



# RUAPEHU DISTRICT COUNCIL

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For Council Use

## Land Information Memorandum Application Form

Local Government Official Information and Meetings Act 1987

If you are unsure of the property details, please contact Council and speak to Customer Services.  
This will ensure the correct property information is supplied.

**Property Details**

Present Owner: .....

Street Address: .....

Legal Description: .....

Valuation Number: .....

Please complete form, sign and return with payment.

**Applicant Details**

Name of Applicant: .....

Phone: ..... Mobile: .....

Email: .....

Proposed use of Property: ..... Unconditional Date: .....

Applicants Signature: ..... Date: .....

**Fees (GST Incl)**

Standard LIM (10 working days)

Urgent LIM (5 working days) Please contact Council before lodging an Urgent LIM application, we are **not** always able to accept Urgent LIM applications. Do not make any payment until **ACCEPTANCE** of **URGENT LIM** is confirmed.

LIM fees are deposit fees and additional charges may apply, depending on staff time involved. You will be contacted with an approximate additional cost. Current Fees and Charges are available on Council's website.

**LIM Delivery Method**

I would like to receive a **Hard Copy** (postal details to be provided below)

Attention: .....

Street Address: .....

Suburb/Town: ..... Post Code: .....

City: ..... PO Box: .....

Phone: ..... Mobile: .....

I would like to receive a **Digital Copy**

Email Address: .....

**Bank Details**

BNZ Taumarunui **02-0424-0150061-000** Code: LIM Reference: Applicant's Name (e.g. JSMITH)

**Applications cannot be processed until completed form and fee has been received.**

**Office Use Only**

Fee Received: ..... Receipt Number: ..... Code Ref: LIM

## Notice to all Applicants

Section 44A of the Local Government Official Information and Meetings Act 1987, provides for the territorial authorities to issue a Land Information Memorandum relating to matters affecting any land in the district of that authority.

The types of information, which may be included in the memorandum, are:

- Special features of the land including potential erosion, falling debris, sinking, slipping, silting or build up of land, flooding or likely hazardous pollutants that the Council knows about but are not apparent from the District Plan (you should refer to the District Plan).
- Private and Public Storm Water as shown on Council's records.
- Wastewater drains as shown in Council's records.
- Information about drinking water supplier.
- Rating Information.
- Building and Licensing Information.
- Consents or requisitions affecting the land or any building.
- Information relating to the use to which that land may be put and conditions attached to that use.
- Any particular classifications on the land.
- Information received from Network Utility Operator

An application for a Land Information Memorandum must be in writing, contain the correct information to identify the property you require the Land Information Memorandum for, and be accompanied by the prescribed fee. Any applications received by email **will not be processed until the fee is paid.**

**Note:** Information provided in a Land Information Memorandum is based on clerical research only.

**Please Note:** Under relevant legislation "Working Day" means any day of the week other than –

- (a) Saturday, Sunday, Good Friday, Easter Monday, Anzac Day, Labour Day, the Sovereign's Birthday and Waitangi Day; and
- (b) A day in the period commencing with the 25<sup>th</sup> day of December in any year and ending with the 15<sup>th</sup> day of January in the following year.