

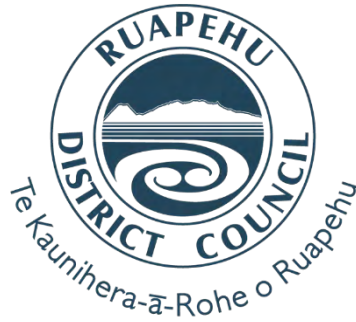
AGENDA RĀRANGI TAKE COUNCIL



10AM, Wednesday 26
April 2023

Council Chambers, 37
Ayr Street, Ohakune





RUAPEHU DISTRICT COUNCIL

Te Kaunihera-ā-Rohe o Ruapehu

NOTICE OF MEETING

A MEETING OF RUAPEHU DISTRICT COUNCIL WILL BE HELD IN THE
COUNCIL CHAMBERS, 37 AYR STREET, OHAKUNE
ON WEDNESDAY, 26 APRIL 2023, AT 10AM

Members

Mayor	Weston Kirton
Deputy Mayor	Vivienne Hoeta
Councillors	Robyn Gram
	Janelle Hinch
	Channey Iwikau
	Fiona Kahukura Hadley-Chase
	Lyn Neeson
	Rabbit Nottage
	Brenda Ralph
	Korty Wilson

Clive Manley
CHIEF EXECUTIVE

Quorum (5)

**THE PUBLIC BUSINESS PART OF THE AGENDA IS LIVE STREAMED TO
COUNCIL'S FACEBOOK PAGE**

RUAPEHU DISTRICT COUNCIL

Te Kaunihera-ā-Rohe o Ruapehu

ORDER PAPER

A MEETING OF RUAPEHU DISTRICT COUNCIL WILL BE HELD IN THE
COUNCIL CHAMBERS, 37 AYR STREET, OHAKUNE
ON WEDNESDAY, 26 APRIL 2023, AT 10AM

PUBLIC BUSINESS | KAUPAPA O WAHO

1 Opening Karakia | Karakia Timatanga

2 Apologies (includes leave of absence notification)

3 Declarations of Interest

Members need to stand aside from decision-making when a conflict arises between their role as a Member of the Council and any private or other external interest they might have. This note is provided as a reminder to Members to review the matters on the agenda and assess and identify where they may have a pecuniary or other conflict of interest, or where there may be a perception of a conflict of interest.

If a member feels they do have a conflict of interest, they should publicly declare that at the start of the meeting or of the relevant item of business and refrain from participating in the discussion or voting on that item.

4 Notification of Additional Items

Matters Requiring Urgent Attention as Determined by Resolution of Ruapehu District Council

Pursuant to Sections 46A(7) and 46A(7A) of the Local Government Official Information and Meetings Act 1987, to receive the Chairperson's explanation that specified item(s), which do not appear on the Agenda of this meeting and/or the meeting to be held with the public excluded, will be discussed. The item(s) may be allowed onto the agenda by resolution of the Ruapehu District Council with an explanation as to why they cannot be delayed until a future meeting.

Minor Matters relating to the General Business of Ruapehu District Council

Any additions in accordance with Section 46A(7A) may be received and discussed, but no resolution, decision, or recommendation may be made in respect of the item except to refer it to a subsequent meeting of the Ruapehu District Council for further discussion.

5 Confirmation of Order of Meeting

6 Public Forum

A period of up to 30 minutes is set aside for public participation at the commencement of any meeting of the Council. Public forums are designed to enable members of the public to bring matters of their choice, not necessarily on the meeting's agenda, to the attention of the Council. Council standing orders do not apply.

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5

Please Note: The contents of the Reports attached to this Order Paper have yet to be considered by Council, and officer recommendations may be altered or changed by the Council in the process of making the formal Council decisions. This Order Paper may be subject to amendment.

7	Confirmation of Minutes of Council Meeting(s)	6
	The minutes of the Council Meeting held 22 March 2023 will be put to the Council for confirmation.	

REPORTS

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19	Resolution to Exclude the Public for Consideration of Council Business (to consider and adopt confidential items)	98

PUBLIC EXCLUDED BUSINESS | KAUPAPA Ā ROTO

Please Note: The contents of the Reports attached to this Order Paper have yet to be considered by Council, and officer recommendations may be altered or changed by the Council in the process of making the formal Council decisions. This Order Paper may be subject to amendment.

Report to: Council

Meeting Date: 26 April 2023

Subject: **Public Forum: Temporary Suspension and Reinstatement of Standing Orders**

Report for: **Decision**

Author(s): Tasha Paladin

GOVERNANCE MANAGER

Endorsed By: Clive Manley

CHIEF EXECUTIVE



Purpose of Report | Te take mō te pūrongo

- 1.1 The purpose of this report is to enable the Council to temporarily suspend Standing Orders to allow Elected Members and the Public to address the Council.

Recommendation(s) | Ngā tūhunga

That the Council:

- 1 Receives the Report **Public Forum: Temporary Suspension and Reinstatement of Standing Orders**; and
- 2 Pursuant to Section 27(4) Schedule 7 of the Local Government Act 2002, temporarily suspends the following Standing Orders to enable members of the Public to address Council, and members to engage in discussion in a free and frank manner:
 - (a) 21.2 Time limits on speakers | Te tepenga wā mā ngā kaikōrero
 - (b) 21.5 Members may speak only once | Kotahi noa iho te wā e āhei ai te mema ki te korero; and
 - (c) 21.6 Limits on number of speakers | Ngā tepenga mō te maha o ngā kaikōrero.

The Council received addresses as follows:

RESOLVED

That the Council:

- 1 Pursuant to Section 27(4) Schedule 7 of the Local Government Act 2002, reinstates Standing Orders in their entirety for consideration of the Agenda.

Public Forum Guidelines

- 2.1 Council has adopted the following Public Forum Guidelines:
- (a) A period of up to 30 minutes, or such longer time as the meeting may determine, will be available for the public forum at each scheduled Council meeting;
 - (b) Speakers can speak for up to **five minutes**. Where the number of speakers presenting exceeds six in total, the chairperson has discretion to restrict the speaking time permitted for all presenters;
 - (c) The Public Forum is designed for members of the public to speak about matters of interest to them to Council. It is not intended as a forum to question Council members. Council members may ask questions of speakers to clarify their statement;
 - (d) Members of the public wishing to speak must advise the Chief Executive (or delegate) at least one clear working day prior to the meeting;
 - (e) The Chairperson may refuse applications which are repetitious or offensive and may terminate a speaker in progress where the subject matter is disrespectful or offensive;
 - (f) There are not to be criticisms of individual Council members or individual staff members.

Report to: Council

Meeting Date: 26 April 2023

Subject: Confirmation of Minutes of Council Meeting

Report for: Decision

Author(s): Tasha Paladin GOVERNANCE MANAGER

Endorsed By: Clive Manley CHIEF EXECUTIVE



Purpose of Report | Te take mō te pūrongo

- 1.1 The purpose of this report is to present the minutes of the Council Meeting held on 22 March 2023 for confirmation as a true and correct record.

Recommendation(s) | Ngā tūhunga

That the Council:

- 1 Confirms the Public Business Minutes of the Ruapehu District Council meeting held Wednesday, 22 March 2023 as attached, as a true and correct record

Attachment(s) | Ngā āpitihanga

- 1 20230322 Ruapehu District Council Public Business Minutes

RUAPEHU DISTRICT COUNCIL

Te Kaunihera-ā-Rohe o Ruapehu

MINUTES

THE MEETING OF RUAPEHU DISTRICT COUNCIL HELD IN THE
COUNCIL CHAMBERS, 59-61 HUIA STREET, TAUMARUNUI
ON WEDNESDAY, 22 MARCH 2023, AT 10:02AM

PUBLIC BUSINESS | KAUPAPA O WAHO

Present | Tuhinga

Mayor	Weston Kirton
Councillors	Robyn Gram
	Janelle Hinch
	Channey Iwikau
	Fiona Kahukura Hadley-Chase
	Lyn Neeson
	Rabbit Nottage
	Brenda Ralph
	Korty Wilson

In Attendance | I Tae Mai

Clive Manley	Chief Executive
Vini Dutra	Executive Manager Infrastructure
Sonny Houpapa	Executive Manager Iwi Relationships
Natasha Poloai	Executive Manager People, Capability & Safety
Pauline Welch	Executive Manager Community & Economic Development
Warrick Zander	Executive Manager Regulatory & Customer Services
Vivita Matanimeke	Strategy & Policy Advisor
Chris Hankey	Senior Management Accountant
Candice McNaught	Manager Community Relationships & Wellbeing
Rina Hepi	Manager Community & Recreational Facilities
Tracy Norris	Governance Officer
Jo Kennedy	Visit Ruapehu Limited

By Zoom

Fiona Ferrar	Acting Manager, Finance, Strategy & Governance
Melissa Jackson	Manager Policy & Strategy
Mana Robinson	Financial Accountant
Carole Colquhoun	Community Property Assets Officer
Erana Cate	Project Coordinator
Tessa Owen	Executive Assistant Regulatory & Customer Services
Hannah Rix	Executive Assistant Infrastructure
Tasha Paladin	Governance Manager

Absent | Ngaro

Deputy Mayor	Vivienne Hoeta
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1 Opening Karakia | Karakia Timatanga

Councillor Kahukura Hadley-Chase

2 Apologies

The Chairperson invited notice from members of apologies, including apologies for lateness and early departure from the meeting.

RESOLVED

Moved: Cr Iwikau

Seconded: Cr Gram

That the Apologies from Deputy Mayor Vivienne Hoeta be accepted.

3 Declarations of Interest

No conflicts of interest were declared.

4 Notification of Additional Items

There were no additional items not on the Agenda.

5 Confirmation of Order of Meeting

The order of the meeting was confirmed.

RESOLVED

Moved: Cr Hinch

Seconded: Cr Ralph

1 *That the Council confirms the order of the meeting*

6 Public Forum: Temporary Suspension and Reinstatement of Standing Orders

There were no requests for Public Participation

7 Confirmation of Minutes of Council Meeting**RESOLVED**

Moved: Cr Wilson

Seconded: Cr Ralph

That the Council:

1 *Confirms the Public Business Minutes of the Ruapehu District Council meeting held Wednesday, 22 February 2023 as attached, a true and correct record*

Note: Due to Audio-visual Link issues, the Meeting moved to Item 9: Community and Town Revitalisation Projects Status Report

9 Community and Town Revitalisation Projects Status Report

Members were presented with a progress status update on the multiple Town Revitalisation Projects within the 2021-31 Long Term Plan (LTP). The projects span Raetihi, Ohakune, National Park and Taumarunui. Council's Executive Manager Community & Economic Development spoke to the report and answered Members' questions.

There are various community groups throughout the District supporting the Town Revitalisation projects for example, the Governance Group formed out of Ohakune Inc, and the Junction Community Ratepayers Group in Ohakune, and the National Park Village Steering Group. Aside from the group driving the museum works, Taumarunui and Ōhura do not currently have any community groups driving local projects. Rangataua has an active group working on the beautification around the hall and proposed associated playground by the hall. Waiouru has also had a community group driving the new playground project. Kakahi has not had an active community group since approximately 2009.

The principle of Town Centre Revitalisation links directly to the health and wellbeing of the community. There is \$11Million available for Town Centre Revitalisation, plus another \$100,000 available for smaller projects through Council's Pride of Place funding. Pride of Place funding is only open to community groups registered as a legal entity and enables communities to carry out small projects that they would not normally be able to afford.

Council partners with communities and moves at the pace with which the communities are comfortable. It was noted that Council funding is not allocated to any particular area; rather it is assigned to projects that are ready to go. It is for the Community Boards to determine the need, value and priority for projects within their ward area, whereas funding is an issue for Council to consider. In addition to Council budgets, officers are exploring external funding sources for Town Revitalisation projects for example, the Raetihi Swimming Pool and Community Hub projects which require external funding.

It was noted there was a typo at 6.5.1 in the report; National Park has \$926,100 over the first five years of the 2021-31 LTP, and not \$9Million as reported.

Wayfinding projects will not have a district-wide design as it is important to work with local iwi, who will influence the style of individual projects within their area.

The Ohakune isite re-brand is not included within Town Revitalisation, however, officers undertook to consider this as they agreed the re-brand impacts on the look and feel of Ohakune, akin to the Taumarunui Museum for Taumarunui Revitalisation.

It was confirmed that the Veranda project in Taumarunui is solely concentrating on Hakiha Street and any extension to the Veranda project scope would be subject to determining the retail need. To date, there has been no push to upgrade verandas outside of the current project scope, as there is a real uncertainty as to the future of retail in the central business district (CBD). The new verandas will be built to the new earthquake standards.

In terms of earthquake prone buildings in the District, these are a mix of privately owned and Council owned properties. Businesses have 10 to 15 years to either demolish or upgrade the buildings to meet the new standards. Council currently does not have plans to either upgrade or demolish the Memorial Hall in Taumarunui, and has budget allocated to maintain the building in its current state, with some external beautification such as landscaping and painting. It was noted the item could be raised at the Taumarunui-Ōhura Community Board for consideration in the next Long Term Plan.

A funding request has been submitted to the Ministry for Business, Information and Employment (MBIE) for the Pipiriki Hub and Signage projects; the playground development in Pipiriki is being funded through Pride of Place.

RESOLVED

Moved: Cr Wilson

Seconded: Cr Kahukura Hadley-Chase

That the Council:

1 **Receives the Report *Community and Town Revitalisation Projects Status Report***

Note: The Meeting moved to Item 8: Community and Town Revitalisation Projects Status Report

8 Adoption of the Annual Plan 2023/24 Consultation Document and Supporting Materials

Members received a report presenting the draft Annual Plan 2023/24 Consultation Document and supporting materials as the basis for community consultation in relation to the Annual Plan 2023/24 for approval. The consultation covers the proposed rate increase and debt levels and seeks the community's view on those. Council's Manager Policy & Strategy spoke to the report and answered Members' questions.

Council's Policy Analyst advised of an error on the Fees and Charges attachment, page 54, in relation to Waste Management (Refuse) Fees. The table reported a current charge of \$11, rising to \$12 in the next financial year, however, Members were advised the correct current charge is \$13, rising to \$15.

	2022/23	2023/24
Refuse Bags for Kerbside Collection Service		
Purchase of replacement compost large outdoor bin (incorrect)	\$11	\$12
Purchase of replacement compost large outdoor bin (amended)	\$13	\$15

Councillors applauded the approach taken by officers to seek community feedback, instead of asking leading questions, and felt it would enable richer feedback and comments for Council to consider. It was noted that the approach required the Consultation Document to be wholly accurate and raised points for clarification:

- (a) *Page 28: "How water is paid for the bigger issue."*
It was felt that the line "everyone paying the same irrespective of where they live" could be misconstrued, and proposed it be amended to read "everyone who uses any of the Three Waters Services".
- (b) *Page 29: "\$4.12m Better Off funding confirmed."*
Members noted the budget for the Waimarino social housing upgrade is greater than the \$540,000 allocated from the Better Off funding. Officers advised that this had already been budgeted for.
- (c) *Page 30: "Annual Plan"*
Councillors asked if the \$3Million budgeted for work on Te Ara Mangawhero and Te Hangaruru (Missing Link) cycle trails should be noted as Government Funding. Council's Acting Executive Manager Finance, Strategy & Governance undertook to clarify and make amendments to the document to reflect the percentage of the \$3Million being funded by Government.

(d) Page 31: "Capital Spending"

It was noted that Land Transport capital expenditure is primarily associated with bridges which are debt funded.

(e) Page 32: "For every \$100 in rates, Council is proposing to spend."

Councillors asked if the \$22.27 for Land Transport included the Waka Kotahi New Zealand subsidy. Officers advised the figures reflected the actual amount of rates funding applied to each activity net of any other income attributed to the activity. The values are an overall reflection of where the rates revenue is apportioned, as opposed to any individual's rates contribution.

(f) Page 33: "Rating examples"

Members requested the rating example pages reflect that the values used are not actual properties and suggested either changing the title of the page, or including a note that the examples are indicative rating examples.

(g) Page 36: "Assistance with rates"

Members requested information on the rates remission for Uniform Annual General Charge (UAGC) be included.

Community Consultation dates

Date	Time	Location
28 March	6:30PM	Waiouru Primary School
30 March	6PM	The Centre, Waimarino Baptist Church, Raetihi as part of Waimarino-Waiouru Community Board meeting
4 April	6:30PM	Council Chambers, Ohakune
6 April	6PM	Council Chambers, Taumarunui as part of Taumarunui-Ōhura Community Board meeting
11 April	6:30PM	The Park Hotel, National Park
13 April	6:30PM	Ōhura Community Hall, Ōhura
18 April	6:30PM	Ōwhango Community Hall, Ōwhango as part of Ōwhango-National Park Community Board meeting

RESOLVED

Moved: Cr Neeson

Seconded: Cr Hinch

That the Council:

- 1 **Receives the Report *Adoption of the Annual Plan 2023/24 Consultation Document and Supporting Materials*;**
- 2 **Adopts the following supporting materials for the 2023/24 Annual Plan Consultation:**
(a) Proposed Schedule of Fees and Charges 2023/24;
- 3 **Adopts the Annual Plan 2023/24 Consultation Document; and**
- 4 **Delegates authority to the Chief Executive to make minor editorial changes, including grammar and spelling, to the Annual Plan 2023/24 Consultation Document prior to publication (if necessary).**

10 Retrospective Adoption of the Submission to the Parliamentary Select Committee on the Natural and Built Environment Bill and the Spatial Planning Bill
--

Members were presented with Council's submission to the Parliamentary Select Committee on the Natural and Built Environment Bill and the Spatial Planning Bill for retrospective adoption. Through the Government's proposed Resource Management Act (RMA) Reform, the RMA will be split into three pieces of legislation, the Natural and Built Environment Act, the Spatial Planning Act, and the Climate Adaptation Act. While Council supports the objectives of the reform, it has concerns regarding whether the objectives can be achieved. The key concerns were outlined in the submission attached to the report. Council's Manager Policy & Strategy spoke to the report and answered Members' questions.

RESOLVED

Moved: Cr Neeson

Seconded: Cr Ralph

That the Council:

- 1 *Receives the Report **Retrospective Adoption of the Submission to the Parliamentary Select Committee on the Natural and Built Environment Bill and the Spatial Planning Bill**; and*
- 2 *Retrospectively adopts the submission to the Parliamentary Select Committee on the Natural and Built Environment Bill and the Spatial Planning Bill.*

11 Retrospective Adoption of the Water Services Legislation Bill Submission
--

Members were presented with Council's submission to the Parliamentary Select Committee on the Water Services Legislation Bill for retrospective adoption. The Water Services Legislation Bill (the Bill) is the second of a suite of bills to reform New Zealand's drinking-water, wastewater and stormwater services, collectively known as the "three waters" services. This bill amends the Water Services Entities Act 2022, which provides for the creation of the new entities services entities and provides the new Water Service Entities with the detailed powers necessary to operate successfully, together with limitations and accountabilities on their use. Council's Manager Policy & Strategy spoke to the report and answered Members' questions.

RESOLVED

Moved: Cr Neeson

Seconded: Cr Gram

That the Council:

- 1 *Receives the Report **Retrospective Adoption of the Water Services Legislation Bill submission**; and*
- 2 *Retrospectively adopts Council's submission to the Water Services Legislation Bill.*

12 Retrospective Adoption of the Submission to the Water Services Economic Efficiency and Consumer Protection Bill

Members were presented with Council’s submission to the Parliamentary Select Committee on the Water Services Economic Efficiency and Consumer Protection Bill for retrospective adoption. The Water Services Economic Efficiency and Consumer Protection Bill (the Bill) is the third of a suite of bills to reform New Zealand’s drinking-water, wastewater and stormwater services, collectively known as the “three waters” services. This bill establishes a regulatory framework for the new entities and provides for independent oversight of them. The Commerce Commission would be the regulator. This Bill also provides for funding of the regime via levies on regulated suppliers on behalf of consumers, and for remedies and enforcement mechanisms for breaches of regulatory obligations, including pecuniary penalties, enforceable undertakings, injunctions, and compensation. Council’s Manager Policy & Strategy spoke to the report and answered Members’ questions.

RESOLVED

Moved: Cr Iwikau

Seconded: Cr Nottage

That the Council:

- 1 *Receives the Report **Retrospective Adoption of the Submission to the Water Services Economic Efficiency and Consumer Protection Bill**; and*
- 2 *Retrospectively adopts Council’s submission to the Water Services Economic Efficiency and Consumer Protection Bill.*

13 Retrospective Adoption of the Future for Local Government Submission
--

Members were presented with Council’s submission on the draft Future for Local Government Report (October 2022) for retrospective adoption. The Review provides a significant ‘once-in-a-generation’ opportunity to reimagine the future and think about how local government should evolve over the next 30 years and beyond. The draft report indicates that the function of local government will change, to focus more on community wellbeing and move away from infrastructure related work. The report argues that because local government has established relationships within their respective communities, they are better positioned to lead work that aims to address certain social issues. Council’s Strategy & Policy Advisor spoke to the report and answered Members’ questions.

RESOLVED

Moved: Cr Ralph

Seconded: Cr Hinch

That the Council:

- 1 *Receives the Report **Retrospective Adoption of the Future for Local Government Submission**; and*
- 2 *Retrospectively adopts the Future for Local Government Submission.*

14 Financial Monitoring Report for the Month Ending 28 February 2023

Members received a report monitoring Council's financial performance against the Annual Plan 2022/23 and sought Members' approval to transfer funding between budgets. Due to the report not being based on cash accounting, any subsidies and grants from the Ministry of Business, Innovation and Employment are included in the Year-to-Date results. Council's Senior Management Accountant spoke to the report and answered Members' questions.

It was noted that February's reporting included January figures. Officers sought Members' approval to transfer \$325,680 of funding from the Taumarunui Sewerage level of service funding to the Ohakune Sewerage upgrade programme. The amount to be transferred reflects the actual costs and does not impact operational levels of service for Taumarunui. Officers advised that as the geographical location of the project has changed, the budgets should reflect this.

Members noted it was reported the personnel costs budget was underspent and questioned if this was related to the Ohakune isite frequently being closed. Council's Executive Manager Community & Economic Development advised the isite had experienced an increase in staffing, and the closures were due to illness. It was also noted that reported personnel costs include any consultants or services contracted to cover existing vacancies within the wider organisation.

RESOLVED

Moved: Cr Hinch

Seconded: Cr Neeson

That the Council:

- 1 *Receives the Report **Financial Monitoring Report for the Month Ending 28 February 2023**; and*
- 2 *Approves the Transfer of \$325,680 from the Taumarunui Sewerage Level of Service Funding to the Ohakune Sewerage Upgrade Programmes for:*
 - (a) *Goldfinch Waste Water Main Critical Upgrade \$315,000*
 - (b) *Burns Street Waste Water Main Critical Upgrade \$10,680*

15 Mayor's Monthly Report

Members received a report advising Elected Members of appointments and meetings undertaken by the Mayor during February 2023. The report also outlines fee waiving applications approved (if any) by the Mayor during the same period. Mayor Kirton spoke to the report and answered Members' questions.

