

Notes

- To make an application for a Certificate of Registration for food premises, please complete the application and attach the appropriate fee, as set out in the Fees and Charges Manual (see Council's website for correct amount).
- Please note that all Certificates of Registration will expire annually, on the anniversary of first registration.
- **Renewal** applications are to be made at least one month prior to licence expiry date.
- **Applicant/Operator** is to ensure that premises comply with the requirements for design, construction, location and good operating practices around cleaning, maintenance, waste management and pest control. Refer to Sections 13-18, Food Regulations 2015.
- It is the responsibility of the applicant to ensure they have obtained the necessary Planning and Building Consents and/or approvals. If you have any queries, please contact Council's Environmental Health Officer, Planner or Building Consent Officer for assistance.
- A scaled floor plan of the premises may be required.

National Programmes

(Select Relevant Programme)

National Programme 1 **Low Risk Food Businesses**

- Making and selling hot drinks.
- Growing or packing produce (eg, farmers, orchardists).
- Extracting and packing honey,
- Making sugar or products like syrup.
- Transporting or distributing food.
- Selling pre-packaged ice cream as well as other pre-packaged food that does not need to be kept cold or frozen (known as shelf-stable foods).

National Programme 2 **Low Risk Food Businesses**

- Those providing food services to pre-school children (including children under 5 years) in a centre-based setting.
- Retailers of manufacturer-packaged chilled and frozen food (excluding ice cream and iced confectionery – they are under National Programme 1)
- Processors of nuts or seeds

It also applies to manufacturers of:

- Shelf-stable grain-based products (eg, biscuits or crackers).
- Confectionery.
- Crisps, popcorn, pretzels, soy crisps or similar snack products.
- Bread (Bakeries that make only bread).
- Dried or dehydrated fruit or vegetables.
- Water-based products, including ice, iced confectionery (ice blocks) and desserts.
- Shelf-stable condiments (including sauces, spreads and preserves).
- Frozen fruit and vegetables.

National Programme 3 **Medium Risk Food Businesses**

- Processors of grain, herbs.
- Retailers that handle food, but do not prepare or manufacture food (eg, those that reheat pies or scoop ice cream)

It also applies to manufacturers of:

- Oils and fats for human consumption.
- Food additives, processing aids, vitamins, minerals and other nutrients intended to be added to food.
- Dry mix powders.
- Alcoholic and non-alcoholic drinks.

Signature

I confirm that the information provided on this Application Form is true and correct.

Applicant

Date

For Council Use

Date Received	<input type="text"/>	Nat Programme	Fee Due (per Fees & Charges Manual)	<input type="text"/>
Date of Inspection	<input type="text"/>		Approved by	<input type="text"/>
Date Issued	<input type="text"/>		GL Code	68 00 01 1100
Assessment No	<input type="text"/>	<input type="checkbox"/> 1	Receipt No	<input type="text"/>
Lodgement/ Licence No	<input type="text"/>	<input type="checkbox"/> 2	Receipt Date	<input type="text"/>
		<input type="checkbox"/> 3		

Payment by Direct Credit: Ruapehu District Council – BNZ Taumarunui – Account No 02 0424 0150061 00

Please ensure your name is in the Reference field, along with the words “Prem Reg”