



# Ruapehu District Council

Private Bag 1001, Taumarunui 3946  
Email: info@ruapehudc.govt.nz  
Phone 07 895 8188 or 06 385 8364

## Application for

# Hawkers Licence

*The Ruapehu Bylaw 2018*

### Applicant Details

Name of Applicant

Address

Postal Address (if different from above)

Business Phone  Home Phone  Mobile

Email  Fax

Preferred Means for Formal Correspondence  Mail  Email  Fax

### Application Details

Type of Licence Requested  Day  Year

Time From  Date

Time To  Date

Type of Food/Products to be Sold

Character Reference Attached (2 required) - Required as part of application process  Yes  No

### For Council Use Only

Approved

Not Approved

Date Received

Date Available and Booked

RFS No

**Fee Due** *(Refer Fees and Charges Manual)*

Approved by

GL Code

Receipt No

Receipt Date

## Trading Details

Proposed Area of Trading

If Mobile/Travelling Shop, Type of Vehicle and Registration No

## Food Handling Requirements

Type of Food/Products to be Sold

Where is the produce to be purchased from?

How will the produce be stored?

What food hygiene precautions will be taken for the preparation and serving of food on site (ie, use of tongs, disposable gloves, etc)

First Aid Kit on Site?

Yes

Comments

No

## Conditions

- It is the Chief Executive's responsibility to allocate the day(s) of trading to an organisation.
- This permit is not transferable to any other person.
- A copy of this consent must be on hand at all times of trading.

## Notes

- All applications for a mobile/travelling shop or itinerant trader's licence must be accompanied by:
  - » A character reference.
- Return this application form to the nearest Council Office at Taumarunui, Ohakune or Raetihi.
- Receipt constitutes a tax invoice.

## Applicant's Signature

I/We hereby apply for a licence as detailed above.

Applicant

Date

**Email completed form to: [info@ruapehudc.govt.nz](mailto:info@ruapehudc.govt.nz)**

***Please Note: Land owner's permission must be obtained.  
This includes Ruapehu District Council for land that is owned or administered by Council.***



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## Checklist for Applicants

# Street Stalls/Busking/Hawkers

### Checklist for Food Stall Holders/Hawkers

#### Personal

- Have short, clean fingernails.
- Wash hands before commencement of the sausage sizzle.
- Wear clean, tidy clothing.
- Wear disposable gloves when handling food.
- Wear protective apron.

#### Food Storage

- Store goods off the ground, away from heat, flies, animals and people.
- Store sausages in a clean sealable chilly bin - cooled below 4°C by placing a large bag of ice in the bottom.
- For convenience, sausages must be precooked and packed in bags of about 12.
- Loaves of bread to be stored in wrappers until used.
- Sauces to be in clean, washable dispensers.
- All goods to be purchased from reputable food premises.

#### Food Selling

- Food handlers should wear clean, tidy aprons while preparing and selling food.
- Use food tongs and wear disposable gloves, where appropriate.
- Pick up all food with food tongs.
- Food wrapped in bread with tomato sauce to be handed to customers on a paper serviette.
- Benches and tables need to have a hard, washable surface.
- Provide hot soapy water and paper towels to regular cleaning of hands and utensils.

#### Smoking

- No smoking by staff.

#### Site Exit

- No prepared food is to be kept for later sale.
- Area to be tidied and left in a clean state.

### Conditions - Stalls (Food and Non-Food)

- The name of the organisation must be clearly displayed at all times.
- Only non-profit making organisations may carry out fundraising by way of a stall on any one day in the main street.
- The width of the stall is not to exceed one third of the width of the pavement.
- (If a food stall) the area of the pavement that will be affected by the cooking of food must be covered with a suitable material, ie, tarpaulin, cardboard, etc. This will ensure the appearance of the pavement is maintained at a high level.
- This Permit is not transferrable to any other person.
- A copy of this consent must be kept at the location of the stall at all times while the stall is in operation.
- A first aid kit and fire extinguisher (where good is being cooked) must be on site.
- Please also refer to extract from The Ruapehu Bylaw 2018 (attached).

