

RUAPEHU DISTRICT COUNCIL

MINUTES

MEETING HELD IN THE TAUMARUNUI ROOM (COUNCIL CHAMBER),
HUIA STREET, TAUMARUNUI ON TUESDAY 11 MARCH 2014 AT 11.12AM

PUBLIC BUSINESS

Present

Mayor:	Don Cameron	
Deputy Mayor	Marion Gillard	Ohura Ward
Councillors:	Bruce Broderson	Taumarunui Ward
	Ron Cooke	Taumarunui Ward
	Graeme Cosford	Taumarunui Ward
	Cynthia Dowsett	Waimarino-Waiouru Ward
	Ben Goddard	Waimarino-Waiouru Ward
	Karen Ngatai	Taumarunui Ward
	Rabbit Nottage	Waimarino-Waiouru Ward
	Pita Pehi	Waimarino-Waiouru Ward
	Elaine Wheeler	National Park Ward
	Rhonda Wood	Taumarunui Ward
Staff:	Peter Till	Chief Executive
	Margaret Hawthorne	Group Manager Community Services
	Pauline Welch	Group Manager Customer Services
	Pam Bicknell	Group Manager Corporate Services
	Sarah Doyle	Executive Assistant
	Warren Furner	Land Transport & Economic Development Manager
	Marissa Cairncross	Team Leader Policy Planning
	Marc Lorentzen	Senior Accountant (Part)
	Mohammed Ishrar	Senior Environmental Health Officer (Part)
	Brenda Ralph	Team Leader Compliance (Part)

1	Apologies	<i>File A05-0014</i>
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No apologies were received.

2	Public Forum: Temporary Suspension and Reinstatement of Standing Orders	<i>File A05-0014 Doc 577509</i>
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Council temporarily suspended Standing Orders in their entirety to allow Members and the public to address Council.

RESOLVED

- 1 *That the Report on Public Forum: Temporary Suspension and Reinstatement of Standing Orders be received.*
- 2 *That, pursuant to Section 27(4) Schedule 7 of the Local Government Act 2002, Council temporarily suspends Standing Orders in their entirety to allow Members and the public to address Council.*

Council received addresses as follows:

- John and Maree Howard were in attendance to speak with regard to the Ohura Water Supply. They asked that the suggested resolution in the Ohura Water Supply report contained in the agenda be deferred by the new Council pending its further investigations and urged Council to obtain a legal opinion on the agenda report regarding Council's obligations under various sections of the LGA. They also asked that a working group be established comprised of Councillors, Horizons Regional Council, Veolia, Ohura representatives and the Minister.
- Councillor Ngatai advised that she had been approached by Dorothy Battersby regarding the Ohakune Bowling Club property. Council's Group Manager Community Services advised that the matter had recently been considered by the Waimarino-Waiouru Community Board and that a Report will be on the 25 March 2014 Council agenda.
- Councillor Nottage advised that funding possibilities were being investigated for the new Ohakune skatepark.
- Councillor Cooke voiced concern that the latest Lines Company price increases. Council's Chief Executive explained that the latest letter from The Lines Company laid out the basis of the maximum demand and the charges for it. It did not change the charge per unit of maximum demand.
- Councillor Wood attended the Taumarunui Community Kokiri Trust (TCKT) strategic planning day held on 6 March 2014. TCKT employs over 100 staff, paying \$4.5 million in wages annually, with annual outgoings of \$5 million.

RESOLVED

That, pursuant to Section 27(4) Schedule 7 of the Local Government Act 2002, Council reinstates Standing Orders in their entirety for consideration of the agenda.

Note: The following item was taken after item 4.

3	Confirmation of Minutes: 11 February 2014	<i>File M80-0001</i>
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RESOLVED

That the Public-Business Minutes of the Council meetings held on 11 February 2014 be confirmed as a true and correct record.