Members asked what would happen to the Mayor's previous vehicle now that it had been replaced. The Mayor advised it was still to be determined, however, options were to reallocate it internally, or sell it. It was noted that Council owns all of its vehicles as lease arrangements are less favourable than owning. It is unlikely the Mayor's new vehicle will be sign written due to the associated additional costs.

RESOLVED

Moved: Cr Neeson

Seconded: Cr Gram

That the Council:

- 1 *Receives the Report **Mayor's Report: February 2023***

16 Chief Executive's Monthly Report
--

Members received an update of the organisation's activity over the February 2023 period. The report provides a snapshot of the wider legislative environment and focus from a regional perspective, an overview of the wellbeing of the District, and highlights key achievements and activity over the period, including significant projects from the Chief Executive's perspective since the last Council meeting. Council's Chief Executive spoke to the report and answered Members' questions.

It was noted that there is huge uncertainty around the future of local government and implications for budgeting and plans.

Members asked if Council should delay work on the Speed Management plan around schools, if there is a chance the Prime Minister's review will decide not to proceed with it. Officers advised that Government has mandated what Council can do, and they have raised the issue with Waka Kotahi New Zealand that funding for the project is disproportionate to the spending required. At the time of the meeting, Waka Kotahi New Zealand were yet to respond.

Member asked how much of Council's induction process for staff was in te reo Māori, and what recruitment strategies were used to target Māori candidates, and those who had studied either New Zealand or local history. Council's Executive Manager People, Safety & Capability advised that Council is continually improving its recruitment and onboarding process and offers whānau support for kaimahi interviews. It was acknowledged there are areas that need to improve, including uptake for Māori staff, however, under employment legislation, whilst Council can encourage Māori to apply for vacancies, it is unable to discriminate either positively or negatively. Members expressed their desire for iwi to be included as part of the onboarding process, to be able to tell the stories of their place depending on which part of the District staff are working.

Council's Chief Executive provided an update on the Chateau Tongariro that is now being managed by the Department of Conservation (DOC) following a handover ceremony 9 March 2023. The Chateau and associated buildings are not operating as a hotel; however, DOC has committed to maintaining the building to avoid deterioration. It is understood DOC is progressing talks with interested parties.

The Ministry of Business, Innovation and Employment (MBIE) remains in talks with the appointed Voluntary Administrators of Ruapehu Alpine Lifts. To date, there has not been any firm plan announced to continue operating post Winter 2023.

The Ohakune courthouse remains closed, impacting users of the service. Mayor Kirton sought Members' support to pursue the matter with the Ministry of Justice to ensure a facility remains in place for the community.

Council officers and legal advisors have been working with Trust, formerly Ngāti Rangi Trust, to develop a relationship agreement that reflects both parties' aspirations, desires, values and strengths. A draft of the agreement has been shared with Ngā Waihua o Paerangi for further consideration. Council's Chief Executive noted that whilst the overarching Relationship Agreement had not been finalized, specific project agreements are in place.

RESOLVED

Moved: Mayor Kirton

Seconded: Cr Ralph

That the Council:

1 *Receives and notes the Report **Chief Executive's Report** for information.*

17 Mayor, Deputy Mayor, Chief Executive and Elected Members' Reports (Verbal)
--

Note: Councillor Iwikau left the meeting at 11:54AM and re-entered at 12:06PM

Members each gave verbal updates on recent and upcoming events, and other matters of general and topical interest to the District.

RESOLVED

Moved: Cr Kahukura Hadley-Chase

Seconded: Cr Neeson

- 1 *That the meeting continues past the 2-hour mark.*

18 Resolution to Exclude the Public for Consideration of Council Business
--

Section 48 of the Local Government Official Information and Meetings Act 1987 gives the Council the right by resolution to exclude the public from the whole or any part of the proceedings of any meeting only on one or more of the grounds contained within that Section.

RESOLVED

Moved: Cr Kahukura Hadley-Chase

Seconded: Cr Wilson

That the Council:

- 1 *Receives the **Report Resolution to Exclude the Public for Consideration of Council Business**;*
- 2 *Excludes the public from the following part(s) of the proceedings of this meeting;*
- 3 *Notes the general subject of the matters to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds for excluding the public, as specified under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:*

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
C1 Confirmation of Public Excluded Minutes of the Council Meeting 22 February 2023	For the reasons set out in the Public Business Minutes of the Council Meeting 22 February 2023.	
C2 Confidential Deputation: Te Arawhiti and Ngāti Hauā Iwi Trust Negotiations - Sites Proposed for Vesting in Ngāti Hāua	s7(2)(j) To prevent the disclosure or use of official information for improper gain or improper advantage. Release would prejudice the goodwill of the parties and the progress of the negotiations	s48(1)(a)(i) the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
C3 Confidential Briefing by the Chief Executive	s7(2)(c) To protect information which is subject to an obligation of confidence where the making available of the information would be likely to: prejudice the supply of similar information, or information from the same source, where it is in the public interest that such information should continue to be supplied; or would be likely otherwise to damage the public interest	

- 4 *Approves that Officers of Te Arawhiti and the Ngāti Hauā Iwi Trust Treaty Settlement Project Manager is permitted to remain at this meeting after the public has been excluded because of their knowledge of Item C2.*

The Public Business part of the meeting concluded at 12:12PM.

The minutes of this meeting were confirmed at the Council Meeting held this 26th day of April 2023.

Weston Kirton, JP
MAYOR

Report to: Council

Meeting Date: 26 April 2023

Subject: Proposed Dog Registration Fees and Charges 2023/2024

Report for: Decision

Author(s): Warrick Zander

EXECUTIVE MANAGER: REGULATORY &
CUSTOMER SERVICES

Endorsed By: Clive Manley

CHIEF EXECUTIVE



Purpose of Report | Te take mō te pūrongo

- 1.1 The purpose of this report is to clarify and seek approval of the proposed dog registration fees and charges for the 2023 / 2024 financial year.

Recommendation(s) | Ngā tūhunga

That the Council:

- 1 Receives the Report **Proposed Dog Registration Fees and Charges 2023/2024**; and
- 2 Approves the proposed Dog Registration Fees and Charges for 2023/2024 as set out in the table below.

Well-Being Outcomes

In accordance with Section 10 of the Local Government Act 2002 (LGA): the purpose of Local Government is to promote the social, economic, environmental, and cultural well-being of communities in the present and for the future.

Refer: [Pūwhenua ki Ruapehu Portal](#)

	Contributes	Detracts	No Impact
2.1 Social: Safe, healthy communities	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2.2 Economic: Thriving economy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2.3 Environmental: Sustaining beautiful environments	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2.4 Cultural: Vibrant and diverse living	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Significance and Engagement | Takenga mai

3.1 Significance

This report does not trigger the Significance and Engagement Policy.

Background | Tuhinga

- 4.1 The Dog Control fees are set by Council resolution pursuant to Sections 37 and 38 of the Dog Control Act 1996 and Section 12 of the Local Government Act 2002.

Discussion | He Kōrerorero

- 5.1 No changes to the current registration categories were recommended during the last two dog registration financial years.
- 5.2 In view of this and with a 'catch up, keep up' lens, Council is seeking a review of such fees and looking at linking the increases to the CPI index of 7.2 per cent.
- 5.3 The dog registration statistics for the current financial year, 2022/2023, are exceeding expectations with almost 92 per cent of the 4,965 of dogs on Council's dog registration database, giving a total of 4,556 dogs registered at March 2023.
- 5.4 Whilst budgets have therefore been met, it is proposed that Council applies the 'catch up, keep up' lens as such fees are a source of income and wishes to mitigate the probability of potentially significant rates increases with a realistic approach to the 'user pays' principle.
- 5.5 To advise dog owners of the new fees for the 2023/24 financial year in time for the usual billing period and enable dog owners to use the early incentive discount, Council will need to approve the dog control fees prior to the rest of the fees and charges.
- 5.6 The dog control fees should not have been included in the fees and charges document included for public consultation of the Annual Plan 2023/24. This was an oversight that now needs to be remedied by the Council approving the dog control fees as set out in the table below.

5.7 Dog Control Fees

Sections 37 and 38, Dog Control Act 1996 and Section 12, Local Government Act 2002

Proposed Fees and Charges	2022/23	2023/24
Non-Working Dogs		
Entire dogs	\$145	\$160
Entire dogs (paid by 30 June)	\$97	\$106
Neutered dogs	\$100	\$110
Neutered dogs (paid by 30 June)	\$67	\$73
Responsible Dog Owner	\$38	\$42
Working Dogs		
Working dog	\$33	\$37
Working dog (paid by 30 June)	\$22	\$25
Hunting Dog		
Hunting dog	\$37	\$41
Hunting dog (paid by 30 June)	\$25	\$27
<i>Note: the hunting dog classification applies only to dogs that are used for pig and deer hunting in the conservation estate – not water fowl hunting dogs.</i>		

Dangerous Dog Classification			
Registration will be 150% of the level that would apply if the dog were not classified as a Dangerous Dog. For example: Non-working Dog / Entire \$160 x 150% = \$240			
Dog – Impounding		2022/23	2023/24
First impounding – all dogs		\$80	\$90
Second impounding – all dogs		\$170	\$180
Third impounding – all dogs		\$285	\$285
Daily sustenance and care		\$15	\$17
Registration investigation		\$30	\$33
Surrender Fee		\$45	\$50
Dog replacement tags		\$3.50	\$4
Licence Fee for more than two dogs (excluding Rural zoning)		\$42	\$45
Micro-chipping		\$25	\$25
Hire of dog trap	Per Week	\$21	\$25
	Plus Bond	\$100	\$110
Replacement of Trap		Current Cost of Replacement Value	

Attachment(s) Ngā āpitihanga

NIL

Report to: Council

Meeting Date: 26 April 2023



Subject: Adoption Report: Easter Sunday Shop Trading Policy 2023

Report for: Decision

Author(s): Vivita Matanimeke STRATEGY & POLICY ADVISOR

Endorsed By: Fiona Ferrar ACTING MANAGER: FINANCE, STRATEGY & GOVERNANCE

Purpose of Report | Te take mō te pūrongo

- 1.1 The purpose of this report is to present to the Council the Easter Sunday Shop Trading Policy 2023 (the Policy) for adoption.

Recommendation(s) | Ngā tūhunga

That the Council:

- 1 Receives the report **Adoption Report: Easter Sunday Shop Trading Policy 2023**; and
- 2 Adopts the Easter Sunday Shop Trading Policy 2023 which permits shop trading on Easter Sunday in the whole of the Ruapehu District.

Well-Being Outcomes

In accordance with Section 10 of the Local Government Act 2002 (LGA): the purpose of Local Government is to promote the social, economic, environmental, and cultural well-being of communities in the present and for the future.

Refer: [Pūwhenua ki Ruapehu Portal](#)

	Contributes	Detracts	No Impact
2.1 Social: Safe, healthy communities	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

The policy does not prevent shop employees from exercising their right, under the Shop Trading Hours Act 1993 (the "Act"), to refuse to work on Easter Sunday without any repercussions for their employment relationship.

	Contributes	Detracts	No Impact
2.2 Economic: Thriving economy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Although the Act gives Councils the power to control whether shops open on Easter Sunday in their respective areas, most Councils opt to permit shops to open to give business owners the freedom to decide for themselves. This position is also in line with Council's Business Friendly Policy.

	Contributes	Detracts	No Impact
2.3 Environmental: Sustaining beautiful environments	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

	Contributes	Detracts	No Impact
2.4 Cultural: Vibrant and diverse living	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Significance and Engagement | Takenga mai

- 3.1 This report does not trigger Council's Significance and Engagement Policy.
- 3.2 The review process found that the policy remains relevant, therefore no material changes are required. In the case where only minor changes are proposed, the Act allows the Council to adopt the policy without undertaking the special consultative procedure required under the Local Government Act 2002.

Background | Tuhinga

- 4.1 Since the Act's introduction, shop trading over the Easter period has been a controversial issue. Parliament resolved in 2016 to enable Councils to decide whether retailers in their districts can open on Easter Sunday. Under the new law, territorial authorities can introduce local policies for shop trading in their entire district or in limited areas on Easter Sunday.

Discussion | He Kōrerorero

- 5.1 As mentioned in section three of this report, only minor changes were made to this policy during the review process. These changes are as follows:
- (a) Slight rewording of the policy objective area of the policy for ease of understanding.
 - (b) The principles have been updated to reflect Council's wellbeing goals.
 - (c) The map of the Ruapehu district has been updated.

Attachment(s) | Ngā āpitihanga

- 1 Easter Sunday Shop Trading Policy 2023



Easter Sunday Shop Trading Policy 2023

Owner: Executive Manager
Regulatory and Customer
Services

Review frequency: 5 yearly or as otherwise required
Date Adopted: 26 April 2023
Next review Date: 26 April 2028



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1. Policy Objectives

The objective of the Easter Sunday Shop Trading Policy (the Policy) is to allow shops the choice to trade on Easter Sunday if they wish to. The Policy neither requires shops to open, employees to work or individuals to shop on Easter Sunday.

2. Definitions

2.1 Shop

For the purpose of this Policy, a shop is a building, place, or part of a building or place, where goods are kept, sold, or offered for sale, by retail; and includes an auction mart, and a barrow, stall, or other subdivision of a market; but does not include:

- (a) a private home where the owner or occupier's effects are being sold (by auction or otherwise); or
- (b) a building or place where the only business carried on is that of selling by auction agricultural products, pastoral products, and livestock, or any of them; or
- (c) a building or place where the only business carried on is that of selling goods to people who are dealers and buy the goods to sell them again.

2.2 Goods

Includes all personal chattels other than alcohol (within the meaning of the Sale and Supply of Alcohol Act 2012), money, and things in action.

3. Principles

- 3.1 This policy seeks to attain and uphold Council's following wellbeing goals:
- (a) Economic – Thriving Economy
 - Economic diversity and core economic strengths are encouraged in partnership with others.

4. Background

- 4.1 Under the Shop Trading Hours Act 1990 there were restrictions on trading on ANZAC Day morning, Good Friday, Easter Sunday, and Christmas day.
- 4.2 The Act was amended in 2016 to enable Councils to have a local Easter Sunday Shop Trading Policy to permit shops to open on Easter Sunday in:
- (a) the whole of the district; or
 - (b) any part or parts of its district.
- 4.3 This Policy does not apply to the sale or supply of alcohol which is regulated under the Sale and Supply of Alcohol Act 2012

5. Policy Statement

- 5.1 Shop trading is permitted on Easter Sunday in the whole of the Ruapehu District (map attached).

RUAPEHU DISTRICT COUNCIL

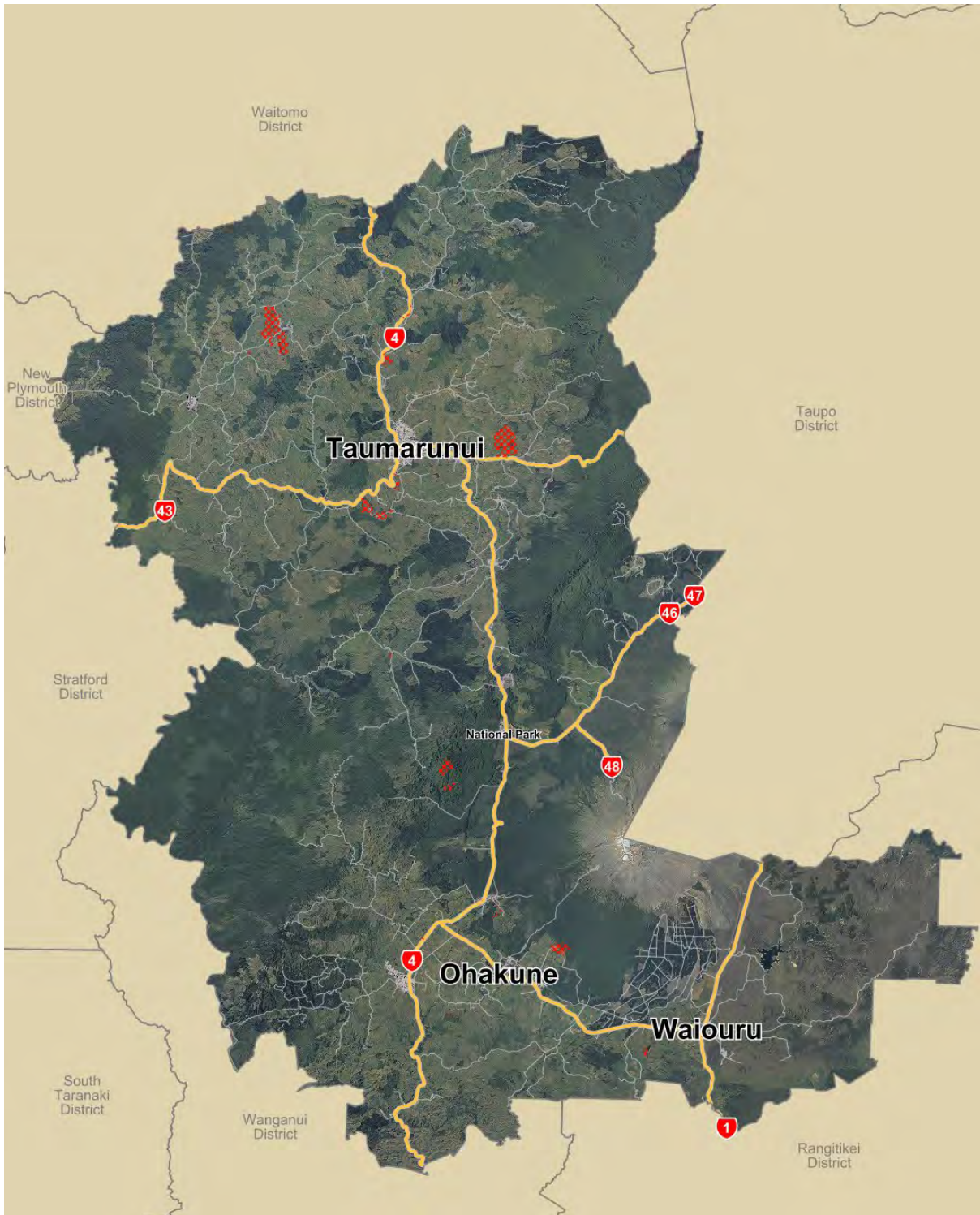
6. Annotations

Date	Description
28/02/2018	The Easter Sunday Trading Policy was first adopted
26/04/2023	The Easter Sunday Trading Policy was reviewed. Minor amendments were made.

7. Policy Version Control

Policy drafted by	Policy Team
Policy reviewed by	Policy Team and the Regulatory and Customer Service Team
Policy reviewed and adopted by Council	26 April 2023

MAP OF RUAPEHU DISTRICT





Report to: Council

Meeting Date: 26 April 2023

Subject: Update on the Affordable Water Reform Programme

Report for: Information

Author(s): Tasha Paladin GOVERNANCE MANAGER

Endorsed By: Clive Manley CHIEF EXECUTIVE



Purpose of Report | Te take mō te pūrongo

- 1.1 The purpose of this report is to provide Members with key details of the changes announced by Government 13 April 2023, to the Water Services Reform Programme.

Recommendation(s) | Ngā tūhunga

That the Council:

- 1 Receives the Report **Update on the Affordable Water Reform Programme** for information; and
- 2 Agrees in principle to investigate the feasibility of joining with a neighbouring water services entity under the new model presented within the Affordable Water Reform Programme.

Significance and Engagement | Takenga mai

- 2.1 **Significance**
This report does not trigger the Significance and Engagement Policy.

Background | Tuhinga

- 3.1 Following the Government Inquiry into Havelock North Drinking Water, the Government announced the Three Waters Reform Programme to improve the regulation and service delivery arrangements of drinking water, wastewater and stormwater, to better support New Zealand's environment, health, and safety.
- 3.2 Taumata Arowai was established as a Crown entity in March 2021 and became New Zealand's dedicated regulator of drinking water, when the Water Services Act came into effect on 15 November 2021. In 2024, it will assume responsibility for wastewater and stormwater networks, becoming the three waters regulator for Aotearoa.
- 3.3 The Government also established a National Transition Unit (NTU), for executing the Government's decisions on Three Waters reform and enabling a smooth transition from the 67 Councils currently responsible for waters services, to the proposed four new water services entities in readiness for the 1 July 2024 handover date.

Discussion He Kōrerorero

4.1 GOVERNMENT POLICY RESET

- 4.2 13 April 2023 the Government announced changes to the water services reform programme. These changes included increasing the number of new water services entities from four to ten in order to strengthen local representation and voice.
- 4.3 Council has been advised that it has the option for a Regional Entity to join with another Regional Entity with 75 per cent support from each entity.
- 4.4 The Government also decided to change the establishment date of the entities, with the new entities going live sequentially from early 2025 with this process to be completed by 1 July 2026 at the latest.
- 4.5 The Government intends introducing and passing legislation to implement these changes and associated matters before the 2023 general election. This will give councils and their water services staff certainty for planning and employment purposes and to allow work to set up the new entities to continue.
- 4.6 The Water Services Legislation Bill and The Water Services Economic Efficiency and Consumer Protection Bill which are both currently before Parliament are largely unaffected by the changes to the number and boundaries of entities and their go live date. These bills will continue their progress through Parliament on their current timetable.

Attachment(s) Ngā āpitihanga

- 1 Beehive media release 13 April 2023
- 2 Letter from The Office of Hon. Kieran McAnulty 13 April 2023

13 APRIL 2023

Major shakeup will see affordable water reforms led and delivered regionally

- 10 new regionally owned and led public water entities to be established
- New approach avoids a rates blow out and delivers savings to households between \$2,770-\$5,400 per year by 2054
- Entities will be owned by local councils on behalf of the public, and entity borders to be based on existing regional areas
- Each entity to be run by a professional board, with members appointed on competency and skill
- Strategic oversight and direction to be provided by local representative groups with every local council in the country, as well as mana whenua, getting a seat at the table

The Government has listened to feedback from local government and is announcing major changes to New Zealand's affordable water reforms by agreeing to establish 10 new regionally led entities, which will still deliver big cost savings to New Zealand households says Local Government Minister Kieran McNulty.

"These reforms are absolutely essential. Leaving things as they are will mean unaffordable rate bills," Kieran McNulty said.

"Over the last few months I've been working closely with Local Government leaders and relevant stakeholders on how to progress New Zealand's long overdue water infrastructure reforms.

"The feedback has been overwhelmingly clear that our water infrastructure deficit needs to be addressed now if we're to save households from ballooning bills that will make water unaffordable. But also that the reform programme must be led at a regional level - we have listened closely and absolutely agree.

"The cost of meeting the upgrades needed for our water systems is projected to be up to \$185 billion over the next 30 years. Local councils cannot afford this on their own, and households in some areas could see rates rise up to \$9,730 per year by 2054 if we do nothing.

"The projected costs have been peer reviewed by both Farrierswier Consulting (an expert Australian regulatory economic specialists) and Beca (a leading international engineering firm) and make for pretty grim reading. Leaving councils to deal with this themselves will lead to unaffordable rate rises. It would be setting councils up to fail and I can't in good conscience do that.

