Example paper petition

Chief Executive Ruapehu District Council Private Bag 1001 Taumarunui 3946

Date:
To the Chief Executive,
We, the residents of [town/locality] wish to petition the Ruapehu District Council on the following: [state grounds or concerns on the issue] (Note: the petition should comprise fewer than 150 words (not including signatories.)
The contact person for this petition is: Name:
Postal Address:
Town/Postcode:
Contact Number:
Email address:
Note: For privacy reasons, these details could be included in a separate covering letter.

To the Ruapehu District Council

	Name	Physical Address	Signature
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1.			
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Privacy Notice: Petitions received by the Council are public documents and along with the name of the petitioner will be released to persons who may request a copy. The contact details of the signatories will be withheld unless the Principal Petitioner indicates that they do not object to those contact details being released.

Subsequent p	pages of	petition
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