Note: The following item was taken after item 2

4	Deputation: Bernhard Chrustowski and Chris Birt, Lake Taupo Cycling Trust	<i>File C36-0057 Doc 577502</i>
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Members received a deputation from Bernhard Chrustowski and Chris Birt of Lake Taupo Cycling Trust who spoke on the inaugural Pedal the Plateau 2015 cycle event and sought assistance from Council in the form of marketing through Visit Ruapehu in the 2014/15 year. The Trust members tabled copies of a submission to the EAP 2014/15 seeking \$15,000 towards the marketing, promotions and public relations programme of the 2015 cycle event.

RESOLVED

That the Report on Deputation: Bernhard Chrustowski and Chris Birt, Lake Taupo Cycling Trust be received.

The meeting adjourned for lunch at 12.25pm and reconvened at 1.10pm

Note: The following item was taken after item 15 (immediately following lunch).

5	Deputation: Dr Dell Hood, Medical Officer of Health, Population Health Services, Waikato District Health Board	<i>File H40-0022 Doc 577700</i>
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Members received a deputation from Dr Dell Hood, Medical Officer of Health, Population Health Services, Waikato District Health Board who was in attendance to give a presentation on the public health role of local government. Dr Hood tabled copies of Section 23 of the Health Act 1953.

RESOLVED

That the Report on Deputation: Dr Dell Hood, Medical Officer of Health, Population Health Services, Waikato District Health Board be received.

6	Financial Report for the Period Ended 31 January 2014	<i>File R40-0001 Doc 577692</i>
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Members considered a Report providing the January 2014 Financial Statement and the January 2014 Cash Flow Statement. Council's Chief Executive and Senior Accountant spoke to the Report and answered Members' questions.

RESOLVED

- 1 *That the Report on Financial Report for the Period Ended 31 January 2014 be received.*
- 2 *That the January 2014 Cash Flow Statement be received.*

7	Compliance Fees and Charges 2014/15	<i>File D66-016 Doc 575591</i>
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Members considered a Report seeking adoption of the proposed Compliance Fees and Charges for 2014/15. Council's Group Manager Corporate Services and Team Leader Compliance answered Members' questions.

RESOLVED

- 1 *That the Report on Compliance Fees and Charges 2014/15 be received.*
- 2 *That Council adopt the new fee of \$50 for re-homing dogs.*

8	Proposed Fees and Charges for Environmental Health and Liquor Licensing 2014/15	<i>File H40-0028 Doc 577902</i>
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Members considered a Report seeking adoption of the proposed Environmental Health fees and charges for 2014/15 and providing the Liquor Licensing fees as set by the Sale and

Supply of Alcohol Act 2012. Council's Senior Environmental Health Officer spoke to the Report and answered Members' questions.

RESOLVED

- 1 *That the Report on Proposed Fees and Charges for Environmental Health and Liquor Licensing for 2014/15 be received.*
- 2 *That the following changes to the Environmental Health Fees and Charges be approved for 2014/15:*

Environmental Health – Proposed Fees 2014/15

Section 12, Local Government Act 2002 and Regulation 7 Health (Registration of Premises) Regulations 1966