"Under our proposal to establish 10 entities New Zealand households will still make big savings, projected at \$2,770 - \$5,400 a year by 2054 on average within each region.

"By extending the number of publicly owned water entities to 10, every district council in the country will have a say and representation over their local water services entities through regional representative groups, forming a partnership between council representatives and iwi/Māori that will provide strategic oversight and direction to the entities.

"These groups will continue to sit below the governance board, in which each member will be appointed on merit and qualification, but by increasing the number of entities we will be able to ensure the needs of every community, especially small rural towns, are heard and met.

“Our reform proposals will respond to long-running problems that have resulted in rapidly rising rates, poor health and environmental outcomes for many communities, deteriorating infrastructure due to sustained underinvestment, and wide variation in service quality.

“The need for investment is only getting greater. The recent flooding and cyclone is a taste of the extreme weather events to come, and our water infrastructure needs to be ready.

“I have seen first-hand the impact of the devastating floods and extreme weather events. These events have highlighted the criticality of waters services, especially stormwater, for community adaptation and resilience. They have also shown the fragility of critical water infrastructure in some areas,” Kieran McAnulty said.

The water services entities will start delivering water services from 1 July 2026 at the latest. Entities are able to proceed before this if ready.

“These are once in a generation reforms, and it’s important that we get it right, we landed on this by working with councils and will continue to do so to ensure a smooth transition,” Kieran McAnulty said.

[ENDS]

Hon Kieran McAnulty

Minister for Emergency Management
Minister of Local Government
Minister for Racing
Minister for Rural Communities
Deputy Leader of the House



2023/4/13LG

13 April 2023

Local Government Mayors and Chief Executives
By email

Dear Local Government Mayors and Chief Executives

Thank you for making yourselves available to attend today's briefing on the changes that will take place to water reform in New Zealand.

The Government is committed to ensuring all New Zealanders have access to safe, reliable and affordable drinking water, wastewater and stormwater services. Significant challenges exist in how water services are currently delivered across the country, with an estimated \$120 billion to \$185 billion required to be invested in water infrastructure over the next 30 years. Changes are needed to the delivery of water services to meet the challenges ahead, including aging infrastructure, population growth, climate change, and natural disasters. Addressing these challenges is out-of-the-reach of many individual councils to address on their own.

I want to acknowledge the work that your council has done in providing these services to your community in the face of increasing and competing demands. You have faced the difficult task of operating water services, within a modern context, where in many cases the pipes, treatment plants and other assets are old and have been outgrown by the communities they serve. You have done so while dealing with communities' increasing need for other infrastructure and services.

The only effective way to address this need for investment is to have balance sheet separation between water services entities and local government. This enables the entities to fund the significant long-term investment required through achieving higher levels of leverage than local authorities can obtain.

As part of the reset, it has been important to me to take the time to meet with representatives from local government and a range of other partners and stakeholders to inform my thinking. I have heard and considered concerns that our plan to set up four publicly owned multi-regional water services entities will result in a loss of local influence and voice. As I have sought to refocus the reform, three key priorities have emerged;

- it is important that the link between councils and entities is strengthened
- water services entities and councils must have financial independence to invest in the things they need to

- That no district is left behind, and all New Zealanders can experience benefits of reform

As a consequence, the number of water service entities will move from 4 to 10. While it is clear fewer entities and greater scale create greater economic benefits, there is the opportunity to increase the weighting of local representation and influence in our approach. The Government believes it is critically important that the entities have clear stronger links with their communities, to ensure New Zealanders have confidence that the entities will listen and respond to their needs. Without a doubt, New Zealanders will pay less for water services with reform, than without.

Having 10 entities based more closely around existing regions, enable the entities to be better connected to the communities they serve. For consumers, this means an improved quality of service and improved affordability of water services, compared with the increase in water charges likely under a continuation of the current water service delivery model. Each entity will have the same functions, powers and accountabilities as already provided for in the Water Services Entities Act.

The entities will continue to be owned by local councils on behalf of the public, however, they remain operationally and financially independent from them. The balance sheets of water services entities are required to be sufficiently separate from local government, to allow them to achieve higher levels of leverage than local authorities can obtain.

Each water service entity will be governed by a professional board, with members appointed for their competencies and skills. Local voice has been enhanced through regional partnership via the regional representative group. Under the 10-entity model, every territorial authority owner – and therefore every community – will be represented on the entity's regional representative group. There will continue to be an equal number of mana whenua representatives.

Changing the reform model necessitates changes be made to the transition timeline. It is necessary to change the establishment date of the entities, and when the new system comes into effect. Entities will begin to be stood up from early 2025 and a staggered approach will ensure all entities will be fully operational by 1 July 2026. The Department of Internal Affairs will develop a schedule of go-live dates, in consultation with councils and other groups.

I intend to introduce and pass legislation to allow for these changes before this year's election. This will be subject to the Parliamentary timetable and processes.

I recognise this approach raises complexities for local government planning and reporting, and there is a need to provide clarity about what the new establishment date means for long-term planning. Councils are already preparing their 2024-34 long-term plans, and without legislative changes cannot make provision for water services.

To recognise the extended establishment period, councils will continue to be responsible for water services until the handover date for their entity. Council planning and reporting documents will need to reflect the continued service delivery obligations during the longer establishment period – which will include the first two years of the 2024-34 long-term planning cycle. Legislative changes will be made to reflect this, and to provide clarity around planning and reporting.

I am also conscious of the need to ensure sufficient clarity regarding accountabilities between councils and entities during this time, and for councils and auditors to have clear and detailed guidance about any transitional arrangements and what these look like in practice. My officials will work with sector representatives (Taituarā) and the Office of the Auditor-General on what the requirements will be and will provide guidance to the sector as soon as they are able.

The National Transition Unit is well positioned to make the necessary amendments to its programme based on today's reset. I have asked that officials follow up with you directly to provide you with further detailed information.

Thank you for your input through this process, I look forward to continuing working with you all.

Yours sincerely,

A handwritten signature in black ink, appearing to be 'Kieran McAnulty', written in a cursive style.

Hon Kieran McAnulty
Minister of Local Government

Report to: Council

Meeting Date: 26 April 2023



Subject: Councillor attendance at LGNZ Conference and Awards: 26 to 28 July 2023, Ōtautahi Christchurch

Report for: Decision

Author(s): Tasha Paladin **GOVERNANCE MANAGER**

Endorsed By: Clive Manley **CHIEF EXECUTIVE**

Purpose of Report | Te take mō te pūrongo

- 1.1 The purpose of this report is to enable Council to decide which Members should attend the Local Government New Zealand (LGNZ) Conference and Awards in Ōtautahi Christchurch from Wednesday 26 to Friday 28 July 2023.

Recommendation(s) | Ngā tūhunga

That the Council:

- 1 Receives the Report **Councillor attendance at the LGNZ Conference and Awards: 26-28 July 2023, Ōtautahi Christchurch**;
- 2 Approves that His Worship the Mayor, Mayor Kirton attends the Annual General Meeting (AGM), conference, and Awards between 26 and 28 July 2023, in representation of Ruapehu District Council;
- 3 Approves that Ruapehu District Council Chief Executive, Clive Manley, attends the AGM, conference, and Awards between 26 and 28 July 2023 in representation of Ruapehu District Council;
- 4 Approves that His Worship the Mayor is the presiding delegate at the AGM. The Chief Executive is the alternate delegate at the AGM;
- 5 Notes that Council is entitled to two votes at the 36th AGM. The voting entitlement of each member authority is determined by that authority's subscription level; and
- 6 Approves that Councillor <<Insert Names>> attends the pre-conference Te Maruata hui on 26 July 2023, and the conference and Awards between 27 and 28 July 2023 in representation of Ruapehu District Council.

Well-Being Outcomes

In accordance with Section 10 of the Local Government Act 2002 (LGA): the purpose of Local Government is to promote the social, economic, environmental, and cultural well-being of communities in the present and for the future.

Refer: [Pūwhenua ki Ruapehu Portal](#)

	Contributes	Detracts	No Impact
2.1 Social: Safe, healthy communities	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

	Contributes	Detracts	No Impact
2.2 Economic: Thriving economy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

The cost of attendance at the Conference is met through the Elected Members' annual training budget.

	Contributes	Detracts	No Impact
2.3 Environmental: Sustaining beautiful environments	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

To minimise environmental impact, and where practicable, Members' travel will be pooled and carbon offset from flights considered.

	Contributes	Detracts	No Impact
2.4 Cultural: Vibrant and diverse living	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Significance and Engagement | Takenga mai

3.1 Significance

This report does not trigger the Significance and Engagement Policy.

Background | Tuhinga

4.1 Council seeks to select delegates to this annual conference on a rotational basis to ensure the majority of Councillors can attend the LGNZ Conference during their term as an Elected Member.

4.2 The cost of attendance at the Conference is met through the Elected Members' annual training budget.

4.3 Current serving Councillors who have previously attended the conference:

(a) 2022 Palmerston North, Deputy Mayor Vivienne Hoeta,

(b) 2021 Blenheim, Councillor Neeson.

4.4 The cost of any accompanying partners, spouses or equivalent is reimbursed to Council by the attendee.

Discussion | He Kōrerorero

5.1 Nominations are sought for a Councillor to attend the 2023 conference in Christchurch. The Conference runs across Wednesday 26 July to Friday 28 July and comprises of the LGNZ AGM, Te Maruata Hui for Māori Elected Members; the Conference, and the LGNZ Awards.

5.2 Councillors Moko Tauariki and Melaina Huaki, Māori Ward Councillors for Hamilton City Council have extended an invitation to any Māori Ward Councillors of Ruapehu District Council attending the Conference, to attend an informal hui focused on building a greater network amongst Māori Ward Councillors across the motu.

- 5.3 The draft [programme](#) can be viewed on the official website, and an overview of the for the three days is below:

Date	Event	Time
Weds 26 July	Te Maruata Hui	9:00AM to 2:30PM
	LGNZ AGM	2:30PM to 4:30PM
	Conference Opening and Welcome Reception	4:40PM
Thurs 27 July	Conference	9:00AM to 5:00PM
Fri 28 July		9:00AM to 4:30PM
Fri 28 July	LGNZ Awards	6:30PM

Next Actions | Ngā mahinga e whai ake nei

- 6.1 Registration and travel details will be coordinated with the Mayoral Office once Council has determined whom will attend the LGNZ Conference and Awards.

Attachment(s) | Ngā āpitihanga

NIL

Report to: Council

Meeting Date: 26 April 2023

Subject: Section 17A Review Process: Economic Development, Regional Tourism Organisation and isites

Report for: Information

Author(s): Pauline Welch

EXECUTIVE MANAGER:
ECONOMIC DEVELOPMENT

COMMUNITY &

Endorsed By: Clive Manley

CHIEF EXECUTIVE



Purpose of Report | Te take mō te pūrongo

- 1.1 The purpose of this report is to advise Members that Morrison Low will be in attendance to discuss the process for the section 17a review for the three activities of Economic Development, Regional Tourism and i-sites delivery.

Recommendation(s) | Ngā tūhunga

That the Council:

- 1 Receives the Report **Section 17A Review Process – Economic Development, Regional Tourism Operator and isites**; and
- 2 Agrees that (names) will be interviewed by Morrison Low for the development of options going forward.

Well-Being Outcomes

In accordance with Section 10 of the Local Government Act 2002 (LGA): the purpose of Local Government is to promote the social, economic, environmental, and cultural well-being of communities in the present and for the future.

Refer: [Pūwhenua ki Ruapehu Portal](#)

	Contributes	Detracts	No Impact
2.1 Social: Safe, healthy communities	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

The activities under review have a strong association with wellbeing. The social wellbeing of communities is directly affected by economics, health, good business, employment, etc. This report is part of a vision to improve the outcomes for the Ruapehu community,

	Contributes	Detracts	No Impact
2.2 Economic: Thriving economy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Thriving communities are economically healthy. Part of the journey Council is on is to ensure that it has the best advocacy model to encourage and promote and deliver outcomes that are economically sound.

	Contributes	Detracts	No Impact
2.3 Environmental: Sustaining beautiful environments	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

A healthy environment is at the heart of the newly launch Destination Management Plan. The vision for healthy, well managed and improved environment is part of achieving excellent delivery of economic wellbeing. The environment is vitally important to many businesses and the employment of opportunities in the community. This was highlighted through : [Pūwhenua ki Ruapehu Portal](#).

	Contributes	Detracts	No Impact
2.4 Cultural: Vibrant and diverse living	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

A healthy community has diverse opportunities for economic wellbeing and would allow for the cultural diversity of our community to be enhanced, and encourage opportunities for this through events, cultural awareness and support. One of the aims for excellent Economic Development, as emphasised through the Destination Plan is the cultural sensitivity and the positive impacts that will encourage in the economic development of Ruapehu.

Significance and Engagement | Takenga mai

3.1 Significance

This report does not trigger the Significance and Engagement Policy. The outcome of the Section 17a review may be significant, depending on what options Council proposes at the point of the process where future options are discussed.

Background | Tuhinga

.4.1 Current Economic Development overview

4.2 Economic Development is currently in part, delivered out of the Community and Economic Development Group. We say in part, as many of the council activities and functions impact and contribute to Economic Development: environmental planning and management, asset management roading, town centre revitalisation, and events.

4.2.1 This review is about how best to deliver some of the services and actions that will, in part, improve the economic outcomes for Ruapehu. Each of these activities deliver positive outcomes for council, and while we are legally obligated to review council activities every 6 years, the objective of this review is to look at and discuss how our delivery of economic activities in Ruapehu can be fit for purpose, effective, efficient and productive.

4.2.2 The review must consider the cost- effectiveness of the current service delivery and other methods, including shared services, contracting out, and look at the potential consequences of any proposed changes, and how they align with Council's strategic outcomes.

4.2.3 The three activities of Council under this review are:

- (a) Ruapehu Tourism Organisation (RTO)
- (b) Ruapehu isites
- (c) Economic Development

4.2.4 For Council to come to a position for the best methodology of delivery going forward, part of the exercise is to understand the current actions/roles and what is being delivered from each activity.

- 4.2.5 These activities are complex and, as Ruapehu District Council is a small council, quite diverse. The last few years, and the impact of COVID, has seen some shifts in thinking, and on how to ensure that the delivery remains relevant and dynamic.

4.3 Regional Tourism Organisation

- 4.3.1 Currently the RTO is a Council Controlled Organisation and is funded through a yearly allocation of funds from Council. There is delivery contract which contains the following:
- (a) To promote the Ruapehu region as an appealing destination to potential visitors in order to support the economic sustainability of our communities
 - (b) To grow visitor expenditure whilst enhancing the cultural, social, economic and environmental wellbeing of Ruapehu and its people
 - (c) To support the tourism industry and local people to develop and deliver quality, sustainable visitor experiences
 - (d) To maintain and strengthen support for the visitor sector through partnerships with local and national government, the tourism industry, tangata whenua and the wider Ruapehu community
 - (e) To encourage demand into softer travel periods and diversify product promotion in order to realise sustainable tourism
 - (f) Domestic Marketing; Develop strategies and deliver campaigns to the New Zealand market, positioning the region as New Zealand's Greater Outdoors, a place to visit for "up-for-it" families who wish to plan their holidays around a variety of year-round activity options in our centrally located region
 - (g) International Marketing; Market Ruapehu as a visitor destination in targeted markets jointly with Tourism New Zealand and in partnership with the Explore Central North Island group (eight RTOs) targeting active travellers and adventure lovers seeking authentic and breath-taking New Zealand experiences as borders open post COVID-19
 - (h) Digital presence; Provide an effective online presence for visitors through visitruapehu.com and third party newzealand.com content
 - (i) Use Social Media and online search & display tools to enhance Ruapehu's digital footprint
 - (j) Thriving Partnerships; Nurture key commercial partnerships for growth through collaboration with local and national government, the tourism industry, tangata whenua and wider regional communities
 - (k) Represent, and advocate for, Ruapehu region's interests at regional and national tourism events and forums
 - (l) Increasing Investment; Enable a desire for investment into both Visit Ruapehu (RTO) and Ruapehu's tourism infrastructure
 - (m) Product Development; Encourage the development and diversification of visitor offerings by providing support to the region's tourism and related business, stakeholder groups and Ruapehu District Council teams, and
 - (n) Ensure visitor sector and community needs are considered within local government and national industry planning conversations ensuring NZ Government destination management guidelines are followed.

4.4 isites

- 4.4.1 isites have the ability to shape visitor demand in line with RTO destination management plans and Tourism NZ's strategy. Visitors find visitor centres highly relevant and engaging, even in a highly digital world and they help create a positive impression of New Zealand in general and of the region they serve. The isites strongly support the Visitor Industry and work closely with the RTO in promoting and selling the district. Sitting in a dual heritage national park, which contains two great walks, the visitor centres are a key connection point for visitors to our people, our place and our businesses.

- 4.4.2 The isites are the main sales, booking and information platform for tourism and delivery mechanism in our district, for visitors and locals. Their role is to deliver up to date information on activities in the district, and to encourage visitors to do more and spend more and help shape visitor behaviour.
- 4.4.3 Visitor centres support local business by selling their product and help visitors and locals to find the best opportunities for their needs. They support economic development through the sales to local business.
- 4.4.4 The isites are an internal activity and as such are funded directly by Council.

4.5 Economic and Business Development

- 4.5.1 Economic Development is the hardest activity to define. As noted previously, it is delivered in part over a large number of council activities. Economic Development also includes working with other Government departments, Non-Governmental Organisations (NGOs), Community Organisations, and across a broad range of programmes and strategic activities to advocate economic outcomes.
- 4.5.2 Council has a strong focus on Community Development and Relationships which are closely intertwined with Economic Development.
- 4.5.3 Examples of where the Community and Economic Development Team is currently working and adding value;
- (a) Creative Sector
 - (b) Employment
 - (c) Education
 - (d) Community Transport
 - (e) Disability sector
 - (f) Sport/Recreation
 - (g) Data collection and display
 - (h) Placemaking
- 4.5.4 The education and employment sectors are a strong focus currently, with actions like the Mayors' Taskforce for Jobs and upskilling rangatahi for example, though Civil Defence programmes.
- 4.5.5 Business Development: Economic Development has included a function to support business development and actively promotes a business-friendly policy to encourage the services of council to meet the needs and requirements of the business sector, development and investments. Through the business database network and relationships the isites have, the business development component of economic development also transitioned to the isite management in the council realignment.
- 4.5.6 Through the realignment of council's services, the business-friendly policy is more directly supported through the planning, consent and regulatory team and customer service.

Discussion He Kōrerorero

5 DEPUTATION FROM MORRISON LOW

5.1 Morrison Low (Ewen Skinner and Karen Lam) have been contracted to conduct the Section 17a review, and will walk through the process for the review, and answer any questions. Morrison Low are experienced in these reviews and can discuss their background.

5.1.1 Currently Council is at the initial start of the process, and the process is expected to take five to eight months to ensure that it is in-depth and thorough.

5.1.2 Timeline

Project Stage	Timeframe 2023
Interview stage: <ul style="list-style-type: none"> • Mayor, Chief Executive, and Elected Members • Iwi • Council staff • RTOs, existing partners, and stakeholders 	April to May
Assessment of current state and strategic context	June to July
Develop list of options	August
Workshop of recommended options with Councillors	September
Develop summary report of findings (draft)	October
Report reviewed by client, including feedback session if required	October to November
Finalise S17A Review report	End of November
Council decision on delivery for the LTP consultation	December

Attachment(s) Ngā āpitihanga

1 Morrison Low Attachment

Introduction

Morrison Low has been commissioned to review the delivery of the economic development activity for Ruapehu District Council (RDC) in accordance with Section 17A of the Local Government Act 2002 (LGA).

Per the LGA, a Section 17A review is required to be undertaken at least every six years. As the last review took place in 2017 it is now required to be undertaken again. It is anticipated that the outcome of this review will be used in the update of the Economic Development Strategy.

Per the 2018 Economic Development Strategy, Council's role is "to provide the regulatory environment, visitor sector support services and a general supportive atmosphere within which new investment is encouraged and individual businesses are enabled to flourish".

To review Council's approach to service delivery in these areas we first need to understand the following.

- What does economic development mean to Council?
- Have the events of the last 2-3 years changed Council's priorities for economic development?
- What does Council see as priorities for the economic development team?

Economic Development at the Regional and District level

Council's economic development strategy was revised in 2018, with the aim to establish a clear economic growth vision and objectives and define the actions to be taken to secure this desired future through to 2028.

On a regional level, the Accelerate 25 programme was refreshed in 2021 and identified focus areas for regional development.



Council's Economic Development Strategy (2018)	Accelerate25 Refresh (2021)
1) Visitor sector growth	1) Specialised Services
2) Enabling infrastructure	2) Sustainable food and fibre
3) Town centre revitalisation	3) Tourism
4) Business and enterprise support	4) Māori economy
5) Skills and talent	5) Transport
	6) High performing workforce
	7) Digital
	8) Housing

There is strong alignment between the Council and regional strategy documents, though with the passage of time priorities may have moved between these focus areas.

For example, despite only constituting one of the five key areas in the economic development strategy, the district's economic fortunes are largely influenced by the visitor sector. Since 2018 this landscape has become increasingly challenging as a result of COVID travel restrictions and poor snow seasons. Notably Ruapehu Alpine Lifts (RAL) has been put into voluntary administration, and the Chateau Tongariro has closed.

The challenging visitor environment brings to attention the need for Council to continue to consider how they can best support industries outside of the tourism sector as part of building resilience into economic development.

While Tourism remains a key industry for the district, we anticipate that this review will have a strong focus on identifying ways to diversify the district's economic activity. Much of the challenge will therefore be in determining potential opportunities, Council's role in supporting development of those opportunities, and identifying appropriate partners for collaborative delivery.

We are keen to understand what priorities Council currently has for economic development and how these have changed in the last 2-3 years?

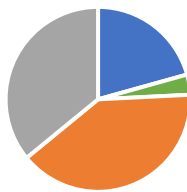
Changes we see as potentially important to Council since 2018 are:

- Changing population demographics, and the potential for a decline in working age population over the next decade.
- Ensuring ongoing access to markets, with increased pressures on logistics and supply chains.
- Resilience efforts, ensuring the region can adequately respond to environmental challenges.

Economic Development within Ruapehu District Council

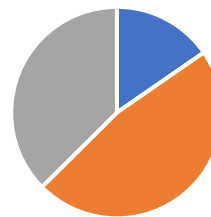
Council has limited resources available for economic development activities and must prioritise the activities undertaken by the economic development team. Relative spends on activities within the team, both in 2018 and current are shown below (excluding spend on infrastructure and town centres).

2018 ED Team (\$1.4M total)



- Strategic Development
- Business Development
- Visit Ruapehu (RTO)
- i-Sites

2023 ED Team (\$1.3M total)



- Economic and Business Development
- Visit Ruapehu (RTO)
- i-Sites

Both in 2018 and now, we note that a significant portion of the economic development budget is expended on supporting tourism-related activities, either through the RTO or through the isites. We are eager to understand, what priorities do Council assign to its economic development team within the wider Council focus areas?