## Extracts from The Ruapehu Bylaw 2018 Relating to Mobile/Travelling Shop/Itinerant Trader/Hawkers Licences

### 12.3 **Obstructing Public Places**

No person shall cause, permit or allow the following in any public place:

- (a) obstruction of entrances or exists
- (b) placement, carrying or leaving of any material or thing, including signage that could obstruct the public right of passage, without the approval of an authorised Council officer and then only in accordance with such conditions as may be imposed.
- (f) putting any obstruction or structure of any kind in such a position as to interfere with or obstruct in any way the public right of passage, except where permitted by any other part of this bylaw or a Council permit has been obtained. This restriction shall not apply to any verandah or awning erected in accordance with the requirements of the District Plan.

### 12.5 **Damage to Public Places**

Except with the prior approval of an authorised Council officer a person shall not in any public place cause or permit:

- (a) damage, interference with, destruction or removal any of grass plot, flower bed, tree, shrub, plant, street sign, natural feature or any inscription or label relating to it.
- (b) pollution, damage, defacement or disfigurement; or the application of graffiti, posters or advertising devices to; or interference with any ornament, statue, building, structure, facility or street sign.

### 12.6 **Trading In Public Places**

No person shall, without first obtaining from Council to do so, use or permit the use of any part of any street, footpath or public place other than where it is directly related to an adjacent retail business for the purpose of :

- (a) setting up any stall; or
- (b) collecting money, or
- (c) busking, or
- (d) mobile trade, or
- (e) distribution of any food, refreshments, newspapers, periodicals, lottery tickets, or
- (f) otherwise displaying, advertising or offering for sale or hire any product or service.

12.6.1 No person shall, without first obtaining a licence from Council to do so, operate or permit the operation of a mobile shop or as an itinerant trader in a public place.

12.6.2 All mobile shops and itinerant traders are prohibited from the areas as listed in Schedule 1 of this bylaw.

### 13 **Refuse, Litter and Offensive Material**

13.2 No person shall deposit any offensive matter or any household, commercial or industrial refuse of any kind in public litter receptacles.

#### **Definitions**

**Itinerant Trader** means any person who does not own or have a lease over a premises for a period greater than six months and sells any goods or services.

**Mobile Shop** means a vehicle on the road reserve, whether self-propelled or not, from which services, goods, wares or Merchandise including food are:

- (a) offered,
- (b) exposed for sale,
- (c) ordered, but does not include any vehicle used to transport and deliver such goods or services.

**Trading** means the act of selling or offering to sell or trade goods or services, with or without a vehicle.

#### **Schedule 1**

S1.1 Hawkers, mobile shops and itinerant traders are prohibited in the following public areas:

**Taumarunui** Both sides of those streets enclosed within the external boundaries of:

- (a) Hakiha Street from Katarina Street to Turaki Street,
- (b) Turaki Street and Morero Terrace to Miriama Street,
- (c) Miriama Street from Morero Terrace to Katarina Street, and of
- (d) Katarina Street from Miriama Street to Hakiha Street.

**Owhango** Both sides of State Highway 4 within the 70km zone.

**National Park** Both sides of State Highway 4 within the 80km zone within the 50km zone of the village.

**Ohakune** State Highway 49 (Clyde Street) from Rata Street to Arawa Street, incorporating Goldfinch Street to Ayr Street.

- (a) Both sides of those streets enclosed within the external boundaries of Mangawhero Terrace, Tyne Street, Rimu Street and Thames Street, otherwise known as The Junction.
- (b) Ohakune Mountain Road.

**Raetihi** Seddon Street from State Highway 4 to Duncan Street.

**Waiouru** Both sides of State Highway 1 and 49 within the 70km zone, including the 50km slip lanes.