	2013/14	2014/15	Explanation
	Current	Proposed	
Food Premises and Other Registrations			
High Risk (Restaurants, Takeaways, Lunch Bars, Bakeries, Butcheries, Taverns, Supermarkets and all those premises used for manufacture, preparation, heat treatment and sale of readily perishable foods)	\$558	\$570	Increase of 1 - 1.5% due to inflation
Medium Risk (Dairies, Service Stations and all those premises used for the sale/storage of pre-packaged foods, including frozen goods. No cooking.)	\$445	\$450	Increase of 1 - 1.5% due to inflation
Low Risk (Fruit and vegetables, including the sale of sealed goods ONLY and food that is NOT readily perishable)	\$295	\$300	Increase of 1 - 1.5% due to inflation
Food Premises not required to be registered (Annual Hygiene Inspection and Administration Fee for premises handling food or liquor but exempted from registration under Regulation 4)	\$170	\$175	Increase of 1 - 1.5% due to inflation
VIP (Food Control Plans)	\$558	\$570	Increase of 1 - 1.5% due to inflation
Vending Machine not on Food Premises	\$46	\$47	Increase of 1 - 1.5% due to inflation
Food Premises – Small	\$153	\$155	Increase of 1 - 1.5% due to inflation
Food Premises – Large	\$180	\$183	Increase of 1 - 1.5% due to inflation
Food Premises – Seasonal (Determined by Senior Environmental Health Officer based on risk and size. Category only applies to clubs and other premises which are open seasonally)	\$153	\$156	Increase of 1 - 1.5% due to inflation
Food Stalls Registration			
High Risk (covers stalls that sell high risk food which requires to be kept chilled or frozen and involves preparation, cooking and heat treatment such as BBQ or sausage sizzles, etc, which could operate from markets, events or approved public site)	\$48 per day \$112 per 6 months \$220 per 12 months	\$49 per day \$113 per 6 months \$223 per 12 months	Increase of 1 - 1.5% due to inflation
Low Risk (covers stalls selling fruit and vegetables, eggs and foods that are considered low risk to members of the public and includes food prepared in a registered food premises and is pre-packaged and has a limited shelf life, eg, olive oil, bread, jams, pickles, etc)	\$37 per day \$61 per 6 months \$123 per 12 months	\$38 per day \$62 per 6 months \$125 per 12 months	Increase of 1 - 1.5% due to inflation
Mobile Shops Registration			
High Risk – Vehicles and Caravans (covers food that is prepared, cooked or reheated on site, eg, burger vans, crepes, fish and chips, ice cream vendors, etc, and includes mobile purpose-built vehicles/caravans that could operate from within markets, events or approved public sites.	\$48 per day \$225 per 6 months \$435 per 12 months	\$49 per day \$228 per 6 months \$440 per 12 months	Increase of 1 - 1.5% due to inflation
Low Risk – Vehicles and Caravans (covers food	\$37 per day	\$38 per day	Increase of 1 - 1.5% due to

	2013/14	2014/15	Explanation
that is prepared, reheated on site, such coffee carts, etc, that could operate from markets, events or approved public sites. No perishable food.	\$123 per 6 months \$235 per 12 months	\$125 per 6 months \$238 per 12 months	inflation
Events/Markets Health Licence			
Blanket Licence (covers all fruit and vegetable stalls and 5 High Risk stalls): All market operators are required to hold a market licence. However, mobile food vehicles selling high risk food are required to obtain their own individual licence registration.	\$215 for 5 High Risk Stalls. \$118 for any additional stalls thereafter	\$218 for 5 High Risk Stalls. \$120 for any additional stalls thereafter	Increase of 1 - 1.5% due to inflation
Events – Commercial (Multiple premises at an event may be charged on a bulk time basis and number of stalls, as determine by Senior Environmental Health Officer)	\$48 per stall plus one-off event fee of \$512.50	\$49 per stall plus one-off event fee of \$520	Increase of 1 - 1.5% due to inflation
Events – Community Based (Fee as determined by Senior Environmental Health Officer)	Between \$100 - \$160	Between \$110 - \$165	Increase of 1 - 1.5% due to inflation
Temporary Stalls in Public Places			
Non-Food	\$37 per day \$58 per 6 months \$118 per 12 months	\$38 per day \$59 per 6 months \$119 per 12 months	Increase of 1 - 1.5% due to inflation
Hawkers Licence	\$37 per event	\$38 per event	Increase of 1 - 1.5% due to inflation
Sale of Food by Charitable Organisation (Application Form for Permission to sell to be completed)	Free	Free	
Itinerant Traders/Buskers Permit	\$11 per day \$58 per 12 months	\$12 per day \$59 per 12 months	Increase of 1 - 1.5% due to inflation
Premises Registration (Other)			
Hairdressers/Funeral Directors/Health Protection Premises (Tattoo Parlours)	\$170	\$173	Increase of 1 - 1.5% due to inflation
Stock and Saleyards	\$445	\$450	Increase of 1 - 1.5% due to inflation
Camping Grounds	\$186	\$188	Increase of 1 - 1.5% due to inflation
Offensive Trades	\$445	\$450	Increase of 1 - 1.5% due to inflation
Transfer of Licence/Reissue of Certificate	\$82	\$84	Increase of 1 - 1.5% due to inflation
Late Registration Fee or Late Payment Fee on Licence Renewals	Extra 10% of Annual Registration Fee	Extra 10% of Annual Registration Fee	
Alfresco Dining – One Off Application Fee	\$200	\$200	
Premises Inspection and Enforcement Fees			
New Premises Application/Inspection Fee	\$135	\$137	Increase of 1 - 1.5% due to inflation
Re-inspection Fee	\$70 per hour or part thereof	\$71 per hour or part thereof	Increase of 1 - 1.5% due to inflation
Noise Control			
Noise Measurement	\$75 per hour	\$78 per hour	Increase of 1 - 1.5% due to inflation
Class 4 Gambling Venues			
Application Fee	\$835	\$840	Increase of 1 - 1.5% due to inflation
Hazardous Substances and New Organisms Act 1996			
Site Inspection (HASNO)	\$117	\$120	Increase of 1 - 1.5% due to inflation