Areas where we would expect Council's economic development team to have the largest impact for the investment are:

- Facilitating the networking of businesses across the district, the region and the country to help identify new markets and opportunities for local businesses to grow.
- Providing input into public infrastructure prioritisation from an economic development viewpoint, and providing a point-of-contact for medium-large businesses considering investment in the district. (Noting that the actual provision of enabling infrastructure, though essential, is delivered from elsewhere.)
- Identifying barriers to growth for individuals, families and businesses within the district and either seeking innovative ways to remove these barriers or providing support to others who are better positioned to remove barriers.

Leveraging off the work conducted by the RTO to facilitate growth in other non-tourism related industries.

Report to: Council

Meeting Date: 26 April 2023



Subject: Document Signed and Sealed: 12 New Road, Taumarunui

Report for: Information

Author(s): Warrick Zander

EXECUTIVE MANAGER: REGULATORY & CUSTOMER SERVICES

Endorsed By: Clive Manley

CHIEF EXECUTIVE

Purpose of Report | Te take mō te pūrongo

- 1.1 The purpose of this report is to present to Council for endorsement copies of documents signed under Seal by the Mayor and Chief Executive.

Recommendation(s) | Ngā tūhonga

That the Council:

- 1 Receives the Report **Document Signed and Sealed: 12 New Street, Taumarunui**; and
- 2 Approves the actions by the Mayor and Chief Executive in executing the following documents:

Relocatable Refundable Bond Agreement	Owner:	Tatiana Hopcroft
	Description:	12 New Street Taumarunui

Significance and Engagement | Takenga mai

- 2.1 **Significance**
This report does not trigger the Significance and Engagement Policy.

Background | Tuhinga

- 3.1 The Ruapehu District Plan states that the Relocatable Refundable Bond Agreement is a Deed of Agreement between the Council and the client and must, therefore, be endorsed by Council, as noted in the Relocation Rules RB3.3.5 under Appendix 13.

Attachment(s) | Ngā āpitihanga

- 1 Relocatable Refundable Bond Agreement :12 New Street, Taumarunui



RUAPEHU DISTRICT COUNCIL

Private Bag 1001, Taumarunui 3946, New Zealand
 Telephone 07 895 8188 • Fax 07 895 3256
 Email info@ruapehudc.govt.nz
 Website www.ruapehudc.govt.nz

RELOCATED BUILDINGS BOND TEMPLATE

THIS DEED is dated the 9 day of March 2023

BETWEEN TATIANA HOPCROFT ("the owner")

AND RUAPEHU DISTRICT COUNCIL ("the Council")

BACKGROUND

- A The Owner(s) is/are the registered proprietor of land onto which it is intended to place a Relocated Building.
- B Rule RB3.2.1 of the Ruapehu District Plan classifies Relocated Buildings as a Permitted Activity provided they comply with the General Conditions outlined in section RB3.3
- C The General Conditions require that the Owner provide a Relocated Buildings Bond in favour of the Council to secure the performance of the Reinstatement Works required to the exterior of the Relocated Building in accordance with the Building Pre-Inspection Report.
- D The Owner and the Council have agreed that the performance by the Owner of the Owner's obligations under this Relocated Buildings Bond is to be secured by the provision of a Cash Deposit on the terms and conditions set out herein.

NOW THIS DEED WITNESSES:

1 INTERPRETATION

1.1 Defined Terms

In this Deed unless the context otherwise requires:

"Act" means the Resource Management Act 1991 as amended from time to time, and includes any legislation enacted in substitution for that legislation;

"Bond" or "Relocated Buildings Bond" means the Bond created by this Deed;

"Building Pre-Inspection Report" means a report prepared by an appropriately qualified person in accordance with Rule RB3.3.1 of the District Plan identifying the Reinstatement Works;

"Cash Deposit" means any sum or sums of money deposited in cleared funds with the Council from time to time by the Owner, any financial institution at the request of the Owner or other party at the request of the Owner, which have a value totalling the Quantum;

"Completion of the Reinstatement Works" means the date on which the Council confirms in writing to the Owner that the Reinstatement Works have been completed;

Commencement Date means the date on which the Relocated Building is placed on the site, whether on temporary supports or otherwise;

"Council" means the Ruapehu District Council and its successors and assigns;

"General Conditions" mean the General Conditions in Rule RB3.3 of the Ruapehu District Plan;

“Monitoring Sum” means the Council’s actual and reasonable costs for carrying out monitoring and administration in relation to the Reinstatement Works;

“Owner” means [*name of registered proprietor(s) of the land onto which the Relocated Building is to be placed and who is/are to be bound by this Bond*] together with successors and permitted assigns;

“Plan” or “District Plan” means the operative Ruapehu District Plan;

“Quantum” means the sum as determined from time to time in accordance with clause 3.1;

“Reinstatement Works” means the extent of the work required to the exterior of the Relocated Building as specified in the Building Pre-Inspection Report for the purposes of the District Plan. The exterior reinstatement works will not include matters regulated by the building legislation such as re-joining of the roof; re-joining of the building (if shifted in more than one section) or connection to foundations; but may include matters required by the District Plan for work to be undertaken and completed to the exterior of the building to a workmanlike standard and to achieve a tidy appearance, including, without limitation:

- (a) Repair of broken windows and window frames;
- (b) Repair of rotten weatherboards or other damaged wall cladding;
- (c) Necessary replacement or repair of roof materials;
- (d) Cleaning and/or painting of the exterior where necessary e.g. roof, walls, window frames etc; and/or
- (e) Replacement and painting of baseboards or other foundation cladding.

“Relocated Building” shall have the same meaning as the definition of “Relocated Building” in section DE1 of the District Plan;

“Security” means the Cash Deposit;

“Site” means the whole of the land onto which the Relocated Building is to be placed;

“Term” means the period from the Commencement Date to Completion of the Reinstatement Works.

1.2 Joint and Several

- 1.2.1 References in this Deed to the “Owner” are references to the parties (if more than one) named in this Deed as the Owner jointly and severally, and the representations, covenants and undertakings of the Owner in this Deed shall be deemed to be given jointly and by each of them severally.

2 THE BOND

2.1 Undertaking to Comply

The Owner undertakes to the Council to:

- (a) complete, at the expense of the Owner, the Reinstatement Works as set out in the Building Pre-Inspection Report within the timeframe specified by Rule RB3.3.6 of the District Plan or within such reasonable timeframe otherwise agreed by the Owner and the Council in writing; and
- (b) promptly remedy any breach by the Owner of its obligations under this Deed within seven (7) days of a request in writing by the Council to do so, or within such reasonable timeframe otherwise agreed by the Owner and the Council in writing.

2.2 Council Right to Access

The Council may from time to time, under Section 171 of the Local Government Act 2002, enter onto the Site to ascertain whether the Reinstatement Works have been completed to the satisfaction of the Council.

2.3 Council Right to Rectify

If the Owner fails to comply with the Owner’s obligations, or any of them, referred to in clause 2.1 within seven (7) days of receipt of the notice in writing from the Council referred to in clause 2.1(b), or within such reasonable timeframe otherwise agreed by the Owner and the Council in writing, which notice shall refer to the failure and request the failure to be rectified, then:

- (a) the Council may (but shall not be under any obligation to) undertake, or procure that its contractors undertake, all or part of those obligations referred to in the notice;
- (b) for that purpose, the Council (including its contractors and assigns) may, at all reasonable times, enter the Site, including any Relocated Building on the Site; and
- (c) the Owner will pay to the Council upon demand the amount of all costs, expenses, liabilities and other amounts incurred by the Council under or in connection with the exercise by the Council of its rights under clause 2.3(a) and (b), less the amounts paid to the Council and which the Council is entitled to retain on its own behalf from the Security under clause 4.1 or otherwise.

2.4 Provision of Security

To better secure to the Council the completion by the Owner of its obligations under this Deed and the District Plan, the Owner undertakes on or before the date the Council issues a building consent to relocate the building to the Site, to deposit into a bank account in the name of the Council, with a bank nominated by the Council in cleared funds, the Cash Deposit totalling the Quantum.

2.5 Application of Security

- 2.5.1 The Council may, from time to time, apply all or part of the Cash Deposit for payment of the Monitoring Sum which sum shall be deducted from the Cash Deposit before or on repayment of the balance of the Cash Deposit upon Completion of the Reinstatement Works in accordance with clause 3.2.¹
- 2.5.2 If the Owner fails to comply with any of its obligations referred to in clause 2.1 within seven (7) days of receipt of a notice in writing from the Council, which refers to the failure and requests the failure to be rectified, or within such reasonable timeframe otherwise agreed by the Owner and the Council in writing, then the Council may, from time to time apply all or part of the Cash Deposit for the payment of any sum payable by the Owner to the Council under this Deed and/or the Act, including any sum incurred by the Council under clause 2.3 of this Deed, or retain all or part of those proceeds to cover amounts as reasonably estimated by the Council to be incurred or which may (in the reasonable estimation of the Council) be incurred by the Council or its contractors under clause 2.3 or in respect of those matters.

3 QUANTUM PROVISION AND RELEASE OF THE SECURITY

3.1 Quantum and Provision of the Security

- 3.1.1 The Quantum of the Bond as at the Commencement Date shall be fifty (50) percent of the estimated cost of the Reinstatement Works as established by the Pre-Inspection Report.
- 3.1.2 For the avoidance of doubt, the Quantum of the Relocated Buildings Bond does not include any bond required by the Council for the purposes of its Land Transport Bylaw.

3.2 Release of Owner of Security

- 3.2.1 Upon Completion of the Reinstatement Works, the Council shall release the Owner from the obligations under clause 2 of this Deed, and repay the balance of the Cash Deposit remaining after application under clause 2.5 or clause 4.1, if any, to the party which provided the Cash Deposit.

4 PAYMENT OF QUANTUM AND CALLS ON THE SECURITY

4.1 If the Owner:

- 4.1.1 Fails to comply with the Owner's obligations, referred to in clause 2;
 - 4.1.2 Abandons the Site without taking adequate and proper measures to rehabilitate the Site to the reasonable satisfaction of the Council; and/or
 - 4.1.3 Fails to comply with any of the obligations of the Owner under this Deed,
- the Council may, without notice and without limitation of its rights under clause 2, forfeit (take) such of the Quantum as it estimates will be the cost of carrying out remedial work (including the Reinstatement Works) or measures to rehabilitate the Site to a standard similar to surrounding properties (which costs may include any Monitoring Sum) and may call, apply or enforce, without further notice, on or exercise its rights in respect of the Security in that sum. The Council may at any reasonable time and from time to time enter the Site and take such steps and carry out such works as may be necessary to rehabilitate the Site;

- 4.1.4 Transfers ownership of the Site without the Council having received a bond from the Transferee containing the same terms and conditions as are set out in this Bond, then the Quantum shall be forfeited to the Council and the Council may, without notice, call on or exercise its rights in respect of the Security in that sum.

5 RESOURCE MANAGEMENT ACT 1991

The powers and remedies given to the Council in the Bond are in addition to all other powers and remedies conferred on it by the Resource Management Act 1991 and the exercise by the Council of any power or remedy under the Bond shall not prejudice its authority to exercise any other such power or remedy.

6 VARIATION AND RENEWAL

The Bond may be varied or renewed at any time by agreement in writing between the Owner and the Council.

7 ARBITRATION

In the event of any dispute or difference between the parties arising out of the Deed or the construction of interpretation thereof then the dispute or difference shall be referred to a sole arbitrator to be agreed upon between the parties or failing agreement, appointed in accordance with the provisions of the Arbitration Act 1996 and its amendments or any Act passed in substitution therefore.

8 NOTICES

All notices required or permitted to be given under or in connection with this Deed shall be in writing and be served on a person or on a body (whether incorporated or not) in accordance with the method of service of documents in section 352 of the Act or any section enacted in substitution thereof.

- 8.1 **The Owner:** If to the Owner to:
TATIANA HOPCROFT

- 8.2 **The Council:** If to the Council to:
The Chief Executive
Ruapehu District Council
59 – 63 Huia Street
Private Bag 1001
TAUMARUNUI 3946
Fax: 07 895 3256

9 COSTS

- 9.1 Without prejudice to any other right of recovery or reimbursement of costs or expenses by the Council at law or otherwise, the Owner agrees to pay to the Council, promptly upon receiving a request in writing and an appropriate tax invoice, the Council's reasonable legal costs and disbursements incurred in connection with the preparation and engrossment of this Deed.

10 MISCELLANEOUS

- 10.1 All payments under this Deed will be made in cleared funds without deduction, withholding, set-off or counterclaim.
- 10.2 The entry into and performance of obligations under this Bond shall not merge with or release any rights or obligations under the District Plan, nor shall the provision of the Security merge with or release the Owner's covenants under this Deed.
- 10.3 The Owner undertakes that it shall not exercise its rights under a Building Consent to relocate a building unless and until the Owner has signed this Deed and has caused the Cash Deposit to be deposited in cleared funds with the Council having a value not less than the Quantum.



10.4 The Owner acknowledges and agrees that all references to the approval, determination or satisfaction of the Council in this Deed shall be deemed to mean the approval, determination or satisfaction of the Council at its reasonable discretion.

In witness of which this Deed has been executed.

SIGNED BY) TATIANA HOPCROFT
(insert full name of owner))
)
)

Director _____

Director _____

THE COMMON SEAL of the)
RUAPEHU DISTRICT COUNCIL)
Was affixed in the presence of:)
)



Mayor _____

Chief Executive _____

[Handwritten signatures]

Monitoring and Administration Fees are subject to change. These are set annually by the Council as part of the Annual Plan process and are advertised in the Council's Schedule of Fees and Charges. The following fees are proposed for 2014/15 (inclusive of GST): Monitoring Fee @ \$125 per site visit ; Administration Fee @ \$65p/h (Administrator), \$80 p/h (Graduate Planner), \$120 p/h (Planner)

Report to: Council

Meeting Date: 26 April 2023



Subject: Financial Monitoring Report for the Month Ending 31 March 2023

Report for: Information

Author(s): Mana Robinson
Chris Hankey

FINANCIAL ACCOUNTANT
SENIOR MANAGEMENT ACCOUNTANT

Endorsed By: Fiona Ferrar

**ACTING EXECUTIVE MANAGER: FINANCE,
STRATEGY & GOVERNANCE**

Purpose of Report | Te take mō te pūrongo

- 1.1 The purpose of this report is to monitor Council's financial performance against the current revised budget (Forecast) and to show the impact of any budget changes made to date on Council's expected year end position. All budget changes are transparent to readers of this report through the comparison of Council's 2022/23 Annual Plan to Council's Forecast, with variances (budget changes) listed in the notes section.

Recommendation(s) | Ngā tūhunga

That the Council:

- 1 **Receives** the Report **Financial Monitoring Report for the Month Ending 31 March 2023**.

Significance and Engagement | Takenga mai

2.1 **Significance**

This report does not trigger the Significance and Engagement Policy.

Background | Tuhinga

- 3.1 Every three years, Council develops a long-term plan (LTP) in consultation with its community. This sets Council's vision, direction, budgets and work plans for each of the next 10 years. An Annual Plan is produced in the two years between each LTP being developed and shows any changes to the LTP proposals for that year. Annual Plans and the first year of the LTP set out the annual budget that Council uses as a benchmark to report its actual financial results.
- 3.2 After the Annual Plan is adopted, Council makes decisions that further impact the financial expectations and outcomes for the year. These have been taken into account in this report and changes made in Council's budget are reported through Council's Forecast. This allows Council to see the impact of these decisions on the expected year-end financial performance and position.
- 3.3 Financial performance to date is tracked by comparing year-to-date (YTD) actuals, against Council's Forecast, as this is the most up to date budgeting information available. This approach is real time budgeting, instead of backwards looking.

- 3.4 This monthly report presents the financial performance of Council, focussing on the key financial metrics, compared with Council's forecast and significant changes to the budget, since the previous months report to Council.
- 3.5 This report does not consider the impact of decisions beyond the current year (2022/23).

Discussion | He Kōrerorero

4 OVERALL FINANCIAL PERFORMANCE

- 4.1 Overall financial results to date show a YTD deficit of \$1.8 Million which is an improvement of \$0.5 Million against the February result, but \$12.7 Million unfavourable against the revised budget.
- 4.2 Continuing the unfavourable variance that was identified in the February 2023 report, the year-to-date outcome is due primarily to the unfavourable subsidies and grants revenue of \$8.7 Million, being \$5 Million from Waka Kotahi funded work being behind the planning assumptions YTD and \$3 Million from Ministry of Business, Innovation and Employment (MBIE) for the Ohakune Water Treatment Plant.
- 4.3 In addition, depreciation is over budget by \$3.9 Million due to the increase in asset values.
- 4.4 It is unlikely that Council will be able to catch-up on the full revenue year plan by 30 June 2023, and the depreciation costs will continue through the rest of this year.
- 4.5 Council's unfavourable variance has been partially offset by favourable items, such as, underspent budget of personnel costs of \$0.54 Million.
- 4.6 The major changes between February and March are that Council Debt has increased by \$1.5 Million, and Capital Expenditure of \$2.7 Million has been recorded for the month.

5 DETAILED COMMENTARY

5.1 Operating Financial Performance

- 5.1.1 Key metrics are disclosed in the Operating Performance Dashboard. Year to Date (YTD) financial performance is based on Council's forecast.
- 5.1.2 The Statement of Comprehensive Revenue and Expenses (**attached**) shows the operating performance of all of Council, with significant variances to forecast identified. This statement does not include capital expenditure, as this is included in the Statement of Financial Position but does includes capital revenue.
- 5.1.3 Changes to Council's approved budget are reported and described for transparency purposes.

5.2 Forecast Operating Performance

- 5.2.1 The dashboard line graphs for Whole of Council Revenue and Expenditure includes a grey forecast line.
- 5.2.2 The forecast is prepared based on an extrapolation of the YTD variances recognising one off items and ongoing items that are not part of the extrapolation.

6 GROUPS OF ACTIVITIES FINANCIAL PERFORMANCE

- 6.1 The Groups of Activities Performance Dashboard shows the financial performance compared to the phased Group of Activity Funding Impact Statements in the Annual Plan.
- 6.2 The Dashboard shows YTD actuals compared with the phased Annual Plan budget for:
- Operating revenue (including rates but not capital revenue);
 - Operating expenditure (including overheads);
 - Capital expenditure (against the Annual Plan excluding subsequent resolutions of Council);
 - Commentary on the main variances is included in this and the attached dashboard report.

7 SUNDRY AND RATES DEBTORS

- 7.1 Aged Sundry Debtors are \$2.1 Million; of which \$274,000 is greater than 90 days. Most of this balance relates to the Waka Kotahi subsidy.
- 7.2 Rates Arrears are \$2.8 Million, of which 62% is from the current year. \$730,000 across 77 properties are with debt collection. Overall rates debtors are slightly higher to where they were at this time last year.

8 TREASURY MANAGEMENT

- 8.1 Current Council Debt is \$42.9 Million. The Annual Plan forecasted this to increase to \$52.9 Million at year end. \$1.5 Million has been drawn in March. The full plan included an expectation that \$11.5 Million would be needed this financial year. No budget changes have been made to date that have an impact on Debt. Council is reviewing the cashflow needs for the balance of this financial year as it may impact on the needs for additional debt drawdowns over the balance of this year.
- 8.2 **Treasury Performance Measures Are Met**

Policy Compliance for the Month	Yes/No
Are all treasury transactions in compliance with policy?	Yes
Are all the fixed rate hedging percentages within policy control limits?	Yes
Is liquidity maintained within policy control limits?	Yes
Are all counterparty exposures within policy control limits?	Yes
Are all borrowing covenants / limits being complied with?	Yes

9 CAPITAL FINANCIAL PERFORMANCE

- 9.1 Overall the capital programme is behind the original planning assumptions. In the roading area it is unlikely that the full programme of works will be achieved this year.
- 9.2 The two bridge renewals (\$8 Million in budgeted cost) have been delayed, with one having commenced in February. Council continues to engage with contractors on the levels of work that can be expected to be completed this financial year. This will also impact on the level of external subsidy revenue that Council will receive, and debt that will be required.

- 9.3 Capital revenue, reported in the operating revenue and expenditure report, is currently down \$8.7 Million against the year-to-date budget. This is:
- (a) \$5 Million subsidy from Waka Kotahi for Land Transport operations,
 - (b) \$3 Million from MBIE for the Ohakune Water Treatment Plant (OWTP).
- 9.4 The revised agreement with MBIE for the OWTP subsidy has \$1.8 Million in funding for the project, due as the project meets set milestones. Of this, \$350,000 was invoiced in January and the next milestone is set in the funding agreement to be achieved in March.

10 Capital Completion Against Approved Budgets

Year to Date March 2023		
Activity	Actual Spend \$	Annual Budget \$
Community Facilities	1,230,289	5,959,765
Community Support	70,206	198,786
Land Transport (Roading)	6,157,556	19,182,486
Stormwater	145,718	1,335,200
Support	304,164	1,604,380
Waste Management and Minimisation	155,510	355,205
Wastewater (Sewerage)	1,833,653	3,949,826
Water Supply	5,795,290	14,570,506
Grand Total	15,692,386	47,156,154

Table 1.1 – Year to Date Capital Expenditure Actual and Full Year Budget by Activity Group

11 Capital Budget Transfers

- 11.1 Since the last finance report, no budget movements have been proposed that require Council review of approval.

12 EMERGING ISSUES

- 12.1 There are currently no new emerging issues.

13 REPORTING DEVELOPMENT

- 13.1 The financial statements **attached** are presented in the same format and terms as required by Generally Accepted Accounting Practice and Local Government Legislation / Regulation.

14 READING THE DASHBOARD AND FINANCIAL STATEMENTS

- 14.1 Favourable and Unfavourable assessments are applied on the following basis:
- (a) Revenue under budget is Unfavourable
 - (b) Expenditure under budget is Favourable
 - (c) Capital Expenditure under budget is Unfavourable
- 14.2 While this can be a simplistic approach, each item needs to be considered on the merits of what is actually happening. For example, traditionally Council struggles to complete its capital programme and therefore being under budget is considered to be an Unfavourable variance against budget, however a cost overrun on a project would appear in the reports as Favourable. This should be reflected in the attached commentary.

14.3 Numbers in brackets e.g. (222) are always Unfavourable. This means the math is different for revenue and expenditure.

