RUAPEHU DISTRICT COUNCIL
Private Bag 1001, Taumarunui 3946, New Zealand
Telephone 07 895 8188 • Fax 07 895 3256
Email info@ruapehudc.govt.nz
Website www.ruapehudc.govt.nz

For Council Use

Ruapehu District Creative Communities Scheme Agreement to Account for Funds

I, ...

on behalf of .....

have applied to the Creative Communities Scheme administered by the Ruapehu District Council and have been allocated

$ ..... for the purpose of undertaking arts related activities named in the application to the Creative

Communities Scheme made to the Ruapehu District Council.

1 All funds distributed to any of the above named parties, must be used solely for the purpose for which they have been provided, namely: .....

2 Should any funds not used for the purpose for which they are provided, they must be returned to the Ruapehu District Council as soon as practical.

3 Should at any time the contact details or persons responsible for any Creative Communities funds change, it shall be the obligation of the party who applied for funding to provide the Ruapehu District Council with up to date information.

4 All parties responsible for the fund are jointly and severally liable to account for funds to the Ruapehu District Council.

5 The Certificate of Expenditure form with attached invoices (receipts) must be completed and returned within two months of completion of your project/event.

6 The Project Completion Report must be completed and returned within two months of the project's completion.

7 The Creative Communities Scheme must be acknowledged in any promotional material for the project. A copy of the Creative NZ logo is available for your use. This must be unaltered; however it may be enlarged or reduced in size.

Signed:

.....

Name: .....

Date: .....