9	Proposed Extension to the Raetihi Pool Swimming Season	<i>File C60-1661 Doc 577903</i>
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Members considered a Report seeking a decision on whether to extend the swimming season of the Raetihi Memorial Pools. Council's Chief Executive and Group Manager Community Services spoke to the Report and answered Members' questions.

RESOLVED

- 1 *That the Report on Proposed Extension to the Raetihi Pool Swimming Season be received.*
- 2 *That the Raetihi Memorial Pool swimming season not be extended to 30 March 2014 at a cost of \$7,665.*
- 3 *That the option of maintaining the water heating to 30 March 2014 be approved if it can be done safely for school and other supervised groups on a restricted key entry basis at minimal cost.*

10	Non-Salary Personnel Costs and Other Internal Costs	<i>File P20-0010 Doc 576945</i>
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Members considered a Report providing further information on the type of non-salary costs and other internal costs currently being incurred. Council's Chief Executive and Group Manager Corporate Services spoke to the Report and answered Members' questions.

RESOLVED

That the Report on Non-Salary Personnel Costs and Other Internal Costs be received.

11	Council Vehicle Fleet Financials and Usage	<i>File P20-0010 Doc 576908</i>
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Members considered a Report clarifying the various types of staff use of Council provided vehicles and the associated financial costs. Council's Group Manager Corporate Services spoke to the Report and answered Members' questions.

RESOLVED

That the Report on Council Fleet Vehicle Financials and Usage be received.

12	Staff Recruitment Policy	<i>File P20-0010 Doc 576198</i>
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Members considered a Report providing the Staff Recruitment Policy.

RESOLVED

That the Report on Staff Recruitment Policy be received.

13 Amendment of Appointment to Outside Organisation*File M35-0057
Doc 577686*

Members considered a Report seeking amendment to the appointment of Members on the Taumarunui Governance Group.

RESOLVED

- 1 *That the Report on Amendment of Appointment to Outside Organisation be received.*
- 2 *That the following amendment of appointment to an outside organisation be made:*

Organisation	Council Representative
<i>Taumarunui Governance Group</i>	<i>Mayor and Cr Cosford</i>

14 Freshwater Reform Submission*File: S24-0001
Doc 577641*

Members considered a Report providing the second submission on the Freshwater Reform which was sent to the Ministry for the Environment on 4 February 2014. Council's Group Manager Customer Services spoke to the Report and answered Members' questions.

RESOLVED

- 1 *That the Report on Freshwater Reform Submission be received.*
- 2 *That the Freshwater Reform Submission to the Ministry for the Environment be adopted retrospectively.*

The meeting adjourned at 3.35pm and reconvened at 3.50pm.

Note: The following item was taken after item 3 (immediately following lunch).

15 Ohura Water – Formal Consultation Process*File W30-0007
Doc 576850*

Members considered a Report providing options for the future of the Ohura Water Treatment Plant and supply to Ohura township for public consultation. Representatives from the Waikato District Health Board (DHB) were in attendance to speak to the Board's draft Health Impact Assessment Report.

The DHB recommended continuing with the reticulated supply and suggested a District-wide flat rate or other subsidies to help address affordability issues with the Ohura Water Supply.