Attachment(s) Ngā āpitihanga

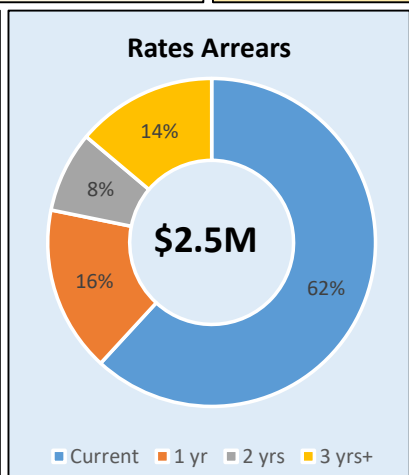
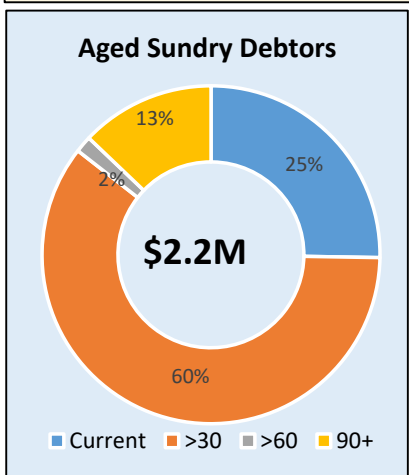
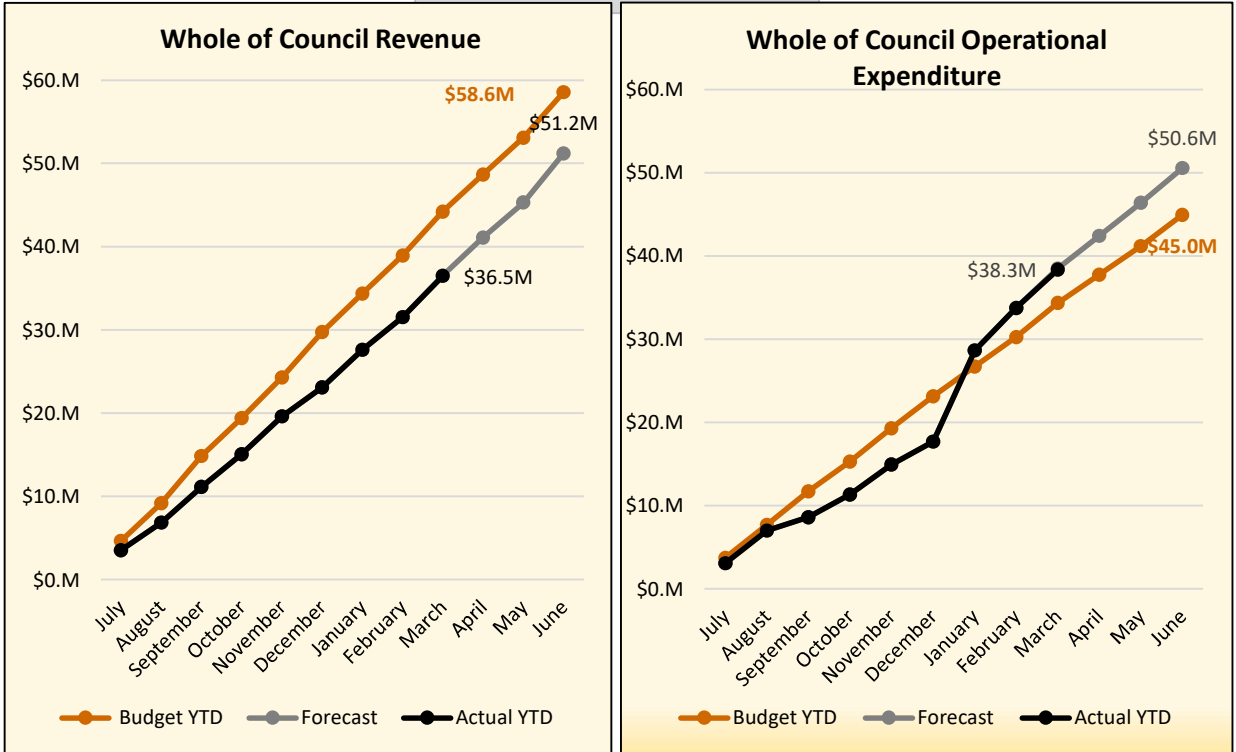
1 Financial Monitoring Report - March 2023

Ruapehu Financial Dashboard - March 2023

Operating and Debt Performance

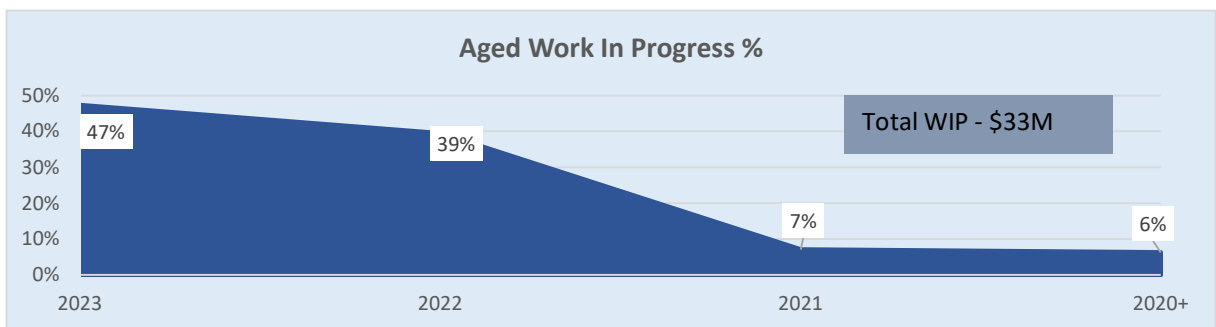
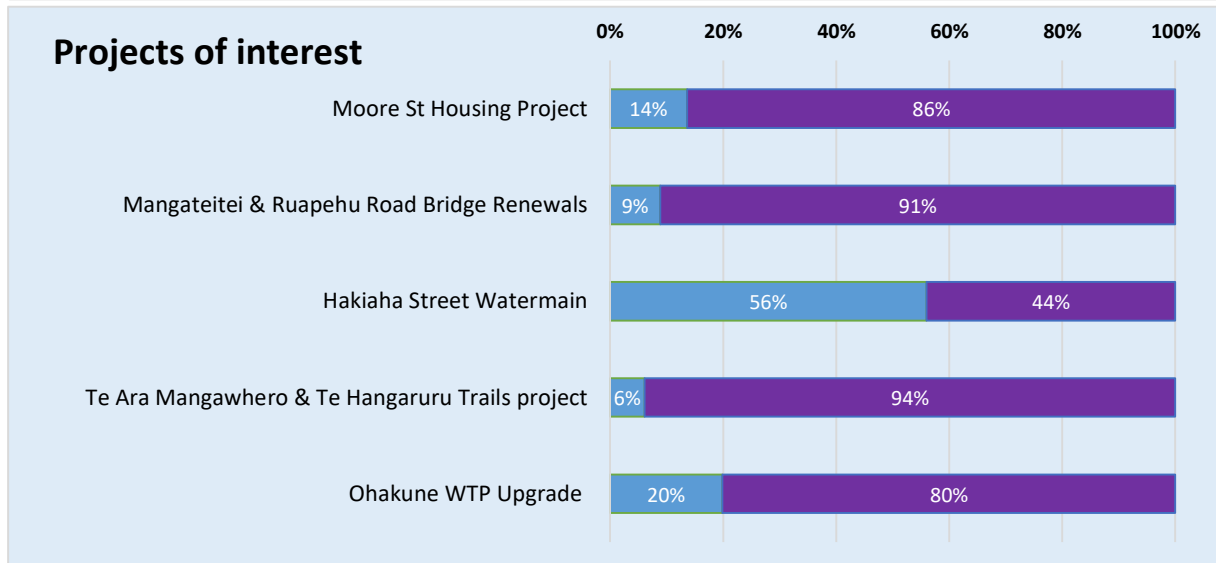
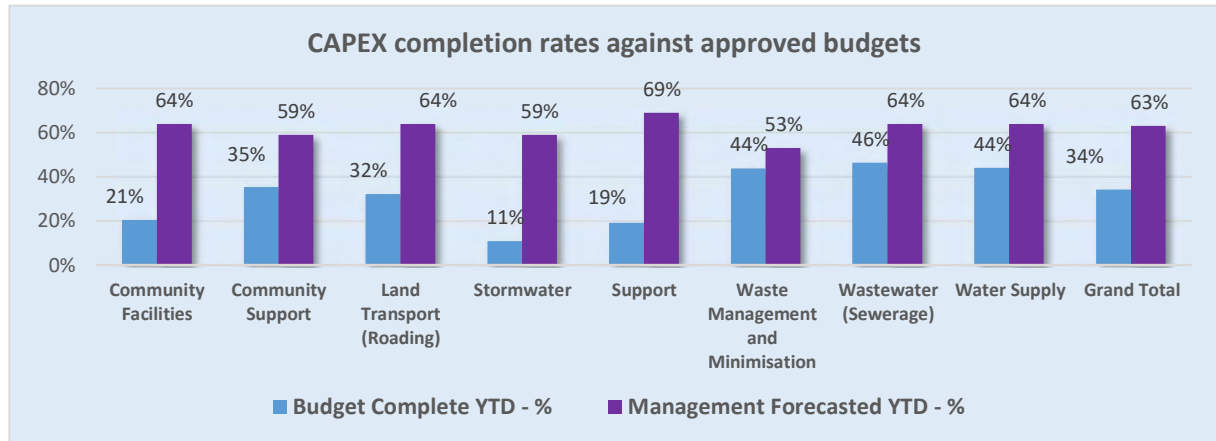
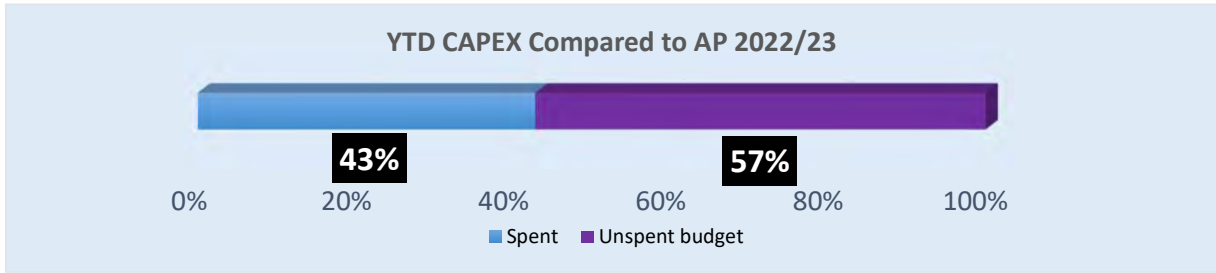
YTD Actual to Forecast		
YTD Revenue \$36.5M \$8.1M Unfavourable	YTD Operational Expenditure \$38.3M \$4.6M Unfavourable (\$3.9m Depn)	Surplus / (Deficit) (\$1.8M) \$12.7M Unfavourable

Forecast YE		
Revenue \$51.2M \$7.4M Unfavourable	Operational Expenditure \$50.6M \$5.6M Unfavourable (5.2M Depn)	Surplus / (Deficit) \$0.6M \$13.0M Unfavourable



YTD Change in Debt \$1.5M ↑
Current Debt \$42.9M
New Emerging Issues NO New Material Variances NO Policy and KPI Compliance ✓

Capital Performance Year to March 2023



Statement of Comprehensive Revenue and Expense

For the period ending 31 March 2023

	Actual YTD (\$000)	Rev Bud YTD (\$000)	Variance YTD (\$000)	Notes	FY Rev Budget (\$000)	Annual Plan (\$000)
Revenue						
Rates	20,290	19,931	358	1	26,578	26,578
Subsidies and Grants	12,693	21,426	(8,732)	2	27,826	27,826
Interest Revenue	97	19	-		26	26
Fees and Charges	2,413	2,295	-		2,974	2,974
Development and Financial Contributions	197	120	77	3	120	120
Other Revenue	804	764	41		1,047	1,047
Gains	-	-	-		-	-
Total Operating Revenue	36,495	44,555	(8,060)		58,571	58,570
Expense						
Personnel Costs	4,880	5,420	(539)	4	7,226	7,226
Finance Costs	1,092	968	125	5	1,290	1,290
Depreciation and Amortisation Expense	11,706	7,803	3,903	6	10,404	10,404
Other Expenses	20,665	19,526	1,139	7	26,034	26,034
Losses	-	-	-		-	-
Total Operating Expenditure	38,344	33,715	4,628	-	44,954	44,954
Share of Associate's Surplus / (Deficit)						
Share of Associate's Surplus / (Deficit)	-	-	-	-	-	-
Total Share of Associate's Surplus / (Deficit)	-	-	-	-	-	-
Operating Surplus / (Deficit)	(1,849)	10,840	(12,688)		13,617	13,616
Other Comprehensive Revenue and Expense						
Gain / (Loss) on Property, Plant & Equipment Revaluations	-	-	-	-	-	-
Financial Assets at Fair Value Through Comprehensive Revenue and Expense	-	-	-	-	-	-
Movement in Landfill Provision	-	-	-	-	-	-
Total Other Comprehensive Revenue and Expenses	-	-	-	-	-	-
Total Comprehensive Revenue and Expense / (Deficit) for the Year Attributable to Council	(1,849)	10,840	(12,688)		13,617	13,616

Notes to the Statement of Comprehensive Revenue and Expense

Note	Comment - Actual to Revised Budget
1	<p>Rates: \$358.5K Favourable</p> <p>Rates are favourable due to current year rates being higher than budgeted \$312K (additional growth), plus penalties received of \$400K. This has been offset by (\$341K) for remission and (\$178K) of payment discounts.</p>
2	<p>Subsidies and Grants: \$8.7M Unfavourable</p> <p>Subsidies and Grants unfavourable. This is \$5m from Land Transport operations and \$3m from MBIE for the Ohakune Water Treatment Plant (OWTP). The Land Transport funding is directly related to the work that is undertaken in agreement with Waka Kotahi, and with the upcoming likelihood of completing the planned programme of works falling, we will likely not recover all or most of the current shortfall. The revised agreement with MBIE for the OWTP subsidy has \$1.8m of the \$3m shortfall now receivable as the project meets its milestones.</p>
3	<p>Development and financial contributions: \$42.3K Favourable</p> <p>Development and financial contributions are favourable due to unbudgeted revenue coming in from Ohakune development.</p>
4	<p>Personnel Costs: \$539.2K Favourable</p> <p>Personnel Costs are favourable mainly due to vacant positions, which has been offset by the cost of temporary services and contractors.</p>
5	<p>Finance Costs: \$125.0K Unfavourable</p> <p>Finance Costs are now showing the impact of the increasing interest rates on borrowing as loans reach the change over on renewal. Our weighted average cost of capital is higher than we budgeted. This continues to be monitored for the overall impact to the Council.</p>
6	<p>Depreciation: \$3.9M Unfavourable</p> <p>Depreciation is unfavourable due to an unplanned asset revaluation, undertaken effective 30 June 2022. The additional depreciation is non-funded for this year and will result in an unfavourable outturn for the full year.</p>
7	<p>Other Expenses: \$1.1M Unfavourable</p> <p>Other expenses were unfavourable mainly due to Maintenance and Land Transport maintenance works being undertaken and payment of the Visit Ruapehu Contract having been made, but the budget spread across the year, due to budget phasing.</p>

Statement of Financial Position						
For the Period Ending 31 March 2023						
	Actual YTD (\$000)	Notes	Rev Bud Var Prev Period (\$000)	Full Year Revised Budget (\$000)	Annual Plan 2023 (\$000)	Notes
Current Assets						
Cash and Cash Equivalents	2,138		-	2,197	2,197	
Receivables	1,693		-	2,482	2,482	
Prepayments and Accrued Income	2,282		-	500	500	
Inventory	364		-	382	382	
Other Financial Assets	-		-	-	-	
Total Current Assets	6,478		-	5,561	5,561	
Non-Current Assets						
Investment in CCOs and Other Similar Entities	67		-	48	48	
Other Financial Assets	1,180		-	869	869	
Property, Plant & Equipment	707,414	3	10,559	534,245	523,686	4
Intangible Assets	159		-	805	805	
Investment Property	6,569		-	5,022	5,022	
Total Non-Current Assets	715,389		10,559	540,989	530,430	
Total Assets	721,867		10,559	546,550	535,991	
Current Liabilities						
Creditors and Other Payables	3,712			3,746	3,746	
Borrowings	14,000	1		8,000	8,000	
Employee Entitlements	302			403	403	
Income in Advance	1,315	2		1,300	1,300	
Total Current Liabilities	19,328			13,449	13,449	
Non-Current Liabilities						
Borrowings	28,900	1		44,918	44,918	
Provisions	217			205	205	
Derivative Financial Instruments	-			-	-	
Total Non-Current Liabilities	29,117			45,123	45,123	
Total Liabilities	48,445			58,572	58,572	
Net Assets	673,422		10,559	487,978	477,419	
Accumulated Funds	295,018		10,559	487,978	293,588	
Other Reserves	378,404			183,831	183,831	
Total Equity	673,422		10,559	487,978	477,419	

Notes to the Statement of Financial Position

Note	Comment - Actual to Revised Budget
------	------------------------------------

- | | |
|---|---|
| 1 | Regular treasury reviews are completed ensuring management are within Council policy limits. Total debt currently sits at \$42.9M, an increase of \$1.5M for this financial year and was planned to increase to of \$52.9M in the Annual Plan. Any increase in debt over the rest of this year is dependant on the level of capital work to be achieved over the rest of this year. |
| 2 | Income in advance is higher than Annual Plan due to timing of those people who have paid their Rates Instalments in full in advance, and current external funding received in advance from DIA. |
| 3 | Property, Plant, & Equipment is higher than Annual Plan due to out-of-cycle Land Transport revaluation as at 30 June 2022 increasing asset values. |

Funding Impact Statement - Whole of Council

For the Period Ending 31 March 2023

	Actual YTD (\$000)	Full Year Revised Budget (\$000)	Annual Plan (\$000)
Sources of Operating Funding			
General Rates, Uniform Annual General Charges, Rates Penalties	10,641	14,014	14,014
Targeted Rates	9,648	12,563	12,563
Subsidies and Grants for Operating Purposes	4,496	7,580	7,580
Fees and Charges and Other Revenue	2,886	3,845	3,845
Interest and Dividends from Investments	33	26	26
Local Authorities Fuel Tax, Fines, Infringement Fees, and Other Receipts	298	176	176
Total Operating Funding (A)	28,004	38,204	38,204
Applications of Operating Funding			
Payments to Staff and Suppliers	25,545	32,179	33,273
Finance Costs	1,092	1,290	1,290
Other Operating Funding Applications	-	-	-
Total Applications of Operating Funding (B)	26,638	33,469	34,563
Surplus/(Deficit) of Operating Funding (A - B)	1,366	4,735	3,641
Sources of Capital Funding			
Subsidies and Grants for Capital Expenditure	6,299	20,992	20,246
Development and Financial Contributions	197	120	120
Increase (Decrease) in Debt	1,500	4,534	4,534
Gross Proceeds from Sale of Assets	-	-	-
Lump Sum Contributions	-	-	-
Other Dedicated Capital Funding	-	-	-
Total Sources of Capital Funding (C)	7,996	25,646	24,900
Application of Capital Funding			
Capital Expenditure	15,692	34,994	33,731
Increase (Decrease) in Reserves	(6,330)	(4,613)	(5,190)
Increase (Decrease) of Investments	-	-	-
Total Applications of Capital Funding (D)	9,362	30,381	28,541
Surplus/(Deficit) of Capital Funding (C - D)	(1,366)	(4,735)	(3,641)
Funding Balance ((A - B) + (C - D))	-	-	-

Report to: Council

Meeting Date: 26 April 2023



Subject: Mayor's Report: March 2023

Report for: Information

Author(s): Weston Kirton **MAYOR**

Endorsed By: Clive Manley **CHIEF EXECUTIVE**

Purpose of Report | Te take mō te pūrongo

- 1.1 The purpose of this report is to inform Councillors of appointments and meetings other than Council, Committee and Community Board meetings undertaken by the Mayor during March 2023.
- 1.2 The report also outlines fee waiving applications approved (if any) by the Mayor during the same period.

Recommendation(s) | Ngā tūhunga

That the Council:

- 1 Receives and notes the Report **Mayor's Report** for information.

Significance and Engagement | Takenga mai

- 2.1 **Significance**
This report does not trigger the Significance and Engagement Policy.

Discussion | He Kōrerorero

- 3.1 **APPOINTMENTS UNDERTAKEN BY THE MAYOR DURING MARCH 2023.**
- 3.1.2 Please note that where the Mayor is unavailable, he will deputise to the Deputy Mayor or a Councillor.

MARCH 2023

- | | |
|------------|---|
| 2 -3 March | <ul style="list-style-type: none"> • Attended Rural & Provincial Sector meeting in Wellington with the Chief Executive |
| 4 March | <ul style="list-style-type: none"> • Attended Raetihi Wild Food Festival as Judge |
| 6 March | <ul style="list-style-type: none"> • Attended opening of Ohakune Ministry of Social Development • Trunk FM Radio interview • Peak FM Radio Interview • Attended Climate Action Joint Committee meeting in Palmerston North • Attended Mayoral Forum in Palmerston North with the Chief Executive |
| 7 March | <ul style="list-style-type: none"> • Attended Emergency Management Joint Committee Meeting in Palmerston North • Attended Regional Transport Committee Meeting in Palmerston North |

MARCH 2023

- 9 March • Attended Opening of Taupō Airport and Taupō Town Centre Transformation with the Chief Executive and Deputy Mayor
- 13 March • Met with Board of Senior Citizens regarding upgrade to Clubrooms, and funding
 - Trunk FM Radio interview
 - Peak FM Radio Interview
- 16 March • Attended Local Government NZ Leaders by Zoom
- 17 March • Attended Ohakune Inc. Information & Networking Evening to announce Ohakune Inc Society's move to a charitable trust with Councillor Hinch and Member Robinson in Ohakune
- 20 March • Constituent meeting in Office regarding Ruapehu Alpine Lifts and The Lines Company
 - Constituent meeting in Office regarding Bike Racks in Taumarunui
 - Trunk FM Radio interview
 - Peak FM Radio Interview
- 21 March • Attended Horizons Passenger Transport Meeting in Palmerston North with Councillor Nottage
 - Visited Mangateitei Bridge, New Railway Bridge and Ohakune Road with Councillor Nottage
- 22 March • Attended Federated Farmers Meeting
- 23 March • Attended Regional Leadership Group Hui by Teams
 - Attended Enterprising Taumarunui Business After 5 featuring Guest speaker Trish Sherson of Sherson Willis with the Chief Executive
- 27 March • Attended Ruapehu Destination Management Plan Launch in Raetihi with the Chief Executive and Elected Members
 - Trunk FM Radio interview
 - Peak FM Radio Interview
- 28 March • Attend meeting with Ngā Waihua o Paerangi Trust (formerly Ngāti Rangi Trust) at Tiorangi Marae, Karioi with the Chief Executive and Elected Members

4.1 WAIVING OF FEES

4.1.1 Fees for the food stalls at the Local Wildfood Challenge were waived in March.

Attachment(s) Ngā āpitihanga

NIL

Report to: Council

Meeting Date: 26 April 2023



Subject: Chief Executive's Report: March 2023

Report for: Information

Author(s): Clive Manley

CHIEF EXECUTIVE

Purpose of Report | Te take mō te pūrongo

- 1.1 The purpose of this report is to present an update of the organisation's activity over the March 2023 period for Elected Members' information. It provides a snapshot of the wider legislative environment and focus from a regional perspective, an overview of the wellbeing of our district, and highlights key achievements and activity over the period, including significant projects from the Chief Executive's perspective since the last Council meeting.

Recommendation(s) | Ngā tūhonga

That the Council:

- 1 Receives and notes the Report **Chief Executive's Report** for information.

