

SITUATION VACANT
COMMUNITY PROPERTY OFFICER
OPERATIONS



Located in Raetihi or Taumarunui Office

Are you the type of person who likes a lot of variety in your day? As a result of an internal promotion, we're looking for a practical person who is as comfortable driving a 4WD vehicle as they are a computer.

You'll work with internal and external customers to maximize the value of our built and open-space assets. You'll be responsible for managing contracts and providing oversight of contractor activities.

You'll be a mature, self-starting problem-solver with good interpersonal and time management skills. As you'll be working independently most of the time, your ability to pick up a hammer, spanner, or screw-driver when needed will help to save money for our ratepayers.

You'll have a full, clean Class 1 driver licence, and MS Office skills to intermediate level. As you'll be acting within a warrant under various legislation, you will need to undergo a Police check to be appointed.

We offer an allocated vehicle, good benefits, and a competitive salary. You can download the job description and application form from our website.

Applications close on 14 August 2020.