Council's Chief Executive and Group Manager Customer Services spoke to the Report and answered Members' questions.

RESOLVED

- 1 *That the Report on Ohura Water – Formal Consultation Process be received.*

- 2 *That the options for Ohura Water Supply be included for consultation in the Exceptions Annual Plan 2014/15.*

16	Adoption of Statement of Proposal: Draft Exceptions Annual Plan 2014/15 for Public Consultation	<i>File: A05-0152 Doc 577690</i>
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Members considered a Report seeking adoption of the Statement of Proposal: Draft Exceptions Annual Plan 2014/15 (EAP) for public consultation.

RESOLVED

- 1 *That the Report on Adoption of Statement of Proposal: Draft Exceptions Annual Plan 2014/15 for Public Consultation be received.*
- 2 *That the following changes be made to the Draft Exceptions Annual Plan (EAP) 2014/15 before it is released for public consultation.*
 - (a) *The \$25 debt reduction payment be removed.*
 - (b) *Waionaru Public Toilets be included as a fully funded option.*
 - (c) *That discussion on the option to fully fund depreciation and debt reduction be included in the summary document for consultation.*
 - (d) *That the consultation period run from 18 March 2014 to 5pm on 22 April 2014.*
- 3 *That the Statement of Proposal: Draft Exceptions Annual Plan (EAP) 2014/15, as amended, be adopted for public consultation.*

Councillor Broderson left the meeting at 4.30pm.

17	Local Government New Zealand – Special General Meeting	<i>File A53-0007 Doc 577688</i>
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Members considered a Report advising that a Special General Meeting of Local Government New Zealand is to be held in Wellington on 13 March 2014. Mayor Cameron spoke to the Report and answered Members' questions.

RESOLVED

That the Report on Local Government New Zealand – Special General Meeting be received.

18	Ohakune Mountain Road Cycle Signs	<i>File R75-0437 Doc 576983</i>
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Members considered a Report providing information on the proposed cycle way signage for the Ohakune Mountain Road. Council's Land Transport and Economic Development Manager spoke to the Report and answered Members' questions.

RESOLVED

That the Report on Ohakune Mountain Road Cycle Signs be received.

Section 48 of the Local Government Official Information and Meetings Act 1987 gives Council the right by resolution to exclude the public from the whole or any part of the proceedings of any meeting only on one or more of the grounds contained within that Section.

RESOLVED

- 1 *That the report on Resolution to Exclude the Public for Consideration of Council Business is received.*
- 2 *That the public is excluded from the following part of the proceedings of the meeting.*
- 3 *That the general subject of each matter to be discussed while the public is excluded, the reason for passing the resolution in relation to each matter and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:*

General Subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under S48(1) for passing this resolution
<i>C1: Confirmation of Public Excluded Business Minutes: 11 February 2014</i>	<i>The reason(s) for excluding the public is/are recorded in the Public Business Minutes of the meeting.</i>	<i>48(1)(a)</i>
<i>C2: 577678: Feasibility Report – Volcanic Recreational Cycle Tour</i>	<i>Where the withholding of information is necessary to protect information where the making available of the information would be likely to unreasonably prejudice the commercial position of the person who supplied or who is the subject of the information.</i>	
<i>C3: 577905: Update on District Plan Appeals and Environment Court Appeal</i>	<i>The exclusion of the public is necessary to enable the local authority to deliberate in private its decisions or recommendations in any proceedings before a local authority where a right of appeal lies to any Court or Tribunal against the final decision of the local authority in those proceedings.</i>	

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982 as the case may require are listed above.

RESOLUTIONS BROUGHT OUT INTO PUBLIC BUSINESS

The following resolutions were brought out into Public Business:

RESOLVED

- 1 *That the Report on Feasibility Study – Volcanic Recreational Cycle Tour be received.*
- 2 *That this resolution is not recorded in the Public Business Minutes of this meeting.*
- 3 *That this Report is not released as publicly available information.*

There being no further business, the meeting concluded at 4.30pm.

Dated at Taumarunui this 8th day of April 2014

Don Cameron JP
MAYOR