Chief Executive Summary

- 2.1 The adverse weather conditions of January and February remain a national priority as the damage to homes and infrastructure was immense and will require heavy investment from both national and local governments.
- 2.2 A number of Councils have had to readdress their existing Long Term Plans to seek funding for their local recovery.
- 2.3 In addition, the nationwide cost of living 'crisis' has affected local government as well as the general public and everyone is required to do more with less.
- 2.4 The Government's priorities are now less on policy and more focused on assisting with the immediate infrastructure issues related to recent weather events.

Legislative Briefing

- 3.1 **CENTRAL GOVERNMENT CONSULTATION UPDATES**
- 3.2 The following Government initiatives (related to the local government sector) are currently open for public submissions:
- (a) Strengthening the 'tree regulations' to improve the resilience of the electricity supply. No proposed action.
 - (b) Charging our Future Strategy (EV Charging Strategy). No proposed action.
 - (c) Second Emissions Reduction Plan. This consultation opens on 26 April 2023. Council is likely to submit on this, however, Officers need to review it before that can be confirmed.

4.1 **BILLS ON THE HORIZON**

- (a) Land Transport Management (Regulation of Public Transport) Amendment Bill.
- (b) Housing Infrastructure (GST-sharing) Bill. Please note that this is a Private Members Bill and may not proceed.
- (c) Civil Defence and Emergency Management Amendment Bill.
- (d) Building Amendment Bill.
- (e) Climate Adaptation Bill.

Governance Meetings and Workshops Overview

5.1 **COMMUNITY BOARD, AND COMMITTEE MEETINGS**

- (a) 30 March 2023, Waimarino-Waiouru Community Board meeting, Raetihi, incorporating the Annual Plan 2023/24 community engagement;
- (b) 6 April 2023, Taumarunui-Ōhura Community Board meeting, Taumarunui, incorporating the Annual Plan 2023/24 community engagement;
- (c) 18 April 2023, Ōwhango-National Park Community Board meeting, Ōwhango.

5.2 **ELECTED MEMBERS WORKSHOPS AND COMMUNITY HUI**

- (a) 23 March 2023, Taumarunui-Ohura Community Board workshop focussing on the role of the Community board and significant projects within the ward area;
- (b) 28 March 2023, Annual Plan 2023/24 Community Hui, Waiouru;
- (c) 29 March 2023, Community and Recreational Facilities workshop focussed on delivery of the open space management contract with Council's contractor, Recreational Services;
- (d) 4 April 2023, Annual Plan 2023/24 Community Hui, Ohakune;
- (e) 5 April 2023, Risk. Health & Safety workshop provided an overview of the legislative framework for the management of health and safety within Council;
- (f) 11 April 2023, Annual Plan 2023/24 Community Hui, National Park;
- (g) 13 April 2023, Annual Plan 2023/24 Community Hui, Ōhura;
- (h) 14 April 2023, Annual Plan 2023/24 (hybrid) Community Hui, Taumarunui and Zoom;
- (i) 19 April 2023, Solid Waste workshop;
- (j) 24 April 2023, Annual Plan 2023/24 Community Hui, Ōwhango.

Social Well-Being Overview: Safe, healthy communities

6 **EMPLOYMENT AND EDUCATION**

- 6.1.1 There has been little change in the employment data over the last month. There are a number of programmes being delivered throughout the district to support training and building employment pathways which Mayors' Taskforce for Jobs (MTFJ) is a part of.
- 6.1.2 Several businesses have been supported with a membership to the EMA as part of the MTFJ partnership programme to encourage good employment in practice.
- 6.1.3 28 youth participated in the second Youth in Emergency Services programme which was held with the support from Department of Internal Affairs (DIA), MTFJ and Council's Civil Defence to encourage community participation, youth development and volunteering.

7 **COMMUNITY SAFETY**

- 7.1 Community safety data is updated quarterly with new data available next month.

8 CIVIL DEFENCE EMERGENCY MANAGEMENT UPDATES

8.1 Training Provided

- (a) Additional training has been provided for new staff and refresher training for existing staff.

8.2 Emergencies in the Last Period

- (a) No emergencies during this period.

8.3 Local and Regional Civil Defence Update

- (a) An introductory meeting was held with Northern Iwi to discuss utilising marae in civil defence emergencies. Training for rangatahi as emergency response on marae was also discussed and will have a plan up and running soon for this as well.
- (b) Locally the Civil Defence base in Taumarunui continues to gain momentum where fibre is now installed with just now internal IT installation outstanding.
- (c) The National Park facility is progressing well and an agreement with Ruapehu Emergency Services Charitable Trust (RESCT) and Council was finalised where Council will cover monthly running costs. This facility will be ideal to base emergency services responses from in the National Park area.

9 COMMUNITY FACILITIES OPERATIONAL UPDATES

9.1 Housing

- (a) Social housing renovations at 11 Moore Street are going well. The double glazing for all windows and doors has been completed and the painting has begun. The curtains have been chosen to match the new flats at 13 Moore Street and the builder has anticipated that this will take about one month until completion. Work will also be done outside to also match the new 13 Moore Street flats.
- (c) Waimarino rest home renovations are set to begin in the next week. We have met with the projector manager, the builder and the compliance team to ensure there are no hiccups. We are still awaiting builder supplies and shipping containers.

9.2 Parks and Facilities

9.2.1 Update

- (a) The Parks and Reserves contractor is now getting on top of the workload resulting in fewer Requests for Services and/or Complaints which relieves the pressure on both contractor and staff.
- (b) Focus on winter sports fields and netball course with water blasting and line marking.

9.2.2 Priorities

- (a) Priorities for April
 - (i) Anzac Day preparations.
 - (ii) Taumarunui and Ohakune main street gardens.
 - (iii) Taumarunui Playground gardens.
 - (iv) Project works: Taumarunui walkway.
 - (v) Bullians Avenue half court installation.
 - (vi) Kerb and Channel spraying
 - (vii) Mowing Regimes
 - (viii) Continued improvement and upkeep of assets including painting, water blasting and cleaning.

10 LICENSING AND COMPLIANCE ACTIVITY

10.1 Alcohol Licensing

10.1.1 New applications kept the team busy for March 2023. These were more than compared to the same time last year although it was a quieter period for renewals.

10.1.2 The District Licensing Committee (DLC) were kept busy with an assortment of applications last month. All were issued in good time.

10.2 Compliance

10.2.1 On 30 March 2023, the team welcomed First Security as the new After Hours Contractors for animal and noise control with a meet and greet, tour of the pound facilities and a photo opportunity. The contract commenced on 1 April 2023.

Economic Well-Being Overview: Thriving economy

11 ECONOMIC SPEND

11.1 In comparison with March 2022, this March showed the average number of transactions fell 12.8%, the total value fell 25.6 per cent, and the average value of each transaction fell 14.8 per cent.

12 TOURIST SPEND

12.1 Out of town spending made up 45% per cent in March 2023 (with an average from March 2022 to March 2023 of 53 per cent). The unveiling of the Carrot Rocket at the Carrot Park, Ohakune Saturday 1 April saw an increase in spending over the same date one year ago of 1 per cent. The two weekends prior to the 1 April 2023 weekend, saw a drop of 1 per cent and a drop of 8 per cent from the previous year.

13 AVERAGE HOUSE PRICES

13.1 Median house price (March 2023) \$406,000, down 0.3 per cent from February 2023, and a 6 per cent drop from December 2022.

Environmental Well-Being Overview: Sustaining beautiful environments

14 RESOURCE CONSENT ACTIVITY FOR MARCH 2023

14.1 Four land use consents and six subdivision consents were processed during March within the legislative timeframes of 20 days.

15 BUILDING CONSENT ACTIVITY FOR MARCH 2023

15.1 21 building consents were issued during March compared with 41 during March last year.

15.2 26 Code Compliance Certificates were issued during March compared to 18 during March last year.

15.3 154 inspections were undertaken during March compared with 179 during March last year.

15.4 All consents were issued within the 20-day statutory period required, with the average number of days to issue a Building Consent being 5.2 days.

16 DEVELOPMENT CONTRIBUTIONS ACTIVITY FOR MARCH 2023

- 16.1 There were eight Development Contribution (DC) assessments carried out during March 2023. Three of these were for subdivisions and five were for building consents, of which three had DC fees payable.
- 16.2 The total assessed value was \$8,566.00. The number of assessments relates directly to the number of building consent applications for dwellings and the number of subdivision consent applications.
- 16.3 Five building consents and five subdivision consents were invoiced DC charges during March 2023. The total invoiced was \$47,564.00.

17 REFUSE, RECYCLING AND REUSE STATISTICS FOR FEBRUARY 2023

- 17.1 The quarterly statistics provided to Ministry of Environment will be available in next month's report.
- 17.2 Envirowaste has updated one of the Taumarunui truck fleet with a new Front-End Loader truck delivered in March.

18 TRANSFER STATION AND RESOURCE RECOVERY

- 18.1 **Taumarunui:** The Resource Recovery Centre diverted 8,897kg or 5,198 items from the landfill stream back into the community. 93.75 volunteer hours were donated processing the items through the shop.
- 18.2 **Waimarino:** The Resource Recovery Shop diverted 15,000kg from the landfill stream back into the community. 13 volunteer hours were used at the Ethical Waste second hand store.
- 18.3 **Community Support:** There were 21 bags of clothes donated to the Taihape Free Shed, which targets known groups needing some help in the community.

Cultural Well-Being Overview: Vibrant and diverse living

19 VISITOR USAGE STATISTICS (RUAPEHU)

- 19.1 January saw 47,500 visitors in the region with 40,000 visitors in February. The March statistics are not yet available. The number of visitors has been slowly rising since May 2022.

Executive Manager Summaries

20 EXECUTIVE MANAGER PEOPLE, SAFETY AND CAPABILITY

- 20.1 Individual discussions have commenced with Māori ward Councillors to capture and understand Iwi aspirations with respect to the bringing to life and integrating, Te Ao Māori initiatives for Council staff. These discussions will help inform day to day operations within Council in terms of content, capability uplift, growth and understanding.
- 20.2 The Health and Safety Committee is working to increase staff participation with a number of initiatives planned for April and May to increase membership.

21 EXECUTIVE MANAGER REGULATORY AND CUSTOMER SERVICES

- 21.1 Building and Resource Management consents were all processed well within the statutory 20 working days showing 100 per cent delivery in both teams.

- 21.2 Pre-application meetings and enquires for Resource Management matters remain one of the highest Request for Service (RFS) and a useful tool for Officers to understand what customers are seeking and to advise them of the process.
- 21.3 Requests for service data shows an increase in uncontrolled and barking dog complaints. Whilst we are one Compliance Officer short in the southern area, recruitment is almost complete, and Contractors are assisting when required.
- 21.4 The After Hours contract for compliance and noise control services ended on 31 March and Frist Security services taking over on 1 April. An update on their performance and progress will be noted in the April report.

22 EXECUTIVE MANAGER COMMUNITY AND ECONOMIC DEVELOPMENT

- 22.1 Town Revitalisation continues to be a strong focus.

23 EXECUTIVE MANAGER IWI RELATIONSHIPS

- 23.1 A workshop was held with Elected Members to work through the proposed Relationship Agreement with Te Totarahae o Paerangi (Ngāti Rangi). Further discussions will take place prior to finalising the agreement.
- 23.2 Ngāti Hāua Iwi Trust along with Te Arawhiti and Kāhui Legal met with Elected Members to follow on with work from the signing of their Agreement in Principle “Te Whiringa Muka” in October 2022. From this meeting a day of site visits is to be organised to visit sites of interest.
- 23.3 Attended the three-day National Māori Housing Conference in Rotorua. Hosted by Ngāti Whakaue, providing an array of Ministerial speeches, Community Housing Providers, Iwi/Hapū based initiatives and Māori organisations along with progress on current projects throughout the country.

23.4 Cross Team Functions as follows:

23.4.1 Infrastructure

- (a) Work continues across projects with the infrastructure team in for the Hikumutu Wastewater Treatment Plant and Global Bridges and Culverts Resource Consent

23.4.2 Community and Economic Development

- (a) Attending a workshop to support the team and Marae representatives with the current Wayfinding project

23.5 Training and Educational Activities (ongoing)

- (a) Te Reo Māori and Tikanga Online Course for staff
 (b) Waiata Wednesdays
 (c) Treaty of Waitangi Toolkit, internal resource toolkit

24 ACTING EXECUTIVE MANAGER FINANCE, STRATEGY AND GOVERNANCE

- 24.1 The audit for the 2021 / 2022 Annual Report is nearly completed with the last few queries being finalised. It is expected to be brought to Council for adoption on 24 May 2023.
- 24.2 Work is continuing on the Long-Term Plan and the upcoming workshops.

25 EXECUTIVE MANAGER COMMUNICATIONS

- 25.1 Development of Annual Plan consultation (27 March to 26 April) material was a significant part of the communications work programme in March. In addition to the Consultation Document collateral was developed and deployed for local papers, radio, Council's website and social media channels.
- 25.2 Local papers covered a wide range of Council business including Annual Plan proposals with the 8 per cent average rates rise and reasoning behind it, increase in Fees and Charges, progress on Ruapehu Water Treatment plant, the shooting of a dog attacking cattle in Taumarunui, Council's \$10,000 contribution toward the Mayoral Relief Fund for Cyclone Gabrielle, development of a Smoke and Vape Free Policy and the Ruapehu Destination Management Plan.
- 25.3 Paid advertising in local papers included promotion of; the Annual Plan 2023/24 consultation, Level of Service Survey and Pūwhenua ki Ruapehu Wellbeing Survey.
- 25.4 Local radio interviewed the Mayor or Deputy Mayor weekly (Peak FM and Cruise FM).
- 25.5 Paid advertising on local radio included; promotion of Council administered grants, Council employment opportunities and the Annual Plan 2023/24 consultation.
- 25.6 Social media: Activity areas made good use of Council's Facebook and Instagram channels covering business as usual activities; roading, water, compliance, civil defence, MTFJ, Annual Plan 2023/24 as well as topical stories on the Ruapehu Rd rail over-bridge, i-Site staffing issues at Ohakune, illegal dumping of animal carcasses, appointment of a new after-hours contractor, Mayors' Taskforce for Jobs and Council relationship building with Ngāti Rangī.
- 25.7 Council's Facebook page was also utilised to support third party and partner organisations with communications on; Taumarunui Business After-5, power outages, Kids funs sports - Taumarunui Domain obstacle challenge, REAP - street name tour and skills courses, Raetihi Gut Buster and Ngāti Rangī Rebel Business School (be your own boss training).
- 25.8 Development work on collateral for the Dangerous, Affected and Insanitary Building policy 2023 was completed in preparation for targeted consultation from May 1 to 2 June. This has been put on hold while the Policy team develops a consultation calendar. The purpose of the calendar is to help ensure our engagement is coordinated, efficient, effective and our communities feel they have had the opportunity to have their say without overloading staff or elected members.

Key Infrastructure Capital Project Updates

26 This section of the report provides a brief updates on key Capital Projects:

26.1 Pavement Rehabilitation

26.1.1 Work continued to progress well at the Ruatiti Road pavement construction. Earthworks and culverts also continued while preparing for sealing.

26.2 Hakiaha Street: Watermain Renewal

26.2.1 1750 meters of PE100 450mm were installed by the end of the month.

26.2.2 By the end of March 23 all Directional Drilling and installation works of the 450mm PE100 at Bell Road is completed.

26.2.3 In April, the focus will be completing the connections between Bell Road, Short Street and Golf Rd in addition to the Short Street watermain installation, which is changed now from 450mm to 180mm.

26.2.4 Planned Completion end of June 2023 dependent on Kiwirail projects being completed by end of April.

26.3 Ruapehu Road Bridge Replacement

26.3.1 With the crane arriving on site, the team assembled it in preparation for April works.

26.4 Ohakune Water Treatment Plant

26.4.1 Delivery of major procurement materials continues.

26.4.2 The Clarifier concrete foundation was casted on 1 March. The Clarifier will be delivered to the site mid-April.

26.4.3 The WTP building structural installation is completed. The temporary backwash tanks are operational.

26.4.4 The electrical and instrumentation container was delivered and installed 3rd week of March. Target to complete construction and major installation works by the end of June 2023.

26.4.5 The overall project completion including testing and commissioning is Planned for Nov 2023.

26.5 Hikumutu WWTP Pond 1 Aeration Upgrade Works

26.5.1 The final commissioning of the Aerators is shifted to 20 April due to the power regulator filter that needs to be installed first and the operations should start end of April 23.

26.6 Hikumutu WWTP Switchboard , PLC & Electrical Upgrade

26.6.1 Electric Filter Purchased.

26.7 Ohura WTP Upgrade RES 21-009

26.7.1 \$482,945.01 is the approved cost to complete all mechanical and electrical works by April 2023.

26.8 RES 21-013 Hikumutu WWTP Inlet Upgrade

26.8.1 The inlet screen is facing operational issues as the septage handling process needs a review for improvement and efficient operations. This is within the handover process between the Projects Team and the Operational Team.

26.9 Taumarunui Railway Crossing

26.9.1 Due to recent drilling complications the route for the sleeve installation has been redesigned. The work is to be resumed from 1 May and is expected to last approximately three weeks.

Attachment(s) Ngā āpitihanga

NIL

Report to: Council

Meeting Date: 26 April 2023



Subject: Receipt of Minutes of Risk & Assurance Committee

Report for: Information

Author(s): Tasha Paladin **GOVERNANCE MANAGER**

Endorsed By: Clive Manley **CHIEF EXECUTIVE**

Purpose of Report | Te take mō te pūrongo

- 1.1 The purpose of this report is to present the minutes of the Risk & Assurance Committee meeting held on 27 February 2023 for information.

Recommendation(s) | Ngā tūhonga

That the Council:

- 1 Receives the Public Business Minutes of the Risk and Assurance Committee meeting held Monday, 27 February 2023 as attached, for information.

Attachment(s) | Ngā āpitihanga

- 1 20230227 Risk and Assurance Committee Public Business Minutes

RUAPEHU DISTRICT COUNCIL RISK & ASSURANCE COMMITTEE

MINUTES

THE MEETING OF RISK & ASSURANCE COMMITTEE HELD AT THE
COUNCIL CHAMBERS, 59-63 HUIA STREET, TAUMARUNUI
ON MONDAY, 27 FEBRUARY 2023, AT 1:31PM

PUBLIC BUSINESS

Present | Tuhinga

Chairperson	Philip Jones	(Independent – Appointed by Council)
Mayor	Weston Kirton	
Councillor	Lyn Neeson	

In Attendance | I Tae Mai

Clive Manley	Chief Executive
Fiona Ferrar	Acting Manager, Finance, Strategy & Governance
Natasha Poloai	Executive Manager People, Capability & Safety
Melissa Jackson	Manager Policy & Strategy
Tasha Paladin	Governance Manager
Aaron Pendergrast	Contractor

By Zoom	Chris Hankey	Senior Management Accountant
	Mana Robinson	Financial Accountant
	Karee Cadman	Strategic & Policy Advisor

External Speakers

Miles O'Connor	Bancorp Treasury
----------------	------------------

Item

8

Absent | Ngaro

Councillor	Channey Iwikau
Deputy Mayor	Vivienne Hoeta

1 Welcome

The Chair welcomed Members to the inaugural meeting of the Risk and Assurance Committee.

2 Apologies

The Chairperson invited notice from members of apologies, including apologies for lateness and early departure from the meeting.

RESOLVED

Moved: Mayor Kirton

Seconded: Cr Neeson

That the Apologies from Deputy Mayor Vivienne Hoeta and Councillor Iwikau be accepted.

3 Declarations of Interest

No conflicts of interest were declared.

4 Notification of Additional Items

There were no additional items not on the Agenda.

5 Confirmation of Order of Meeting

The order of the meeting was confirmed.

6 Key Issues and Risks

Members were presented with a report outlining top corporate risks and insights on key issues facing the organisation. Council's Chief Executive spoke to the report and answered Members' questions. Aaron Pendergrast was also in attendance to respond to Members' questions.

Council's Chief Executive advised the two key corporate risks highlighted for further discussion; People, and Poor Value for Money.

- (a) **People:** Council has recently lost two skilled members of staff to the Government established National Transition Unit (NTU) and advised there is a real risk to Council of potentially losing additional skilled staff. Through the engagement of external contractors, Council has controls in place to ensure continuity of advice and capacity needed to fulfil Council's legal obligations.
- (b) **Poor Value for Money:** Inflationary pressures in the market will affect any new contracts with higher costs expected; existing contracts are protected through indices.

Members expressed concerns of machinery and resource constraints throughout the country as the Cyclone Gabrielle clean-up is prioritised. The risk to Council is the flow on effect of capital programmes being delayed and long-term planning.

Members asked if Climate Change should be included as a Corporate Risk. Officers advised in the previous term; the committee reviewed a draft update of Council's Risk Management Policy. The draft policy included Climate and Environment as a specific reportable key risk. It is understood further revisions are being undertaken before the Policy is tabled for formal adoption. It was noted that Climate change will impact on several of the identified Corporate risks, which will in turn, elevate the individual Corporate Risks.

RESOLVED

Moved: Member Jones
 Seconded: Cr Neeson

That the Risk & Assurance Committee:

1 *Receives the Report **Key Issues and Risks.***

7 People and Safety

Members were presented with a report providing an update on Council's People and Safety Programme as well as the reported incidents of harm and near misses for the last quarter, as reported by Council and contractors' staff. Council's Executive Manager People, Capability & Safety spoke to the report and answered Members' questions.

It was noted officers are working on improving the supply of data with contractors in relation to their incident and accident reporting. The Chair requested future reports include a high-level oversight of Council's wellbeing strategy, any milestone achieved and commentary on trends observed.

Member asked if it was felt Council had the resources to attract new talent to the organisation. Officers acknowledged housing was a background issue; adequate accommodation has been sourced for incoming staff. More recently the recruitment landscape has changed, with more consideration for the work-life balance when recruiting for key positions, needing to consider remote working. Controls for remote working such as firewalls, and health and safety are worked on at an individual level.

Members asked if future reports could take a broader perspective on health and safety and incorporate a focus on wellbeing to assure the committee of Council's wellbeing risk management. Members requested the report include key indicators and commentary on wellbeing trends.

Members requested future reports include a high-level assurance on contractors' health and safety plans, and suggested a commentary on any formal and informal audits undertaken and issues that arose.

RESOLVED

Moved: Cr Neeson
 Seconded: Mayor Kirton

That the Risk & Assurance Committee:

1 *Receives the Report **People and Safety Report.***

8 Bancorp Treasury Services Limited's Quarterly Treasury Report to Council for 31 December 2022

Members were presented with Bancorp Treasury Services Limited's quarterly treasury report to Council. Miles O'Connor of Bancorp provided a presentation (see Minute attachment) and spoke to key highlights and significant changes.

Members were advised since the writing the report, the Monetary Policy Statement had been updated and the upwards revision of the Official Cash Rate continued to a rate of 5.5 per cent, along with a statement that the Reserve Bank was wanting to engineer a recession. 5.5 per cent is expected to be the peak for the Official Cash Rate.

