



RUAPEHU DISTRICT COUNCIL

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For Council Use

Application for Temporary Road Closure

Notice to Applicant

This form provides us with your contact details and details about your proposed event. It is important that you answer all questions fully and supply a Traffic Management Plan (TMP) and confirmation of Public Liability Insurance.

Temporary Road closure application fees are required to be paid prior to approval being given.

Application fees include advertising cost in "Council Corner" of the relevant local newspaper, inspection fees where required and Council processing time.

It is the responsibility of the Applicant to obtain a Traffic Management Plan (TMP) from a qualified Site Traffic Management Supervisor and Public Liability Insurance **prior** to applying to Council for Road Closure.

The Applicant must ensure that any damage is repaired and that the site is left in a clean and tidy condition.

Fees

Temporary Road Closure Refer to Fees and Charges Manual

Temporary Road Closure (requiring pre & post inspection, eg car rally) Refer to Fees and Charges Manual

Applicant Details

Name of Applicant

Contact Name

(if applicant is an organisation, company or group)

Postal Address

Daytime Phone

Mobile

Email

Fax

Name of Event

Date(s)

Time(s) - From

To

Road Name(s)

Please give a detailed description and attach a map or plan of the roads and part of roads, including intersections, to be closed.

Alternative Route(s) Available

Signature

Date

Applicant Checklist

Fee Paid TMP Attached Public Liability Insurance Certificate Attached

Name of Insurance Company

Written Consent from Affected Businesses attached.

Office Use Only

Fee \$

GL: 337536/1100

Date Paid

Receipt

Post Event Inspection Completed

Approval Ref