Immediately after Cyclone Gabrielle and before the Monetary Policy Statement release, the markets had originally downgraded the chances of a 50-point rate hike to the Official Cash Rate. The initial expectation was an easing of monetary policy to help with the economic problem, akin to COVID, that would necessitate lower interest rates to help the economy, however, pressure on resources created through the aftermath of the Cyclone has caused a slight increase in inflation.

The short to mid-term economic outlook anticipates a sharp halt to the economy in the second half of 2023 as the Cyclone and rebuilding efforts impact on GDP. A significant number of fixed-rate mortgages are expected to be re-priced in the next 10 to 22 months. The drag on the economy is already showing up in retail as discretionary spending is impacted with cost-of-living increases. Insurance rates are expected to raise and this will directly impact Council.

Council's current debt and cover is compliant in accordance with Council's Policy; however, it will need to take out more fixed rate cover in the next quarter and would be advised to do an interest rate swap to manage risk. Members were advised that debt cover is achieved through three methods: interest rate swap, fixed rate loan and fixed rate bonds from the Local Government Funding Agency (LGFA).

Member asked if any analysis had been undertaken regarding the effect on Council's covenants with the LGFA considering Government's proposal to only pay the interest on Three Waters debt until the debt reaches maturity. Miles undertook to look into the matter and report back to Members.

RESOLVED

Moved: Member Jones

Seconded: Cr Neeson

That the Risk & Assurance Committee:

- 1 *Receives the Report **Bancorp Treasury Services Limited's Quarterly Treasury Report to Council as at 31 December 2022.***

Minute Attachment(s)

- 1 *Bancorp Treasury Presentation*

9 Update on Policy Work Streams 2022/23
--

Members were presented with an update on the Policy Work programme for 2022/23. Council's Manager Policy & Strategy spoke to the report and answered Members' questions.

In reference to table 4.5 of the report, Future Policy Work, Members asked what risk was presented to Council if the planned policy reviews or development were not completed during the timeframe. Officers advised the Development Contributions Policy was of highest priority and was being reviewed alongside the Long Term Plan; central policies had been prioritised with the focus to complete all by the noted deadlines. It was noted the Climate Change Strategy had been put on hold whilst officers were upskilled in this area; the strategy is significant to Council's work and its development is anticipated to recommence very soon.

RESOLVED

Moved: Mayor Kirton

Seconded: Cr Neeson

That the Risk & Assurance Committee:

1 Receives the Report **Update on Policy Work Streams 2022/23.**

10 Annual Plan 2023/24: Progress Report
--

Members were presented with an update on progress of the Annual Plan 2023/24. The report outlined decisions required and the next steps required for community consultation. Council's Manager Policy & Strategy spoke to the report and answered Members' questions.

At Council's meeting 22 February, Council agreed to consult with the community on the projected rate increase of 8 per cent, and the potential breach of Council's self-imposed debt limit.

In addition to the potential breach of debt-limit, another key risk identified with the Annual Plan includes changes to the plan, and in particular needing to re-visit budgets as a result of community feedback during the consultation period.

RESOLVED

Moved: Member Jones

Seconded: Cr Neeson

That the Risk & Assurance Committee:

1 Receives the Report **Annual Plan 2023/24: Progress Report.**

11 Resolution to Exclude the Public for Consideration of Committee Business
--

Section 48 of the Local Government Official Information and Meetings Act 1987 gives the Committee the right by resolution to exclude the public from the whole or any part of the proceedings of any meeting only on one or more of the grounds contained within that Section.

RESOLVED

Moved: Member Jones

Seconded: Cr Neeson

That the Risk & Assurance Committee:

- 1 *Receives the **Report Resolution to Exclude the Public for Consideration of Committee Business**;*
- 2 *Excludes the public from the following part(s) of the proceedings of this meeting;*
- 3 *Notes the general subject of the matters to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds for excluding the public, as specified under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:*

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
C1 Confirmation of Public Excluded Minutes of the Committee Meeting 30 December 2022	For the reasons set out in the Public Business Minutes of the Committee Meeting 30 November 2022.	
C2 Confidential Briefing by the Chief Executive	s7(2)(c) To protect information which is subject to an obligation of confidence where the making available of the information would be likely to: prejudice the supply of similar information, or information from the same source, where it is in the public interest that such information should continue to be supplied; or would be likely otherwise to damage the public interest	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

The Public Business part of the meeting concluded at 2:39PM.

The minutes of this meeting were confirmed at the Committee Meeting held this 19th day of May 2023.

Philip Jones
CHAIRPERSON

**RUAPEHU DISTRICT COUNCIL
RISK & ASSURANCE COMMITTEE**

MINUTE ATTACHMENT(S)

THE MEETING OF RISK & ASSURANCE COMMITTEE HELD AT THE
COUNCIL CHAMBERS, 59-63 HUIA STREET, TAUMARUNUI
ON MONDAY, 27 FEBRUARY 2023, AT 1:30PM

Item	Page
8 Bancorp Treasury Presentation	2



Treasury presentation

27 February 2023

STRICTLY PRIVATE AND CONFIDENTIAL



BANCORP

BANCORP TREASURY SERVICES LIMITED

Recent market developments

2

- Shock and Orr continues... especially with the upward revision to Official Cash Rate track and the shock mid-December GDP result (coming in at 2% versus Reserve Bank forecasts of 0.8%).
- Markets are factoring in a 96% chance of a 50 bps OCR hike on 22 February, with a peak of 5.25% in mid 2023.
- Whether the effects of the cyclone will have a bearing on monetary policy remains to be seen.
- It now appears highly likely that the RBNZ engineered recession will occur, which they deem necessary to reduce aggregate demand.
- RBNZ is now seen as an outlier, given other major central banks are indicating a slowing in the pace of rate hikes stating that they want to see how the accumulative impacts of previous rate increases will impact their respective economies and inflation outlook.
- The yield curve is now inverted which is usually a precursor to a recession, but it does push forward start swap rates lower.

US and NZ 10 year bond rates going back 5 years



Private sector LCI wage inflation (annual)



Source: Stats NZ, RBNZ estimates.

- Near record low unemployment (3.3%), despite record high labour force participation
- Strong wage growth is key difference versus Australia

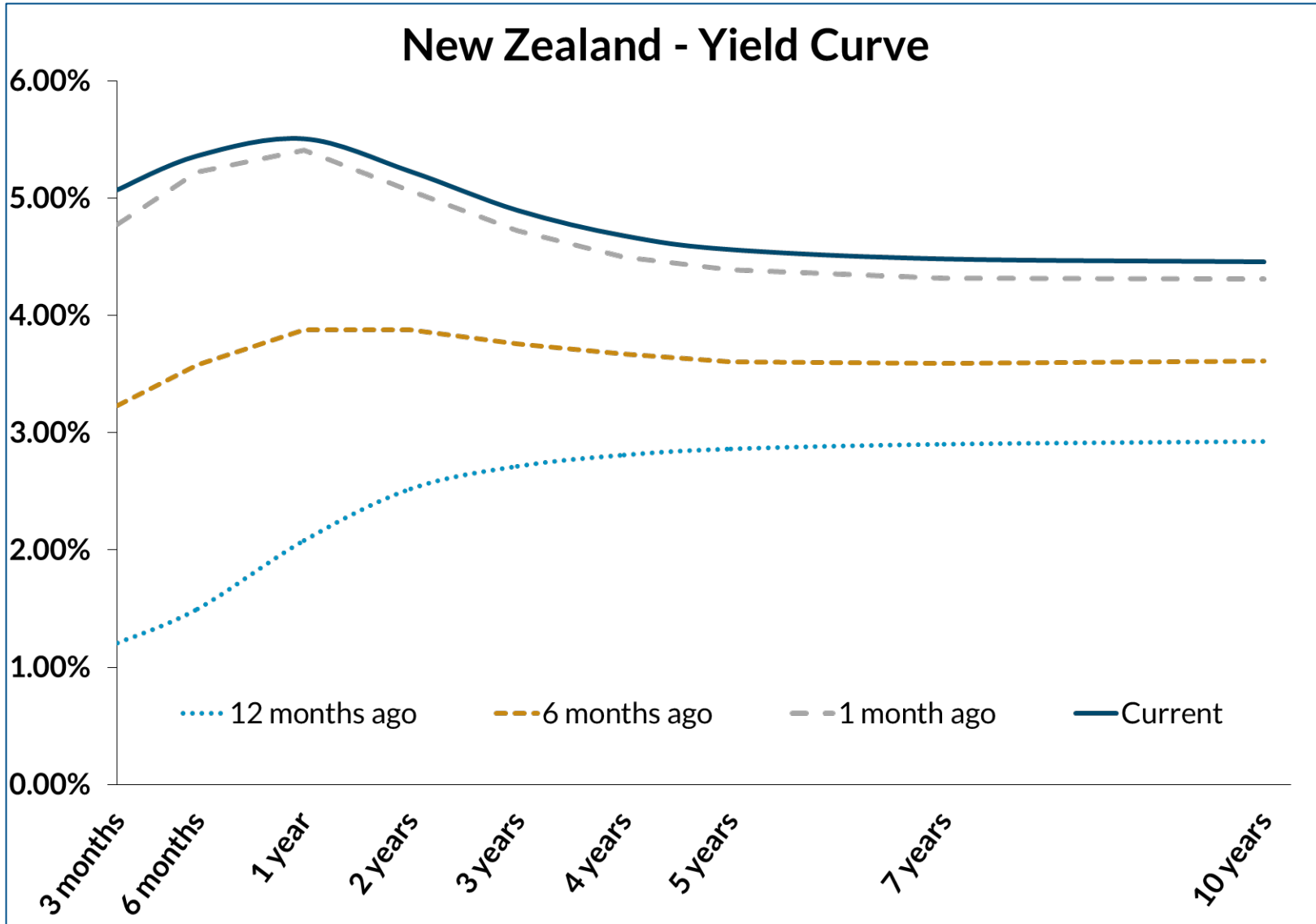
OCR and Fed Funds rate projections

New Zealand	Rate	Change
<i>Current Rate</i> †	4.25	<i>from current</i>
Wed 22 Feb 23	4.74	0.49
Wed 5 Apr 23	5.08	0.83
Wed 24 May 23	5.24	0.99
Wed 12 Jul 23	5.31	1.06
Wed 16 Aug 23	5.28	1.03
Wed 4 Oct 23	5.22	0.97
Wed 29 Nov 23	5.05	0.80
Wed 28 Feb 24	4.85	0.60
Wed 10 Apr 24	4.72	0.47
Wed 22 May 24	4.57	0.32

† OCR announced after RBNZ meeting at 2pm Wednesday, 23 Feb 2023

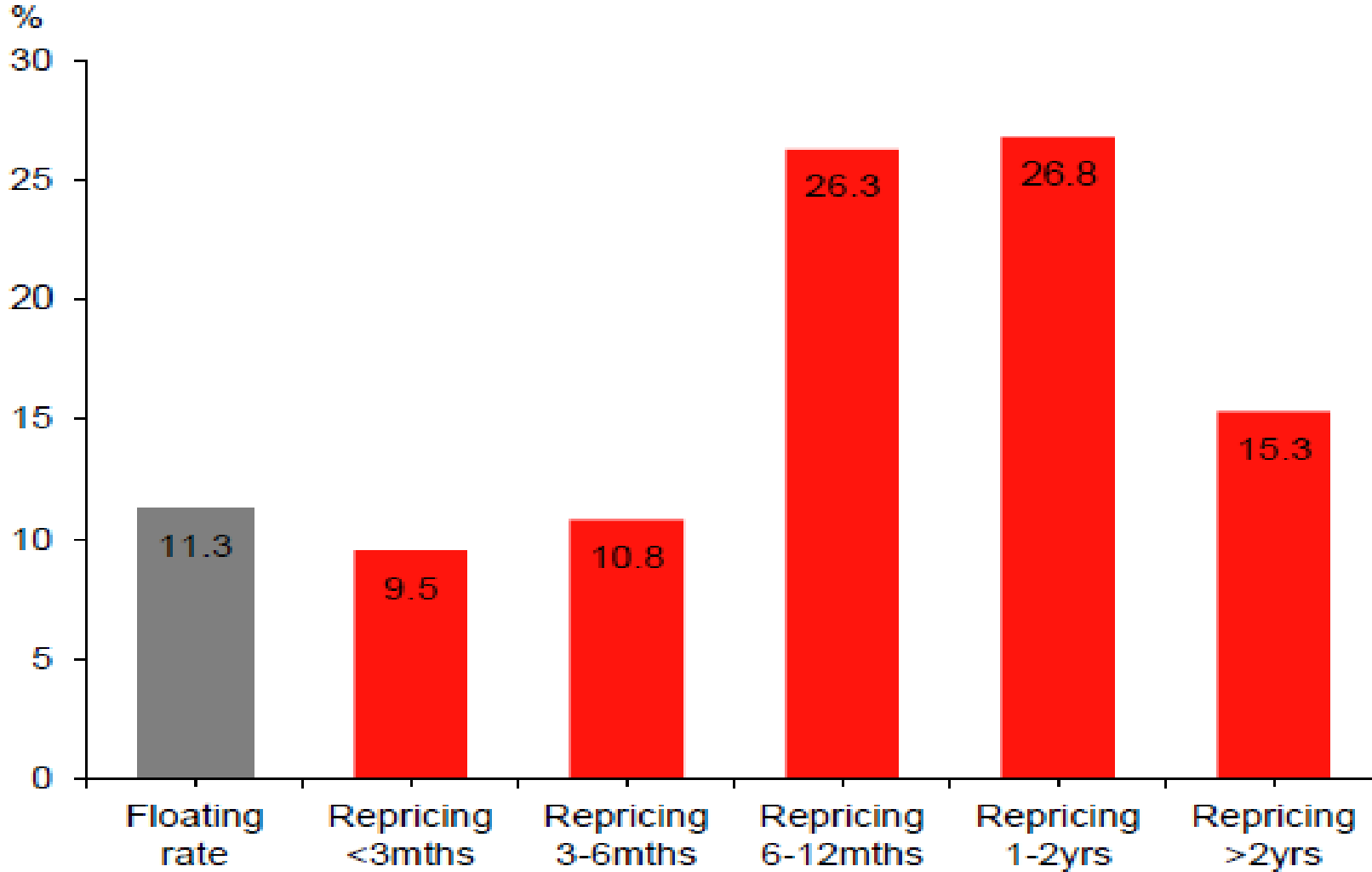
USA	Rate	Change
<i>Effective FFR</i> ^	4.58	<i>from current</i>
Wed 22 Mar 23	4.86	0.27
Wed 3 May 23	5.07	0.48
Wed 14 Jun 23	5.20	0.62
Wed 26 Jul 23	5.24	0.66
Wed 20 Sep 23	5.22	0.64
Wed 1 Nov 23	5.16	0.57
Wed 13 Dec 23	5.05	0.46
Wed 31 Jan 24	4.89	0.30

NZD yield Curve over the last 12 months

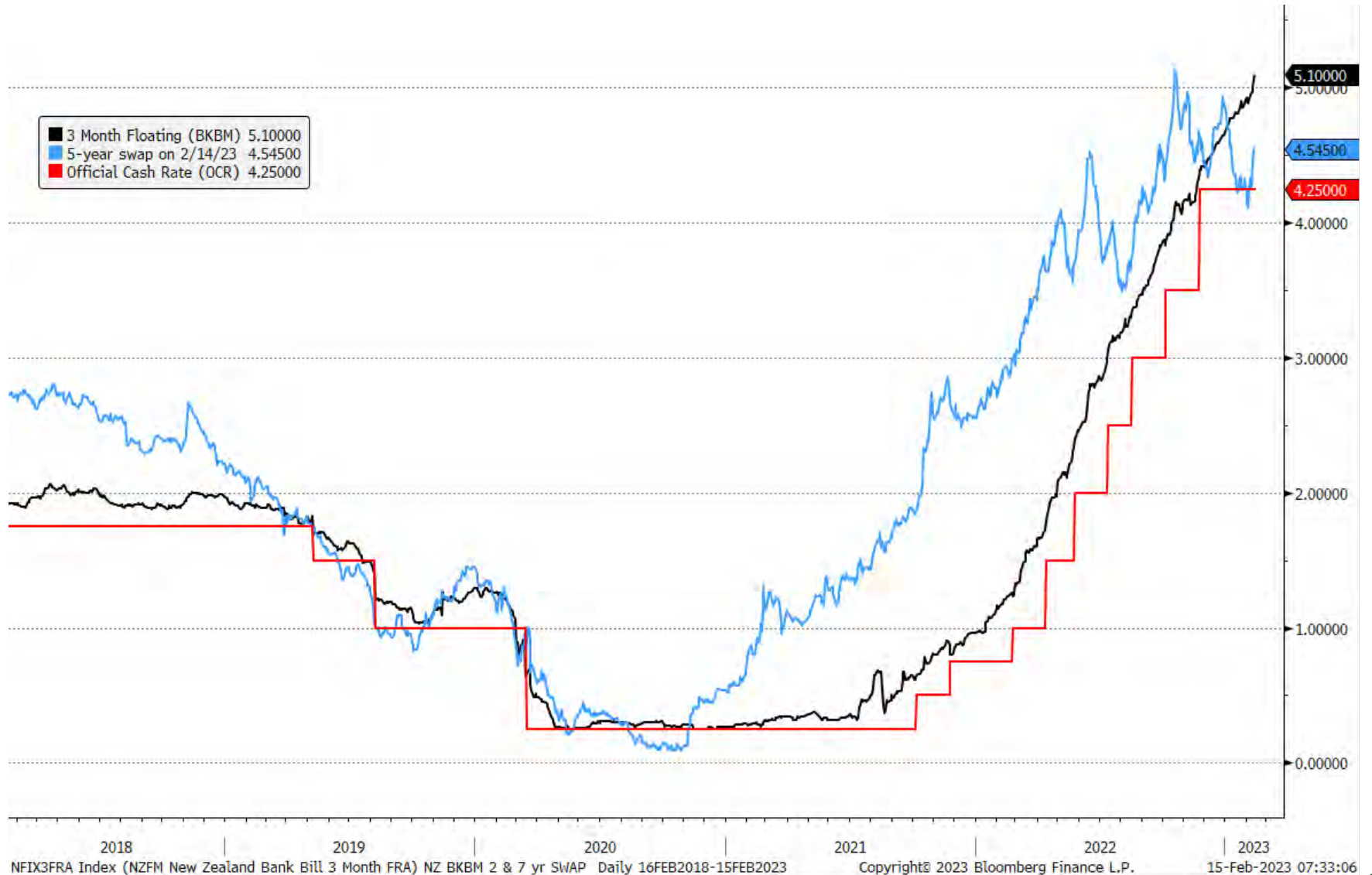


Housing loan expiry schedule

NZ - Housing Loan Expiry Schedule



OCR, 90 day and 5 year swap rates (going back 5 years)



Forward Swaps Grid

New Zealand Forward Starting Swap Rates - Borrower										
Start	Maturity (years)									
	1	2	3	4	5	6	7	8	9	10
Spot	5.37%	5.13%	4.84%	4.64%	4.54%	4.49%	4.46%	4.44%	4.44%	4.44%
3 months	5.38%	5.08%	4.77%	4.59%	4.51%	4.48%	4.45%	4.44%	4.44%	4.44%
6 months	5.25%	4.91%	4.64%	4.50%	4.44%	4.42%	4.40%	4.40%	4.40%	4.41%
1 year	4.94%	4.59%	4.40%	4.34%	4.32%	4.31%	4.31%	4.32%	4.34%	4.36%
2 years	4.21%	4.12%	4.11%	4.15%	4.17%	4.19%	4.22%	4.25%	4.28%	4.31%
3 years	4.02%	4.06%	4.12%	4.16%	4.19%	4.22%	4.25%	4.29%	4.33%	4.36%
4 years	4.11%	4.18%	4.21%	4.24%	4.27%	4.30%	4.34%	4.37%	4.40%	4.42%
5 years	4.25%	4.26%	4.28%	4.31%	4.34%	4.38%	4.42%	4.45%	4.47%	4.48%
6 years	4.27%	4.30%	4.33%	4.37%	4.41%	4.45%	4.48%	4.50%	4.52%	4.52%
7 years	4.32%	4.36%	4.40%	4.45%	4.49%	4.52%	4.54%	4.55%	4.56%	4.57%
8 years	4.40%	4.45%	4.49%	4.53%	4.56%	4.58%	4.59%	4.60%	4.60%	4.61%
9 years	4.50%	4.54%	4.58%	4.61%	4.62%	4.63%	4.63%	4.63%	4.63%	4.65%
10 years	4.60%	4.63%	4.65%	4.66%	4.66%	4.66%	4.65%	4.66%	4.67%	4.69%
<i>Last updated</i>	<i>17-Feb-23</i>									

LGFA Borrowing Rates

Rates				Margins		
Short Term loans	BKBM Base rate	Borrowing yield Rated councils	Borrowing yield Unrated councils	Short term margins	30 to 181 days	182 to 364 days
1 month	4.770%	4.920%	4.970%	Rated councils	15 bps over BKBM	20 bps over BKBM
2 month	4.950%	5.100%	5.150%	Unrated councils	20 bps over BKBM	25 bps over BKBM
3 month	5.100%	5.250%	5.300%			
4 month	5.205%	5.355%	5.405%			
5 month	5.305%	5.455%	5.505%			
6 month	5.390%	5.590%	5.640%			
1 year	5.430%	5.630%	5.680%			

Long term borrowing

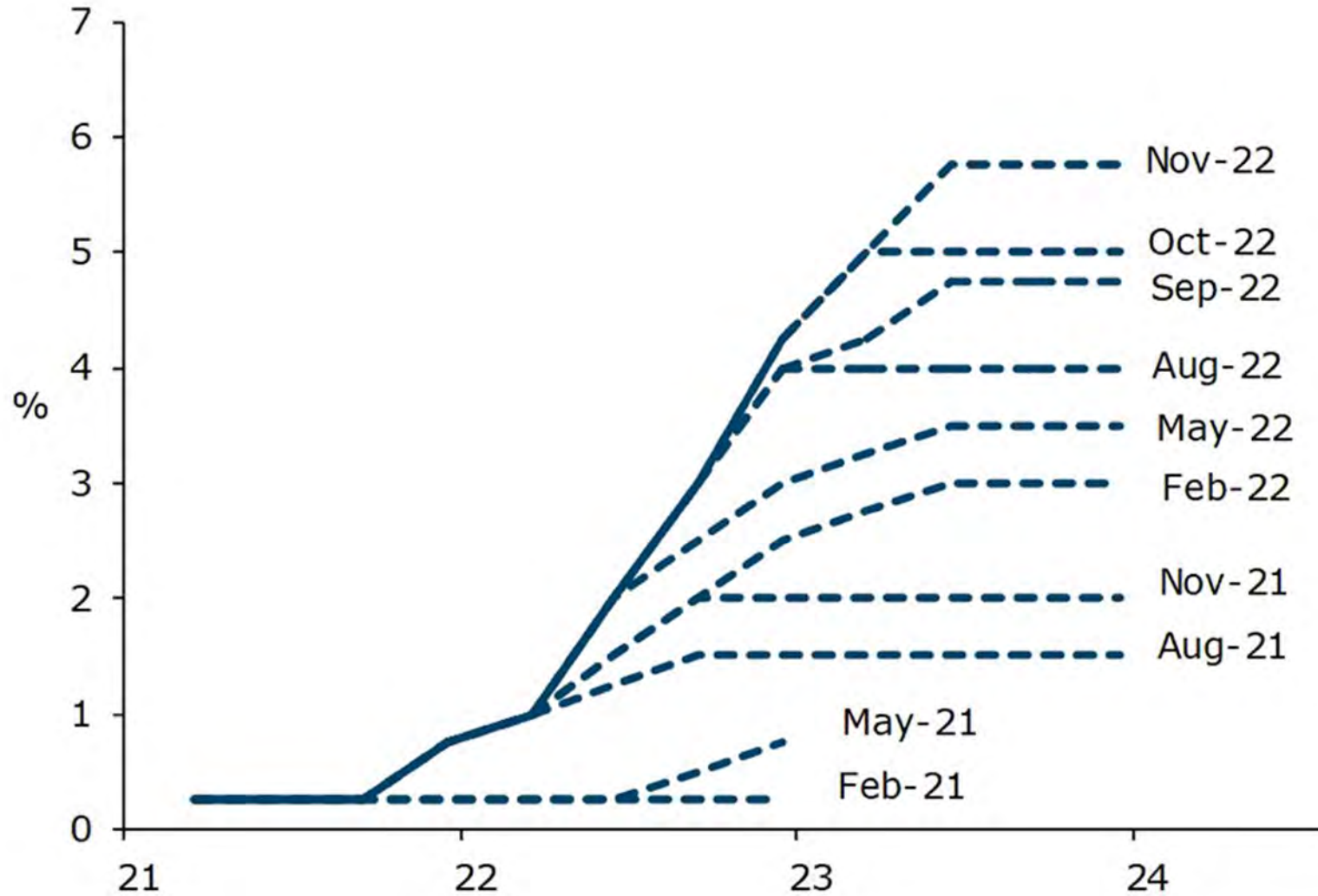
NZ long dated yields are up 15 bps (2037s) to 23 bps (2026s) over the week following large rises in global bond yields on markets reversing their previous bullish sentiment. Strong US jobs data and strong Central Bank rhetoric the key drivers and yields could not break below recent lows so have sharply reversed on cautious sentiment. LGFA 2026 bond yields now 50 bps higher over the past fortnight. LGFA borrowing spreads unchanged across the curve after moving wider over the prior fortnight despite a general tightening in global credit spreads.

Fixed rate long term	Base yield	Borrowing yield AA+/AA rated councils	Borrowing yield AA- rated councils	Borrowing yield A+ rated councils	Borrowing yield Unrated guarantors	Borrowing yield Non-guarantors
Apr-24	5.50%	5.70%	5.75%	5.80%	5.90%	6.00%
Apr-25	5.31%	5.51%	5.56%	5.61%	5.71%	5.81%
Apr-26	5.10%	5.30%	5.35%	5.40%	5.50%	5.60%
Apr-27	4.98%	5.18%	5.23%	5.28%	5.38%	5.48%
May-28	4.95%	5.15%	5.20%	5.25%	5.35%	5.45%
Apr-29	5.02%	5.22%	5.27%	5.32%	5.42%	5.52%
May-31	5.02%	5.22%	5.27%	5.32%	5.42%	5.52%
Apr-33	5.08%	5.28%	5.33%	5.38%	5.48%	5.58%
May-35	5.24%	5.44%	5.49%	5.54%	5.64%	5.74%
Apr-37	5.34%	5.54%	5.59%	5.64%	5.74%	5.84%

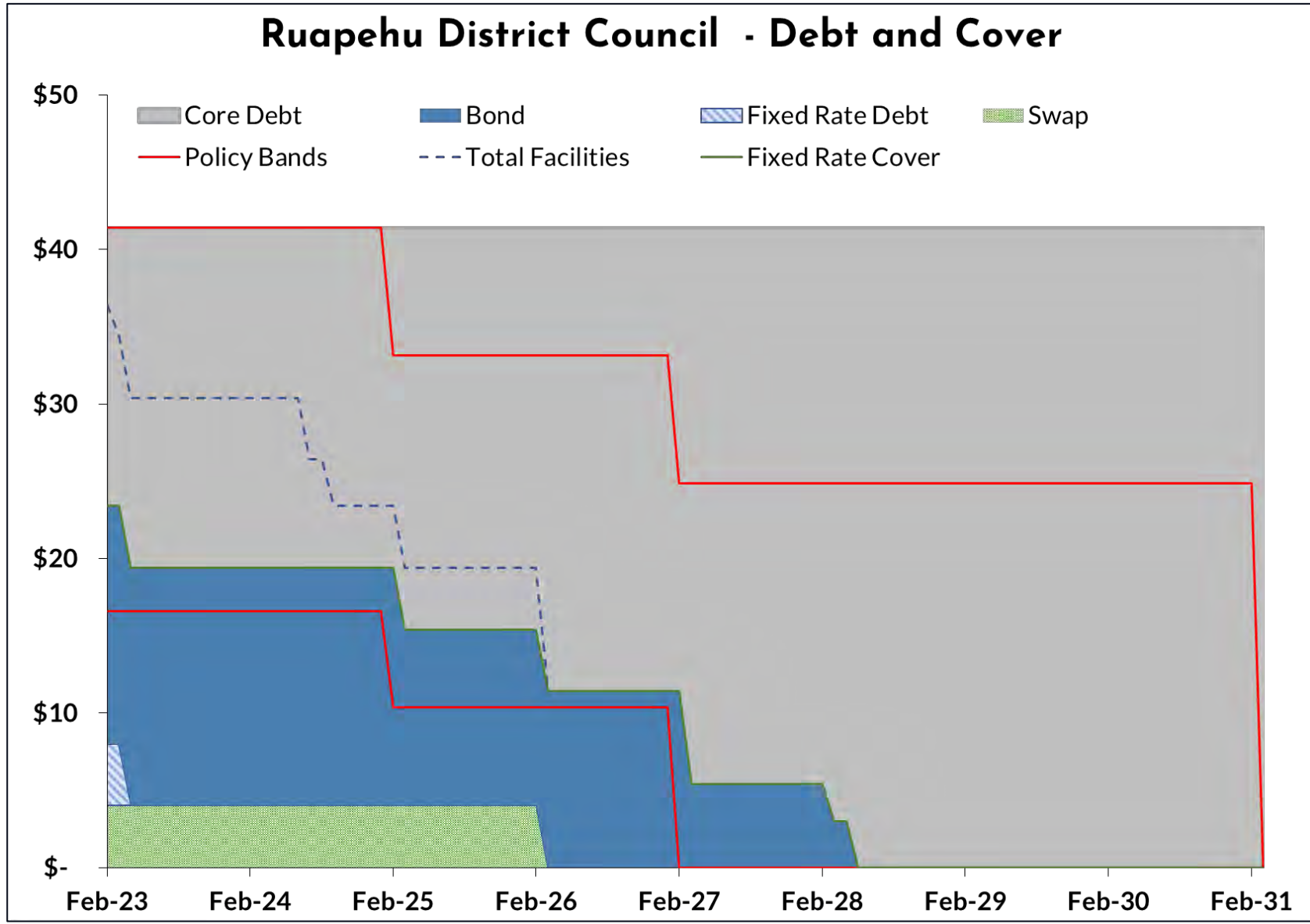
Floating rate long term	Base margin	Borrowing margin AA+/AA rated councils	Borrowing margin AA- rated councils	Borrowing margin A+ rated councils	Borrowing margin Unrated guarantors	Borrowing margin Non-guarantors
Apr-24	14 bps	34 bps	39 bps	44 bps	54 bps	64 bps
Apr-25	23 bps	43 bps	48 bps	53 bps	63 bps	73 bps
Apr-26	30 bps	50 bps	55 bps	60 bps	70 bps	80 bps
Apr-27	35 bps	55 bps	60 bps	65 bps	75 bps	85 bps
May-28	41 bps	61 bps	66 bps	71 bps	81 bps	91 bps
Apr-29	49 bps	69 bps	74 bps	79 bps	89 bps	99 bps
May-31	52 bps	72 bps	77 bps	82 bps	92 bps	102 bps
Apr-33	59 bps	79 bps	84 bps	89 bps	99 bps	109 bps
May-35	68 bps	88 bps	93 bps	98 bps	108 bps	118 bps
Apr-37	71 bps	91 bps	96 bps	101 bps	111 bps	121 bps

Note: All the above borrowing yields and spreads are fully inclusive of the applicable base lending and credit margins outlined below

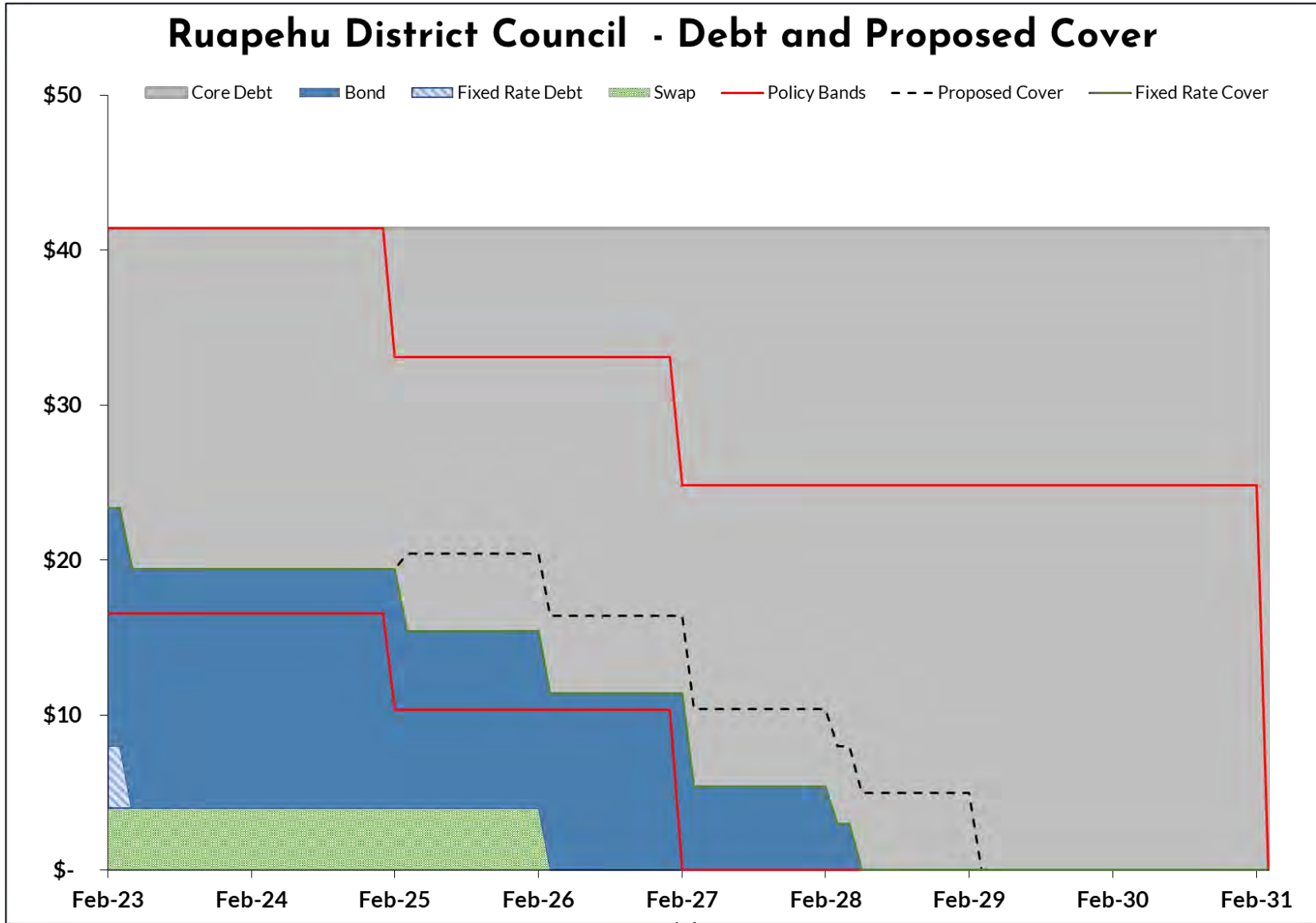
ANZ Bank OCR projections



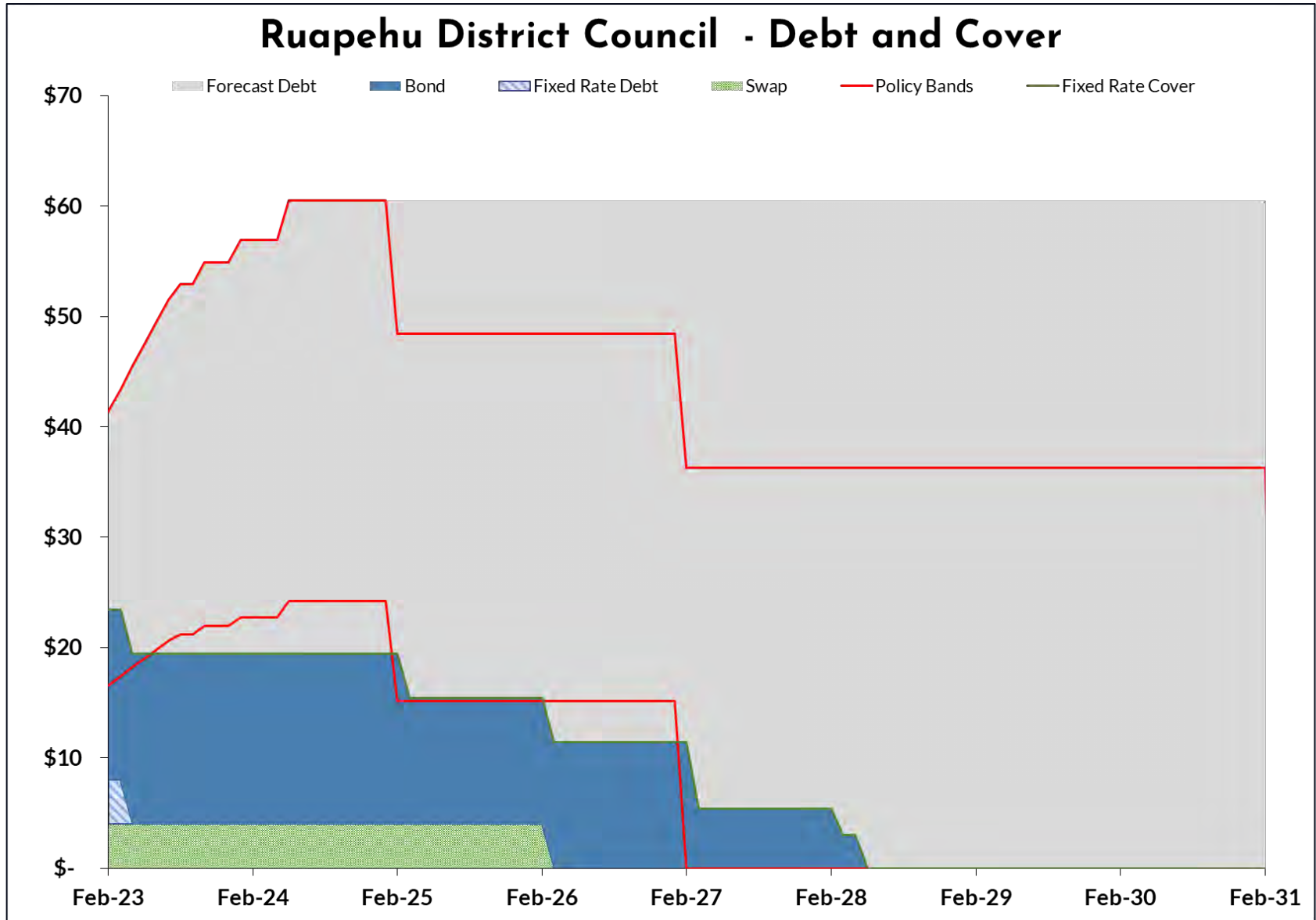
Ruapehu DC - current debt and cover



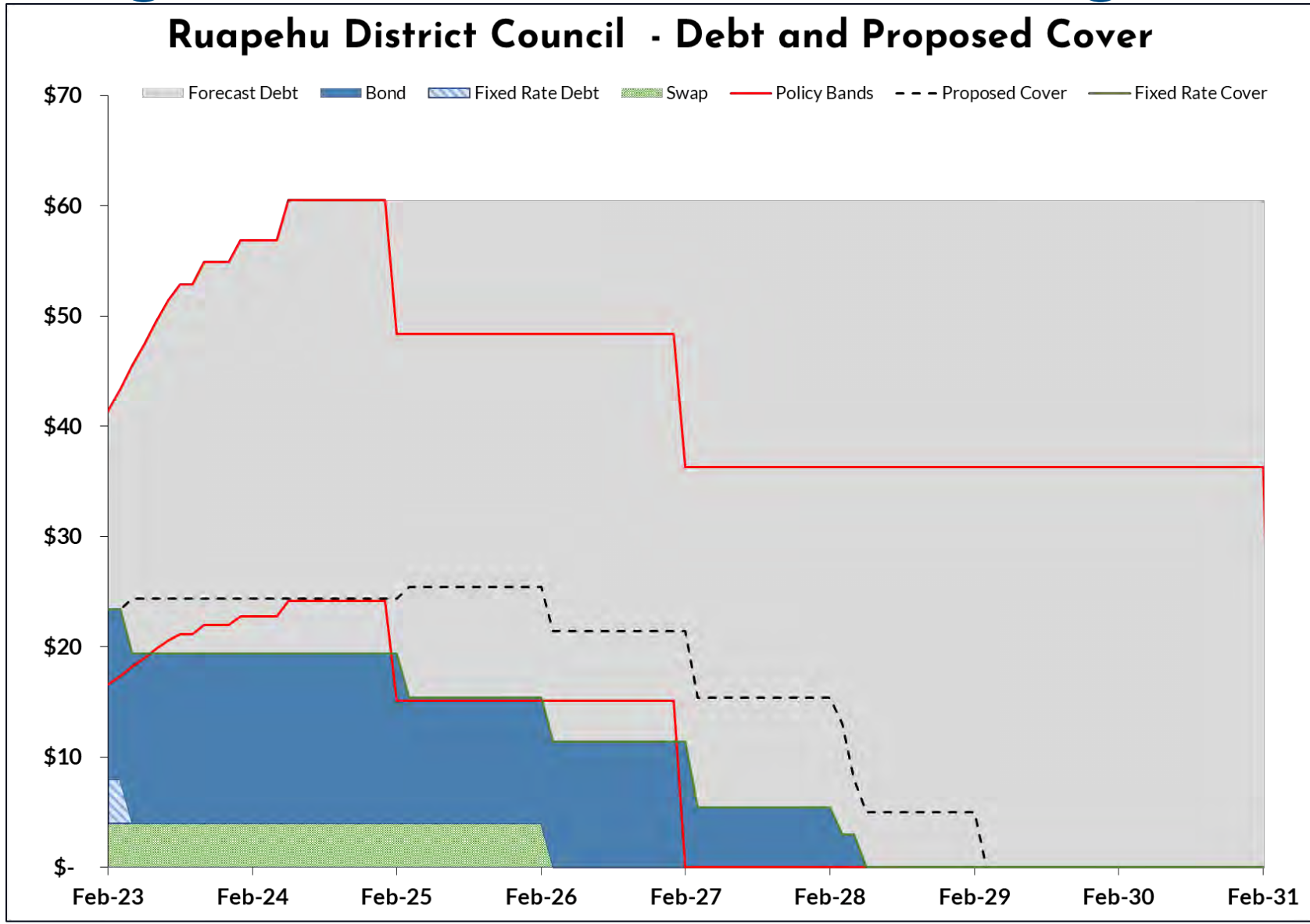
Ruapehu DC - current debt and cover with swap \$5m Mar 25 to Mar 29 @ 4.20%



Ruapehu DC - increasing debt and cover



Ruapehu DC - increasing debt with swaps \$5m Apr 23 to Apr 28 @ 4.60% and \$5m Mar 25 to Mar 29 @ 4.20%



Report to: Council

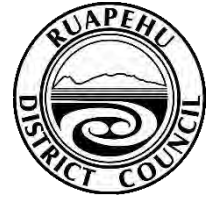
Meeting Date: 26 April 2023

Subject: Mayor, Deputy Mayor, Chief Executive and Elected Members' Verbal Reports

Report for: Information

Author(s): Tasha Paladin **GOVERNANCE MANAGER**

Endorsed By: Clive Manley **CHIEF EXECUTIVE**



Purpose of Report | Te take mō te pūrongo

- 1.1 The purpose of this report is for the Mayor, Deputy Mayor, Chief Executive and Elected Members to provide verbal updates on upcoming events and other matters of general and topical interest to the District.

Report to: Council

Meeting Date: 26 April 2023

Subject: Resolution to Exclude the Public for Consideration of Council Business

Report for: Decision

Author(s): Tasha Paladin

GOVERNANCE MANAGER

Endorsed By: Clive Manley

CHIEF EXECUTIVE



Purpose of Report | Te take mō te pūrongo

- 1.1 In accordance with section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act (or sections 6, 7 or 9 of the Official Information Act 1982, as the case may be) the Council has the right by resolution to exclude the public from the whole or any part of the proceedings of any meeting on one or more of the grounds contained within that Section.

Recommendation(s) | Ngā tūhunga

That the Council:

- 1 Receives the Report **Resolution to Exclude the Public for Consideration of Council Business**;
- 2 Excludes the public from the following part(s) of the proceedings of this meeting;
- 3 Notes the general subject of the matters to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds for excluding the public, as specified under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
C1 Confirmation of Public Excluded Minutes of the Council Meeting 22 March 2023	For the reasons set out in the Public Business Minutes of the Council Meeting 22 March 2023.	
C2 Receipt of Public Excluded Minutes of Risk & Assurance Committee	For the reasons set out in the Public Business Minutes of the Risk & Assurance Committee Meeting 27 February 2023.	
C3 Ngāti Rangī Proposal to Lease 11 Thames Street, Ohakune	s7(2)(j) To prevent the disclosure or use of official information for improper gain or improper advantage. Release would prejudice the goodwill of the parties and the progress of the negotiations	s48(1)(a)(i) the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 7
C4 Applications for Financial Assistance: Sport NZ Rural Travel Fund 2022/23	s7(2)(a) To protect the privacy of natural persons, including that of deceased natural person	
C5 Applications for Ruapehu Community Grants Fund 2022/23: Community Halls		

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
C6 Confidential Briefing by the Chief Executive	s7(2)(c) To protect information which is subject to an obligation of confidence where the making available of the information would be likely to: prejudice the supply of similar information, or information from the same source, where it is in the public interest that such information should continue to be supplied; or would be likely otherwise to damage the public interest	s48(1)(a)(i) the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 7

- 4 Approves that Officers of Ngāti Rangī, the Chairperson and Deputy Chairperson of the Waimarino-Waiouru Community Board are permitted to remain at this meeting after the public has been excluded because of their knowledge of Items C3.